



## Mohammed Akhil

Naif Road, Deira, Dubai

✦ +971-561351910

✦ akhil.mohd22@gmail.com

A highly detailed-oriented, self-motivated finance professional at YK Al Moayyed Trading LLC. Coming with Master's degree in finance, SAP experience with excellent written and verbal communication skills and strong ability to interact effectively with various classes of individuals, to effectively carry out accounting and finance functions for treasury, trade and tax, financial planning, financial forecasting as well as monthly and quarterly filings for the company.

### Highlights

Over Eleven years' experience as an accounts & finance profession, with punctuality and accuracy as key abilities for performing efficiently in this role. Qualified with key skills as follows:

- Financial statement analysis
- Account reconciliation expert
- MIS Reports
- General ledger Accounting
- Accounts Receivables
- Taxation
- Letter of Credit
- Bank Transfers
- ERP Oracle

### Professional Summary

**YK AL Moayyed Trading LLC (Dubai)**

**Aug 2018 till Date**

**Role : Senior Executive (Finance & Credit Contraol)**

- Preparation of financial statements and other financial reports.
- Preparation and review of balance sheet reconciliations.
- Processing of customer payments and balancing accounts.
- To liaise with bank for transfer of fund, letter of credits, letter of guarantee, and other related banking activities.
- Creation of POs, cheques and payment transfers.
- Booking all expense, payroll and end of service related transactions.
- Good knowledge in customer SOA reconciliation.
- Handling complete AR/AP of YK Trading (Dubai) and payments follow up with the customers by sending statement of accounts.
- Preparing cash flow statement on weekly basis & reconciliation of inter group company accounts.

- .Maintaining collection/ageing reports.
- .Preparing and filing of VAT return as per the UAE FTA regulations.
- . Preparing budget reports on monthly basis.

### **Eros Group (Dubai)**

**Jan 2013 to Jul 2018**

**Role :Senior Officer (Accounts & Credit Control)**

As an Sr.Accountant for Eros.

- Reconciliation of Bank Accounts & handling banking transactions.
- Handling bank reconciliation of entire Eros Group including USD accounts.
- Handles almost 50 bank accounts.
- Preparing reconciliation statement of Credit Card on monthly basis.
- Monitoring bank accounts follow up the bank transfers and maintaining appropriate records and statements.
- Cash posting and remittance, reviewing bank statements
- Responsible for preparing cash, bank, journal vouchers, purchase Vouchers, posting of cash receipts in accounts receivable and maintaining of accounts.
- Reviewing and analyzing actual costs and revenues, report variances, input to the profit forecasting systems, recommend actions to address identified issues.
- Investigating customer's credit worthiness by research through various available sources (e.g. banks, trade and credit associations etc.) and recommending credit approval or disapproval to management.
- Verifying the accuracy of balances of accounts receivables.
- Managing general ledger posting and timely closing of accounts on monthly basis.
- Credit control and debt management activities including supervising a team of credit control operations.
- Deal with the Company's Bankers and ensure timely reconciliation of balances.
- Preparation of PDC /CDC/ LC request.

### **Kotak Mahindra Bank Ltd**

**Jan 2011 to Jun 2012**

**Role : Financial Analyst**

As an Financial Analyst for Kotak.

- Preparing various MIS Report for Management viz: Cost Reports, Creditors Report, Debtors Report, Variance Report and Analysis, Monthly statement of accounts.
- Providing regular MIS/ information report to the top management about the operations of the company.
- Preparation and submission of internal compliance report at stipulated intervals.
- To undertake financial data research including collecting analyzing and compiling it as per required format assigned by the competent officials of the organizations.
- Interacting with internal and external auditors in completing audits.
- Analyzing revenue and expenditure trends and recommend appropriate budget levels and ensure expenditure controls.
- Monthly closure and financial reporting to the top management, financial forecasting and preparing latest estimate of financial performance.
- Providing financial support to management through the preparation of financial statements, monthly and quarterly reporting to parent company, consolidation of financial data and various reporting requirements in accordance with GAAP.
- Working with other financial team members to develop and issue consistent financial reports for RA results.
- Managing the fixed asset procedures, policies and processes.

### **Onicra Credit Rating Agency India Ltd**

**Jan 2010 to Dec 2010**

**Role : Accounts Assistant.**

As an Accounts Assistant for Onicra.

- Passing of day to day transactions and processing of bills for payment.
- Preparation of Bank Reconciliation Statement.
- Preparation of monthly VAT returns.
- Preparation of petty cash book and finalization of accounts.
- Maintaining books of accounts accurately and up to date.
- Preparation of financial statement, asset and inventory list, trading, profit and loss and balance sheet.
- Computation and statutory filing of Professional tax, TDS, Income Tax, VAT and CST.
- Handling the regular book keeping of accounts e.g. accounts payable, Petty Cash, follow-up with stores for material accounting etc.
- Good knowledge of Central Excise, State Excise, Sales Tax, VAT, Income Tax and TDS.
- Preparation of monthly TDS challans and supporting data regarding the same, Quarterly and annual E-TDS Returns with tax deductions for:-Salaries, Professionals.
- Reconciliation of balance sheet and income statement accounts.

---

## Education

---

- **MBA (Finance)** from Osmania University
- **B.Com-** Avanthi Degree College (Osmania University).
- **Intermediate-** Vignan Jr College (Board of Intermediate Education).
- **SSC-** St.Mark's High School (Board of Secondary Education).

**Accounting Packages:** Tally 7.2, Tally 9, Tally ERP 9, Wings & Focus & Payroll Accounting.

**Project Experience:**

- **Organization** : NFCL (Nagarjuna Fertilizers & Chemicals Ltd.)
- **Project Objective** : Working Capital Management
- **Duration** : 3 Months( Hyderabad )

**Corporate Learning's:**

- SEP (Service Excellence Program)
- DSE (Development of Self Excellence)
- CTE (Call Taking Excellence)

---

## Core Competence Skills

---

- Good interpersonal communication and management skills, innovative thinking, quick adaptation to given situation, ability to perform under pressure and be an effective team member.
- Exposure to Client Interaction, Business Transition.
- Effective Team and Crisis Management Skills.

---

## Personal Profile

---

Name : Mohammed Akhil  
Father's Name : Mohammed Bakshis Miya  
Sex : Male  
Date of Birth : 22nd May 1987  
Marital Status : Married  
Nationality : Indian  
Passport : Valid  
Visa Status : UAE Resident Visa  
Languages : English, Hindi, Urdu and Telugu.

Place: Dubai UAE

Date:

(Mohammed Akhil)