

Storage Tanks at Yanbu Distribution Hub
**APPRECIATION LETTER FOR METSCCO
HEAVEY STEEL PROCURMENT MANAGER**

This is to express our appreciation to Mr. Salamullah M Hussain, Procurement Manager, who contributed successfully in enhancing and significantly improving the procurement of the Storage Tank Project at Yanbu Distribution Hub executed by METSCCO Heavy Steel.

Mr. Salamullah had worked for project from the month of March 2017 until April 2019. His initiative and tremendous efforts in following up with the Vendors and Manufacturers lead to the timely deliveries of materials and equipment required for the Project.

Additionally, Salamullah's leniency and methodical approach to issues attributed towards the successful completion of his task.

This letter is issued this 15th day of May 2019.



Khaled S. Omran, Sr. Project Engineer
Yanbu Distribution Hub Project – Tank Farm

SALAMULLAH M HUSSAIN, CPP/CPPM

Cell: +966 56 222 7354 / salamulla@yahoo.com / skype: salamullah.hussain

www.linkedin.com/in/salamulla-m-hussain-b5333425

Summary:

- ✚ 15+ years' experience in /Procurement/Material/ Purchasing Management.
- ✚ Prepare IPR (Internal Purchase Requisition) or MTO (Material Take Off) of a certain material in accordance with the technical inputs from design engineers and in accordance with the client standard project requirements.
- ✚ Interact with design engineers and client in clarifying any technical issues related to IPR or MTO.
- ✚ Coordinate with design engineers for the review of NMR.
- ✚ Interact with design engineers and client in clarifying any technical issues related to review of NMR.
- ✚ Initiate the RFQ (Request for Quotation) and PO (Purchase Order) issuance to suppliers
- ✚ Procure various materials of electrical, electromechanical and steels.
- ✚ Negotiate with suppliers to get the best price, delivery and quality of materials needed by project site.
- ✚ Material sourcing and supplier sourcing in accordance with the project specification requirements.

Qualifications

Education

Master of business Administration (MBA)

Bachelor of Science (Physics)

Post graduate diploma in plastic testing and conversion technology (PGD-PTCT @ CIPET)

CPP – Certified Purchasing Professional &

CPPM – Certified Professional Purchasing Manager

Information

Years of Experience

15+ Years

Date of Birth

07 May 1975

Nationality

Indian

Languages

English, Tamil, Malayalam, Arabic, Hindi & Urdu

EXPERIENCED SUPPLY CHAIN MANAGEMENT EXECUTIVE WITH OVER 15+ YEARS OF EXPERIENCE
(TRANSFERABLE IQAMA)

My key strengths are in Project Procurement, Supply Chain Management for Infrastructure and Oil & Gas Clients.

- ✚ Project Name: Yanbu Distribution Hub-BI-10-02399
- ✚ Client: Saudi Aramco
- ✚ Project type: LSTK (Lump Sum Turn Key contractor)
- ✚ Procurement Manager

- ✚ Owner:- SALINE WATER CONVERSION CORPORATION (SWCC)
- ✚ Contractor: - Limak Construction, Industry and Trade Co. Inc.
- ✚ Project Name:- JUBAIL – RIYADH WATER TRANSMISSION SYSTEM
- ✚ Project No: - 30403

Some of my core skills are:

- ✚ Generating Commercial Bid Evaluation and negotiating with technically acceptable vendors to get the maximum discount, best Lead time & payment terms to meet project Schedule & budget.
- ✚ Preparing OPR (Order Placement Recommendation), BID Equalization... for the Saudi Aramco review and approval prior to preparing the PO.
- ✚ Preparing Purchase Order & contract to the selected vendors with mutually agreed terms.
- ✚ Procurement Progress Reporting to Saudi Aramco PMT
- ✚ Coordinating with Expediting team for NMR & SPDP, Accounts & logistics team for post order processing, payment and shipping the materials.
- ✚ Ensuring timely delivery of material, equipment & systems to support site installation works as per approved work program.
- ✚ Prepares documentation for internal processes as per ISO Standards.
- ✚ Develops and maintains good relationship with suppliers and subcontractors.
- ✚ Maintains company reputation & credibility by fair dealings and prompt payment

Gulf specialized works Co (From June 2019 to till date) AS Procurement Engineer

Metscco Heavy Steel Industries Co. Ltd. was formed in 1979, professionally managed and specializing in Engineering, Design, Fabrication and Installation of Fixed & Floating Roof Storage Tanks, (Fuel, Water, Chemical & Thermal Energy Storage Tanks to AWWA-D100), Pressure Vessels, with U & R Stamps, Shaft Kilns & Stacks, Silos & Hoppers, Heavy Steel Structure, & Pipe Racks & Maintenance at Refineries and Power Plants.

