

COURSES & CERTIFICATE

- Human Resources (HR) Strategy Development - Course
- Human Resources (HR) as a Business Partner – Course
- Introduction to Hiring and Recruiting Strategy – Course
- Labor culture according to the Saudi labor system – Course
- Exploring Entrepreneurship – Course
- E-marketing – Course
- E-commerce – Course
- Infection Control (COVID-19) - Saudi Red Crescent Authority
- Let's Break the Chain of COVID-19 Infection - Mohammed Bin Rashid University
- Communication Methods in the Workplace – Course
- Introduction to Human Resources Functions – Course
- Social Engineering “Hacking your mind” - Telecommunications Regulatory Authority (TRA) – Course
- Effective Communication – Google
- Internet of Things and applications - Telecommunications Regulatory Authority (TRA) – Course
- Quality Document Controller – Course
- Delegating, administrative, and mentoring skills – Course
- Women's rights – Course
- Internet of Things – Course
- Respiratory occupational health and safety – Course
- Managing changes – Course
- Communication Skills Personality and Behavior in Business – Course
- Service Management in Digital – Course
- The culture of service excellence – Course
- Problems solving and decisions making – certificate
- Emotional intelligence – Course
- The role of the ISO 9001 Quality Management System in improving the facilities performance – Certificate
- Crisis Management – Certificate
- Customer Service and Branding – Course
- Microsoft Office 365 – Certificate
- Identification of training needs – Certificate
- Recruitment And Selection – Certificate
- Legal aspects of human resources
- Reports preparation
- Complete Business Education
- Anti-money laundering
- Detection methods of counterfeiting and forgery
- Human Resource Planning
 - Skills of dealing with subordinates

- Administrative coordination
- Leadership & Management
- Creativity & Innovation
- Re-inventing post-corona institutions
- Chinese government management - a model of comparison and comparison
- Time management
- Human Section 1 - Application of the main principles (DisasterReady.org)
- Procurement - Procurement Planning - Storage - Fleet Management - Asset Management - Use of appropriate storage operations and procedures (DisasterReady.org)
- Executive Secretarial Series - Grow Your Skills
- Executive Assistant series - Practice MS - office Skills
- Executive Assistant series "Communicate Effectively" – Course
- The Fundamentals of Event Management
- Quality and Safety Basics for Recreational Events