

**Khalid Alismail**

4178 Sahel Bin Rabia St., Dhahran, Saudi Arabia.

+966502115447

khalid.ismailm@gmail.com

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## Hiring Manager

Dear Hiring Manager

I am a **Project Manager** with **23** years of experience. After reading your job posting for a **Project Manager**, I knew that I had the necessary skills and qualifications to immediately bring value to **your company** in this position. As a candidate who is experienced in the responsibilities associated with this role, I believe that I will perform effectively and go beyond the expectations listed in the job description.

While working at my previous company as a **Project Manager** I developed my expertise in **Project Management / Consultation**, Human Resources Management and **Preliminary Studies**. While growing these skills, I stood out due to my **Project Management skills** and **Engineering skills** nature. I also completed a degree in **Mechanical Engineering Science / Thermal Option** at **University of Southwestern Louisiana**, through which I successfully evolved into a **Project Management** professional. My objective is to further apply these abilities as a **Project Manager**, while simultaneously learning new capabilities within the area of **Industrial Engineering**.

After reviewing my personal profile and resume, I hope that you are able to observe my qualifications and my potential as a candidate for this role. I am excited to further elaborate on how my specific skills and professional experiences will benefit your organization. Please contact me to organize a convenient meeting date and time. If you need any additional information or would like references from my past employers, do not hesitate to get in contact with me. Thank you for your time and consideration.

*Yours sincerely*

**Khalid Alismail**