Metscco Heavy Steel Industries Co. Ltd (From November 2016 to June 2019) As Procurement Manager (Aramco)

Metscco Heavy Steel Industries Co. Ltd. was formed in 1979, professionally managed and specializing in Engineering, Design, Fabrication and Installation of Fixed & Floating Roof Storage Tanks, (Fuel, Water, Chemical & Thermal Energy Storage Tanks to AWWA-D100), Pressure Vessels, with U & R Stamps, Shaft Kilns & Stacks, Silos & Hoppers, Heavy Steel Structure, & Pipe Racks & Maintenance at Refineries and Power Plants.

AES ARABIA LTD (From 2004 to 2016) Worked as "Senior procurement officer"

AES is an ISO 9001 company head quartered in Riyadh and has branch offices in USA. AES offers water and wastewater treatment systems and services throughout Middle East to companies like Saudi Aramco, SABIC, Maaden, Samsung, Hyundai, Technicas Reunidas to name a few.

ACCOMPLISHMENTS

- Improved customer/End user satisfaction by procuring quality products with optimal prices and minimal lead-time
- Reduced invoices backlog by transforming purchase-to-pay transactions and satisfying vendors
- Worked cohesively in different principles of business simultaneously i.e. Projects, Logistics, custom clearance.
- Completed project purchases within the defined budget
- Closed long pending issues/projects
- Helped quality dept. to evaluate vendor's / manufacturers performance to maintain quality of vendor list.

RESPONSIBILITIES

- Obtaining material requisition (MR) from 4 different operating units (Infrastructure/Oil & Gas/ Chemical injection skids/standard projects/Site tank division and structural division), sourcing the required material globally, estimating and comparing vendor prices and subsequently generating purchase orders
- Upon allotment of projects working with 6 operating units for material schedule and defined deadlines.
- Liaising with logistics and warehouse team for material management for the projects.
- Handled major client's jobs simultaneously with targeted deadlines.
- Managing database and contract files of Vendors and Clients
- Remained updated on product knowledge by attending seminars by manufacturers or Distributors.
- Reviewing technical and commercial terms with Clients and Vendors in order to achieve the desired Product / conclusion.

- Managing maintenance team upon complaints from clients and managing them for rehabilitation of existing systems.
- Reporting to management monthly, quarterly and yearly on progress, sales analysis and vendor performances
- Provide procurement activities support for client in accordance with the Company's procurement policies and procedures.
- Prepare MR (Material Requisition) or PR (Purchase Requisition) of a certain material in accordance with the technical inputs from design engineers and in accordance with the client standard project requirements.
- Facilitate the client approval of MR or PR in accordance with the standard project requirements.
- Interact with design engineers and client in clarifying any technical issues related to IPR/MTO
- Coordinate with design engineers for the review of TBE (Technical Bid Evaluation) received from client.
- Coordinate with design engineers for the review of NMR (Non-Material Requirements) received from client.
- Interact with design engineers and client in clarifying any technical issues related to review of NMR.
- Create and maintain regularly the material status report file.
- Initiate the RFQ (Request for Quotation) and PO (Purchase Order) issuance to suppliers if applicable depending on contract of client.
- Interact with suppliers in clarifying any technical issues if applicable depending on contract of client.
- Initiate request for quotation to suppliers in accordance with the required project specifications and standards.
- Create purchase order to suppliers in accordance with the requirements of project sites and technical & commercial offer of supplier.
- Coordinate and clarify with project site engineers and managers for any technical concerns related to the project requirements.
- Material sourcing and supplier sourcing in accordance with the project specification requirements.
- Prepare material technical submittals for approval of client to be used in project sites in line with the required project specifications and standards.
- Coordinate and settle with client for any technical concerns related to the material technical submittals for approval.
- Negotiate with suppliers to get the best price, delivery and quality of materials needed by project site.
- Create and regularly update electrical procurement schedule in line with the project construction schedule, required project specifications and standards.
- Coordinate and clarify with suppliers for any technical and commercial concerns pertaining to the materials required.

SAUDI ARABIAN OIL COMPANY

(SAUDI ARAMCO)

الذو السعودى
Saudi Aramco



YANBU-JEDDAH PIPELINES & BULK PLANTS PROJECTS DIVISION

Room AR-5-12, 5F, Al Fanar Building, Al-khobar

Tel. No. 013-821-3792

DOCUMENT TRANSMITTAL

To: **SYED SHARIQ HUSSAIN**
Contractor Representative
METSCCO Heavy Steel Industries Co. Ltd.
2nd Industrial City, Al-Kharj
P.O. Box 109, Riyadh 11383, K.S.A
Tel. (011) 2653001 Ext. 102

