Anwar Ezzat Mohamed
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CAREER OBJECTIVE:

To obtain a position as an Accountant with a company that could maximize my capabilities and experience at the same time challenge me to be competitive in every aspect of my job.

WORK EXPERIENCE:

Jan 2021 to   **Chief Accountant**, *FAWAZ AL HOKAIR Group*.
Present: *GL Department*.

- ***Prepare financial statements*** , *Statement of financial position - Profit & Loss statement - Comprehensive Income Statement – Cash Flow with treasury Dep - Changes in equity - Related reports*

- *Monthly closing according the timely mapping plan. And review P&L on daily Basis till end of monthly closing*
- *International companies Accounts for Related Party and Quarter & Annual confirmation*
- *Intercompany movements and transfers and Quarter confirmations.*
- *Trial Balance Gl Accounts analysis and reconcile with each Dep With Statement of financial position & P/L and Aging for each account*
- *Loans- interest on Loan and Provisional Entry of Interest on Loans – Zakat provision – Legal Provision – Audit fees provision- posting entries for provisions*

- ***Accounts Receivable*** *Transfer Sales & COGS data from the integrated system to the Fusion system and follow   reconciliation and Bank collection With Revenue Team. Ecommerce Sales & Collection &Reconciliation And P/L analysis for the completed revenue & Cogs data.*

- ***Accounts Payable*** *,following cost of sales reconciliation, coordinating with the team for any variances , Suppliers confirmation and payment ,Inventory provisions , Accrual accounts, and review posting all invoices and analysis expenses accounts and inventory accounts*

- ***Bank Reconciliation,*** *follow with reconciliation team all transaction recorded and posting all bank charges, credit card commission, VAT, and reconciliation, TB balances and summarize all bank accounts in one sheet including tabs for Account reconciliation cover sheet – Account statement –Details of reconciling amounts. For Revenue & AP accounts*

- *Monthly create foreign currency exchange rate & revaluation currency exchange rate after banks reconciliation.*
- *Responsible for Chart of accounts Create Cost Centers and manage the COA.*

Jan 2015 to **Senior Accountant**, *FAWAZ AL HOKAIR Group* .
2020:

- *Responsible for Revenue and collection in Saudia Arabia and international companies*
- *Sales and collection for Online sales (E-Commerce)& Expenses*
- *Reporting for Management and planning new stores budget discussing cost and revenue*
- *Preparing the budget and reconcile with actual sales & Cost*
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- *Reconcile the main Bank accounts*
- *Charge of all Receivable & Sales analysis*

- *Responsible for all sales Dep and cash audit and all journal entries*
              Related to sales and cash
- *Prepare daily collections reports and deposits of collection for Management information.*
- *Follow span machines in shops and contact with banks for any Maintenance problems*
- *Responsible for bank reconciliation for all accounts*

- *Responsible for stores reconciliation and follow depended transactions and not collected span & master & visa & amex transaction from bank*

- *Responsible for preparing monthly sales target report and send it to payroll Dep*

- *Preparing all required reports from management related to sales budget*
- *Responsible for **VAT** on Sales entries and reports*
- *Responsible for **VAT** bank statements and POS collection*
- *Using Oracle Fusion from 2018 till now and sharing with CFO & IT for implementation This System.*

N E S K

شركة نسك للمشاريع التجارية

Dec 2010 to   **Accountant,Senior Accountant**, **NESK Company , Fashion retail**
Jan 2015

- *Responible for **Account receivable** -Bank reconciliations – Staff Monthly Target – Sales reconciliation*

- ***Account payable***   *-local supplier – cost of sales-utilities expenses Using SAP Business 1*

             July 2010 to   Manager of Dar Al diafa apartment
Dec 2010   Al Rouda   Riyadh, K.S.A.

Responsible for all duties rent , cash deposit , sales revenue

| April 2009 to | **Front office receptionist and shift leader audit , Porto Marina resort Hotel & Spa** |
| May 2010 | Using Fidelio system -   North coast – Egypt |

| July 2007 to | **Receptionist, Charm Life AL Alamain resort** Hotel & spa |
| Dec 2008 | Using Fidelio system -   North coast – Egypt |

EDUCATION:

- *Bachelor of Commerce – Accounting, Kafr Alshikh University, Egypt*
- *Accounting Fundamental certificate from corporate finance institute*
- *Study CMA part 1 from New Way institute - Riyadh KSA*
- *Study CIA part 1*
- *Studying IFRS Diploma*

  - *IMA membership*
  - *IIA   membership*
  - *Membership of the Association of Internal Auditors Saudis*

Languages :

- *Arabic : Mother Tongue*
- *English : Excellent*

SPECIAL SKILLS:

Computers:

- *ICDL from Amideast*
  Excel - Word
- *Fidelio 6.20, Hotels system*
- *Fidelio V8, Hotels system*

Accounting system:

- *SAP business System,* *Accounting system 8* ***years***
- *Oracle Fusion system 3 years*
- *Oracle V12*
- *Futura system for POS*
- *Fidelio Hotels System*

Electronic accounting diploma *from ITC including*

- o **Peach Tree** , Accounting system
- o **Quick Books** , Accounting system
- o **Arabic Accountant**, Accounting system
- o **Commercial excel**, Accounting system

Best Regards