










ALANOUD ALSABI

Joining a pain in a professional work environment enables me to develop my skills and gain new experiences and to be an active and productive member to achieve Success and development and contribute to the development of the work environment.

PERSONAL

-  **Name**
Alanoud Alsabi
-  **Address**
Dhahran district
34464 Eastern Province
-  **Phone number**
0597097173
-  **Email**
alanoudalghamdi@outlook.com
-  **Date of birth**
08-01-1997
-  **Place of birth**
Dhahran
-  **Gender**
Female
-  **Nationality**
Saudi
-  **Marital status**
Single

LANGUAGES

- English 
- Arabic 




WORK EXPERIENCE

-  May 2016 **Secretary**
Jana Investment and Development, Riyadh










EDUCATION AND QUALIFICATIONS

-  May 2017 - May 2020 **Business Administration**
King faisal university, Eastern Province



SKILLS

- Computer programs 
- The ability to work independently 
- Full adaptation within the work team 
- Dealing efficiently at work and respecting deadlin 
- Good dealing with others 
- the ability to work under pressure 
- Self-development 



COURSES

-  Apr 2020 **human resource management**
Al-Irtiqa Institute
-  Jan 2021 **cyber security**
Al-Khwarizmi Institute
-  Sep 2021 **English**
Al-Irtiqa Institute