

## Cover letter

K,Gopinathan,  
Chennai,  
India.

Dear Team,

I would like to take this opportunity to apply for the sales Representative. I believe that I have the experience you've been searching for and I would be honored if considered as a candidate to fill this position.

Responsible for driving new opportunities in industries OEM's in the market. Engaging with Testing and Inspection in various organizations to assist manufactures and OEM suppliers in meeting various regional requirements. Responsible for providing technical advice.

Hired as a Sales Executive following completion of internship promoted as a Team leader to serve as an integral member of team developing new customer and expand construction equipments to the market. Responsible for creating and organizing all the sales and marketing activities in South Tamil Nadu districts.

Identifying new opportunities in construction equipment-bucket crusher products in the market. Supervising and guiding the sales team as well as providing incentives to motivate staff to achieve sales targets.

I'm hard working, professional and have outstanding communication and interpersonal skills. I have the ability to answer questions efficiently when dealing with clients in person and to maintain appropriate phone etiquette at all times.

My experience includes preparing daily and weekly sales analysis, monitoring product trends, evaluating productivity and giving presentations. I have outstanding computer skills.

I fully believe a meeting would be beneficial to both of us and would appreciate the chance to discuss this position and my qualifications in more detail. I can be reached at +91 93846 08616 and hope to hear from you soon.

Sincerely,

Gopinathan.k

Enclosure: Resume