

Alkawthar Mohammed J Alabbas

ACCOUNTING FRESH GRADUATE - IAU

#EducationNeverStop

Summary

A **Saudi Accounting Graduate with Second Class Honor.** who's well passionate about the accounting filed. ambitious, welling to learn, have a good communications skill and time management

Education

Bachelor's degree in accounting
Imam Abdulrahman bin Faisal University - Dammam
College of Business Administration – GPA 4.431/5
2018 – 2022

Experiences

Accounts Intern

National Oilwell Varco (NOV) Dammam, Saudi Arabia

January 2022 - Present

- Preparing Balance Sheet Schedules
- VAT calculation and submission
- Account Receivable and Payables Management
- A/P and Bank reconciliation.
- Recording manual and related to purchase order invoices and payments on two ERP Systems (JDE Edwards & SyteLine)
- Check and follow up with the un-vouchered daily

Data Analytics Consulting

KPMG Virtual Internship

March 2022 - April 2022

- Completed the following online modules: Data Quality Analysis, Data Insights, Data Insights and Presentation.

Assistant Accountant

Hakayaa Restaurant Qatif, Saudi Arabia

June 2019 - August 2019

- Used Ezee Manager Pro software to record the data of customers order, set credit limits, recorded the sales, and purchases.

Customer Service

Tarout Charitable Society Qatif, Saudi Arabia

July 2017 – August 2017

- Managed customer service calls and administrative tasks to resolve customer issues.

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Languages

Arabic
English
Turkish

Skills & Interest

Financial Accounting
Auditing
Peachtree
Microsoft Office
Management Reporting

Certificates and Courses

Project Management

- Harvard Business Publishing Course (2022)
- Udemy (2022)
- Corporate Finance Institute (2022)
- Financial forecasting and analysis using Excel – New Training Leader (2021)

Career Success Program

- 8 Courses Including Vat Basics, Basics of Audit, Financial Accounting, Internet of Things, Work ethics, CMA Certification, Responsibilities of the external auditor, Building Business KPI
- By Imam Abdulrahman bin Faisal University, and SOCPA

Data Analysis Track

- One Million Arab Coders Initiative (2018)

Volunteer Experiences

Ministry of Education
+200 volunteering hours

Ministry of Health
+150 volunteering hours

CBA Volunteers Leader IAU