

My-Resume

Personal Information, Education, Courses, Experience

★personal information

- *Name: Saad Nasser Abdullah Al-Qahtani.
- *Nationality: Saudi Arabia (Citizen).
- *Place of Birth: Khobar - Saudi Arabia
- *Date of Birth: 12-02-1989

★Qualification

- *completion of secondary education.
- *subject (natural science).
- *Grade: 88.36%
- *Graduated: 2007

**Learn English-Marketing subject
&Computer CA01-02**

★Courses and skills

- *Aviation security awareness.
- *Functional English.
- *Certificate of accomplishment-American.
- *Executive Secretary.
- *personal skill development.
- *public relation skills.
- *Short Course of Safety and Health -(THIEP ACADEMIC) 29-JUN-2021

COURSES BY SGS SAUDI AIRLINES

- ❖ Online Courses:
 - Manage meetings.
 - Reports preparation.
 - Time management.
 - Administrative Coordination.
 - Administrative Supervision.

★Practical experience

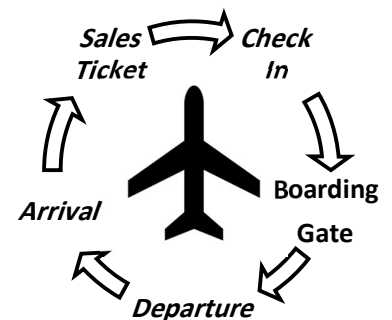
A. Practical

Saudi Arabian Airlines (Ground Handling) passenger's services

Date Start 10-03-2012 up to 09-09-2015

K.S.A

KFIA – AIRPORT



B. Practical

Khonaini Company – Contractor of Saudi Aramco Project

Date Start 01-11-2016 to 20-11-2019

Document Controller



★Contact :



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