Fax: (011) 265-1109

Date: November 11, 2018
Transmittal No: **YDH/CN/METSCCO/T-1228/18**
Project Title: BI-10-02399/Contract #6600039462
Tank Package (Package 3)
Subject: **RE: REQUESTING APPROVAL FOR PROCUREMENT MANAGER (MR. SALAMULLAH M. HUSSAIN).**

DOCUMENT TRANSMITTAL NO.:

L-DD-1701-1730, Dated November 06, 2018

METSCCO-L-COR-1701-165, Dated November 09, 2018

DOCUMENT ISSUE PURPOSE			
Review Status		Transmittal with	
<input type="checkbox"/> Approved	<input type="checkbox"/> Reviewed, No Comments	<input type="checkbox"/> CD-ROM	
<input checked="" type="checkbox"/> Approved with Condition	<input type="checkbox"/> Review Not Required	<input checked="" type="checkbox"/> DOC	
<input type="checkbox"/> Revise and Resubmit	<input type="checkbox"/> Reviewed with Comments	<input type="checkbox"/> DWG	
<input type="checkbox"/> Rejected	<input type="checkbox"/> Other / Action	<input type="checkbox"/> BNDR	

*Review of this document does not relieve the contractor from its Contractual requirements and should not be considered as a waiver to Saudi Aramco Standards. The Contractor shall not use any comment as a basis of Change Order.

DOCUMENT LIST

S.I. No.	Document No.	Rev. No.	Description
1	METSCCO-L-COR-1701-165	1	REQUESTING APPROVAL FOR PROCUREMENT MANAGER (MR. SALAMULLAH M. HUSSAIN).

Comments / Remarks

Accepted with Condition, The candidate performance will be Re-Evaluated after Three (3) months.

Transmitted by:

KHALED S. AL-OMRAN, Sr. Project Engineer
YANBU-JEDDAH P/L & BULK PLANTS PROJECTS DIV.

Received Details

Receiver Name	Signature	Received Date
Zahid		

RECEIVED
11 NOV 2018

TRANSMITTAL FORM

CLIENT:
SAUDI ARAMCO

BI-10-02399, Yanbu Distribution Hub & North Jeddah Bulk Plant / Yanbu Distribution Hub
Portion - Tanks Package (Package 3)

Reference No.: L-DD-1701-1730

Date: 06 Nov 2018

From: **METSCCO HEAVY STEEL INDUSTRIES CO. LTD.**

To: **Mr. SALEH S. JAMAL**, Company Representative

Attention: **Mr. Khaled S Omran**, Sr. Project Engineer

Tel: +966 13-821-3792

Mobile: +966554320887

Email: khaled.omran.1@aramco.com

Subject: **REQUESTING APPROVAL FOR PROCUREMENT MANAGER (MR. SALAMULLAH M. HUSSAIN).**

ACTION CODE:

1 = For Approval
2 = For Comment
3 = For information
4 = For Bid

5 = For Construction
6 = For Design
7 = As-Built

RESPONSE CODE:

APP = Approved
AWC = Approved with Comments
RWC = Reviewed with Comments
REJ = Rejected

INF = For Info only Review
Not Required

No. off	Document No.	Rev.	Title/Description	Action Code	Resp. Code
1	METSCCO-L-COR-1701-165	1	REQUESTING APPROVAL FOR PROCUREMENT MANAGER (MR. SALAMULLAH M. HUSSAIN)	1	

Transmitted by: Syed Shariq Hussain, Contractor Representative, METSCCO



Date: 06 Nov 2018



PLEASE SIGN AND RETURN COPY

Received by:

Date:

November 06, 2018

METSCCO-L-COR-1701-165

To: **Mr. ABDULLAH M. SUBAII**, Company Representative
Yanbu- North Jeddah Dist. & P/L Projects Division
Pipelines, Distribution & Terminal Projects Department
Saudi Arabian Oil Company

Attention: **Mr. KHALED AL-OMRAN**, Sr. Project Engineer.

Contract No.: SAUDI ARAMCO CONTRACT 6600039462
BI-10-02399
YANBU DISTRIBUTION HUB AND
NORTH JEDDAH BULK PLANT EXPANSION PROJECT.

SUBJECT: REQUESTING APPROVAL FOR PROCUREMENT MANAGER (MR. SALAMULLAH MOHAMMED HUSSAIN).

Dear Sir,

We request you to kindly grant permanent approval for **Mr. Salamullah Mohammed Hussain (Procurement Manager)** to perform Procurement activities for Yanbu Distribution Hub & North Jeddah Bulk Plant Expansion project.

Your usual support is anticipated and will be highly appreciated.

Thanks & Regards,

Sincerely,



Syed Shariq Hussain
Project Manager/Contractor Representative

Attachment:

1. CV of Mr. Salamullah M. Hussain (Procurement Manager)

