



Khalid Akbar

Accounting, Finance & Taxation Professional



khalidakbarkhan@yahoo.com



+92 (345) 8481486



March 10, 1995

Why *Khalid*?

- Qualified and dynamic individual proficient in nature and elements of accounting; possessing in-depth knowledge of business managerial & finance concepts, financial & business management and time value of money calculations; holds ability to evaluate strategic objectives, internal team coordination, financial accounting and corporate reporting
- Diligent professional has sound comprehension of analytically scrutinizing finances and accounts, while enhancing efficiency in audits and assurance; has firm grasp on principles of taxation and business law & ethics. Has capability to perform internal audits that ensure compliance with tax regulations
- Meticulous communicator and investigative thinker with aptitude to learn and grow on-job and work sincerely with cross-functional teams in fast-paced & high-pressure environments

CORE STRENGTHS & ENABLING SKILLS

- Financial Accounting & Management
- Analysis of Financial Statements
- Internal Controls
- Accounts Reconciliation
- Strategic Planning & Management
- Audit & Assurance
- Cost & Management Accounting
- Business Law & Taxation
- Corporate Reporting
- IFRS & GAAP
- ERP Enabling
- Communication & Presentation Skills

PROFESSIONAL EXPERIENCE

Ameer Warraich (Pvt) Ltd, Islamabad, Pakistan

Worked as "*FINANCE TRAINEE*", January 2019 – June 2019

Responsibilities/ Accomplishments:

- Prepared reports related to accounts payable and receivable aging fixed and variable cost. Effectively assisted in research, data entry, recording and maintaining complete financial records
- Insightfully generated and analyzed reports, assisted in conducting successful audits, prepared statements and took elaborate notes during meetings; pointed out loopholes in system and successfully resolved with team

Fasih Naveed Khan and Co. (Pvt) Ltd Islamabad, Pakistan

Worked as "*AUDIT & ACCOUNTS MANAGER*", JULY 2019 – Till Now

Responsibilities/ Accomplishments:

- Fastidiously learnt working as part of team to compile and analyze data, track information and supporting company & clients. Studied workings of organization in compliance with PPRA and SECP rules and regulations
- Efficiently prepared financial reports such as balance sheets and income statements, invoices and other documents. Managed and led projects while receiving, inspecting and reconciling stock

PROFESSIONAL TRAININGS & CERTIFICATIONS

- ✓ Completed course on "*MS Office 2010*" of 18-CPD Hours at ICMAP, Lahore (March 2015)
- ✓ Certificate of Merit for successfully completing "*English Speaking Skill*" course from NUML University, Lahore (April 2014)
- ✓ Participated in workshop on "Communication Club" of 24 CPD-hours at ICMAP, Lahore (June 2014)
- ✓ Got *Star of Khyber Pakhtunkhwa* merit scholarship of amount Rs. 240000 and merit certificate for achieving 7th position in entire board during matriculation

PROFESSIONAL QUALIFICATION

- **Institute of Bankers, Pakistan** (2017 – Present)
ISQ – 9/12
- **ICMAP, Islamabad, Pakistan** (2014 – 2022)
CMA (CHARTERED AND MANAGEMENT ACCOUNTANT)– QUALIFIED