



Ayat Khataybeh

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PERSONAL INFO

DOB Jul 12,2000
Nationality Jordanian
Marital status Single

EDUCATION

Yarmouk University

Class of 2023

- Bachelor of Pharmacy

SKILLS

- Excellent communication and active listening skills to ensure that patients understand their medications and how to take them.
- Multi-tasking, Trustworthy and Hardworking.
- Ability to solve problems that may arise with prescribers, patients or drug companies are present.
- Intense focus and attention to detail to minimize mistakes and unnecessary expenses for both the drug companies and the pharmacy.
- Strong skills in science and mathematics
- Ability to deal effectively and patiently with others.
- Ability to use Microsoft Office (Word, Excel, Outlook, PowerPoint and Access).

LANGUAGES

- Arabic: Native language.
- English (Writing, Speaking, Listening, Reading): Very good.

REFERENCES

- Available upon request.

• SUMMARY

Specialize in pharmacy and have two years of experience as a pharmacist. Have organization skills, strong interpersonal communication ability, and extensive knowledge of medications and their use. Strive to provide professional ensures that all safety protocols and security measures are adhered to in meeting the high standards of the field.

• EXPERIENCE

❖ Mahjoub Pharmacy (Irbid, Jordan)

• Pharmacist

Jun,2021 – Jan,2023

- Reviewed and executed physician's prescriptions checking their appropriateness and legality.
- Organized the pharmacy in an efficient manner to make the identification of products easier and faster.
- Maintained full control over delivering, stocking and labelling medicine and other products and monitor their condition to prevent expiring or deterioration.
- Listened carefully to customers to interpret their needs and issues and offer information and advice.
- Provided other medical services such as injections, blood pressure/ temperature measurements etc.
- Kept records of patient history and of all activities regarding heavy medication

❖ Achievements

• Leadership

I was responsible for a volunteer pharmaceutical team at Yarmouk University during my academic career, and possessed the abilities to lead, communicate well with others, work actively, and plan lectures, events, and conferences.

• Volunteer works

Completed 804 volunteer hours on the We platform in various fields, but most of them were in the medical field.

• Additional courses

- Received a course from Al-Israa Hospital with a certificate accredited by the Department of Education and Training in Amman in medical injection & venipuncture courses in 2021
- Obtained a course from the Earth Center with a certificate accredited by the Ministry of Education in CPR& first aid course in 2021