

CV



Amani Ali Al.Sawad
Admin coordinator

Personal Information

- Nov 1981
- Saudi
- Marrid
- 0504832656
- am_sawadi10@hotmail.com
- Saudi Arabia

Objective

A position in an esteemed organization to apply my knowledge and skills in the field of business administration, which gives me opportunity of present my abilities while making a significant contribution to the success of the company.

Interests

- Shopping
- Reading

Education

- Diploma in business administration Jan 2006 - Dec 2007
Alhussan training center

Work Experience

- Callcenter (customer service) Apr 2013 - July 2016
NCBS by mobily
- Doctors coordinator Aug 2015 - Jan 2021
Procure hospital
- Supervisor assistant Jan 2021 - present
Procure hospital

Courses

- Advanc level in english language Jan 2007 - Dec 2007
Alhussan training center
- Microsoft office Feb 2002 - Mar 2002
Alhussan training center

Skills

- Ability to be a member of te
- On plan to acheav targets
- Microsoft office

Languages

- English
- Arabic