

# Safi Ullah

## SAFETY OFFICER



**Mobile:** +923114717216

**Email:** [safigull47@gmail.com](mailto:safigull47@gmail.com)

**Address:** Nowhera KPK

**Experience:** 3 Years

### OBJECTIVE

To utilize my skills as a HSE OFFICER to protect employee and other organizational factors from risk to health and safety and combine effort to achieve the business objective on the cost effective basis and the implementation of health and safety policy in the organization.

#### **Pakistan Tobacco Company (PTC)**

Designation: HSE Officer  
Duration: Feb. 2020 to Up to Date  
Project: King Abdullah Financial District (Area J03)  
Location: Akora Khattak Factory KPK

#### **Cereal Crops Research Institute (Pirsabaq)**

Designation: HSE Officer  
Duration: January 2019 to Dec 2019  
Project: Maintenance and Checking of firefighting System  
Location: Nowshera KPK

## **Duties and Responsibilities:**

### **General**

- Reporting to Safety Manager of the company.
- Conduction regular HSE meetings with Engineers and Management.
- Induction training for new employees.
- Site inspection
- Implementation of HSE rules & regulation all the time at site.
- To maintain and improve upon HSE performance
- Co-ordination with Managers, Site Staffs, Clients & other subcontractors for ensuring Safety at site.
- Develop of Job Safety Analysis and Hazards identifications
- Create safety awareness by promoting safety meetings, presentations, open forum discussion and safety trainings.
- Ensure that all accidents/incidents including first-aid cases, near miss and fires reported immediately to Managers/ client representative in accordance with the provisions contained in this project-specific loss prevention program.
- Maintains accident log recording of all patient accident information.
- Assure all the personnel work within the guidelines of appropriate safety rules and regulations.
- Perform daily inspection to make sure the minimum requirement of loss prevention program is met and ensures that proper safety equipment is at the necessary location.
- Conduct safety inspection on daily basis.
- Motivate employees to work safely.
- Conduct safety meeting every week and ensure that all employees including engineers are attending the same schedule.
- Supervising all construction activities and providing technical inputs for safe methods of construction.
- Health and safety environment coordination with site Management.
- Preparation and review of risk assessment job safety analysis, and toolbox meetings, induction reports.
- Make necessary work permit whenever to begin the job.
- Before leaving the job site, make sure that all unfinished job such as open pit, overhead and other must have safety precaution of signboard and safety tape.
- Reminding all workers that the safety in the best policy and to target zero accident.
- Monitoring the safety Requirements for the project site.
- Record the Weekly and Monthly Man-hours.
- Maintain the Color Coding system for List of Tools, Equipment's, Machineries, Apparatus, Electrical Equipment, Gas Cutting and Hand tools.
- Necessary monthly inspection for Fire Extinguisher/firefighting equipment and First aid kit.
- Maintain the record of Valid Certified Operators, Riggers, Boom truck and Drivers.  
Vehicle safety inspection carried out on weekly basis.

## **PROFESSIONAL PROFILE**

- Highly organized and dedicated with positive attitude.
- Able to handle multiple assignments.
- Have excellent written, oral and interpersonal communication skills.
- Able to work on a challenging post.
- Willing to work at field locations in variant environments.

## **SHORT COMPUTER COURSE**

- MS Office 2007 TO 2017 ALL VERSIONS Window
- Computer Hardware & Software

## **LANGUAGES:**

**English** – Excellent reading, writing and speaking

**Urdu** – Excellent reading, writing and speaking

**Pasto** – Native Language

## **Education and Training:**

- B.A (Economics) waiting for last year result  
(Bacha Khan University Charsadda)
- NEBOSH IGC  
(Certified by UK)
- Diploma in Refrigeration and Air Conditioning 1 year  
(AGT ITPE Rawalpindi)
- Driving Proficiency Certificate  
(Driving School and Road Safety Education, Traffic Warden Police Nowshera)

## **Personal Information:**

|                        |            |
|------------------------|------------|
| <b>Father's Name:</b>  | Baqibillah |
| <b>Date of Birth</b>   | 7/04/1999  |
| <b>Marital Status:</b> | Single     |
| <b>Religion:</b>       | Islam      |
| <b>Nationality:</b>    | Pakistani  |
| <b>Passport #</b>      | AN5597082  |