



Date: 18-07-1443

19-02-2022

### Experience certificate

<b>ID Number</b>	2026445144		
<b>Name</b>	Jameel Rasheed Ahmed	<b>Occupation</b>	General administrative clerk - specialist in health administration and hospitals
<b>Service start</b>	09/2014	<b>Nationality</b>	Mayanmar
<b>Employer</b>	Bayan Medical Complex and CPR Training Center in Madinah		

The administration of the complex certifies that the one whose name and data mentioned above was one of the complex's employees, from 07/09/2014 until 10/02/2022.

During this period, the above-mentioned was known for his good conduct, his seriousness at work, his keenness to provide the best, in addition to his exemplary morals and his good relationship with his co-workers.

This certificate was given to him at his request.

Allah bless you

- Attached is the actual job description of the employee

مدير شؤون الموظفين  
بمجمع بيان الطبي العام بالمدينة

  
هدى محمد بدوي الأعرج





Job duties for the employee / Jameel Rasheed Ahmed .. ID Number. 2026445144  
Classification No. 15MA0000829

1. Coordination with the various different medical authorities in the region to set plans and schedules for CPR courses on the website of the Saudi Heart Association after being approved by the CPR course manager at the center.
2. Supervising the implementation of training regulations and regulations during the course of the courses to ensure the quality of the training outputs.
3. Submitting the monthly and annual periodic reports to the Saudi Heart Association in terms of the activities of the trainers and the number of courses and trainees.
4. Supervising the printing of course completion certificates after their issuance on the website of the Saudi Heart Association.
5. Receiving the incoming transactions, whether from the mail and e-mail of the training center, responding to them, arranging them according to the hierarchy, and presenting them to the director of the complex.

مدير شئون الموظفين  
بمجمع بيان الطبي العام بالمدينة

هدى محمد بدوي الأعرج

