


Jehad Alsaif

Mechanical Engineer, Project Management

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Motivated Mechanical Engineer with Master of Applied Science (MAsc) degree in engineering and with a professional work experience of more than 3 years, aiming for career development in project management and project engineering position that enables the use of the outstanding technical, organizational, leadership and management skills.

Skills

- Excellent English & Arabic communication skills
- Capable of multitasking efficiently to meet deadlines
- Outstanding problem-solving skills
- Team player and excellent leadership skills
- Well understanding of the local and international engineering codes
- Experienced in Computer Aided Design software (**REVIT, AutoCAD, SolidWorks**)
- Professional in **Microsoft Office** including (Excel, Word, Outlook & PowerPoint)
- Good user of Primavera and Microsoft Projects

Education

Master of Applied Science in Mechanical Engineering- University of Victoria, Canada. August 2017

GPA: 3.26 out of 4

Bachelor of Science in Mechanical Engineering – University of Ha'il, KSA

GPA: 3.21 out of 4, Third Honor

May 2013

Experience

NOV. 2018 – PRESENT

Mechanical Engineer- Fahd Alireza Engineering Consultant, Saudi Arabia

- Project manager of four projects, listed below.
- Bid manger: preparation of project budget forecasts and preparation of technical and commercial proposal.
- Involved in the preparation of Invitation To Bid (ITB) documents.
- Monitoring the progress of other Engineering disciplines involved in the projects.
- Monitoring technical man-hour budget.
- Monitoring contract milestones and fulfillment of client's requirement.
- Quality assurance of engineering deliverables.
- Preparation of Fire Suppression system Hydraulic Calculation and Plumbing Calculation Reports.
- Water demand estimation, pressure requirement and equipment selection.

Mechanical Engineer- Hail Cement Company, Saudi Arabia

- Issuance and monitoring the maintenance tasks and plans of the plant machineries.
- Performed maintenance plans and tasks for the plant equipment and parts during a complete shutdown of the factory.
- Lead a group of mechanical technician trainees.

Projects List

- SABIC Emergency Response Academy (SERA)- Bid Manager.
- ARAMCO- Kolin: South Dhahran House Ownership Pump Station Modeling Project – Project Manager.
- SASCO HQ Design Review- Project Manager
- SASCO HQ Structural Supervision – Project Manager.
- Royal Commission Jazan Guest Center - Acting Project Manager

Certifications and Memberships

- Saudi Council of Engineers (SCE), Membership# 431108, since **DEC. 2018**
- Project Management Professional (PMP) Training of 35 hours.
- Communication in the Workplace Course: Strategies for Success, **APR. 2019**
- Cross-Cultural Communication Skills, **MAR.2019**
- Diploma in Career Advancement, Shaw Academy, **JUL. 2016**
- Leadership Modules, Camosun College, **JAN. 2016**
- Time Management, Hail Cement Company, **JUL. 2013**
- ISO14001:2015 & ISO45001:2018 Understanding, **FEB. 2019**

Publications, Research and Conferences

- MASC thesis: *"Parametric Studies of Field-Directed Nanowire Chaining for Transparent Electrodes"*
- BSc project: *"The Variation of the Ready Mix Concrete Samples and How to Improve its Quality"*
- Sam, Mahshid, Jehad Alsaif, and Rustom B. Bhiladvala. *"P58: Fabrication of Flexible Transparent Electrodes by Using Field-Assisted Nanowire Chaining."* SID Symposium Digest of Technical Papers. Vol. 48. No. 1. 2017.
- Fourth National Quality Conference held at the University of Hail.
- Quality Management System ISO 9001, and Organization Leadership workshop.
- Center for Advanced Material and Related Technology (CAMTEC) Nanofabrication workshop.

References are available upon request