

Manal Abdelrhman Abdalla

Gender: Female | **Phone number:** (+966) 539767327 (Mobile) | **Email address:** manaljust@hotmail.com |

Address: Saudi Arabia (Home)

● ABOUT ME

Experienced pharmacist professional **classified by SCFHS in KSA and passed prometric exam**, having substantial experience in community and hospital pharmacies with leadership roles seeking new professional challenge. Able to manage pharmacy operations with flexible and efficient approach. Excellent record-keeper proficient in administering immunizations, monitoring supplies and customer services.

● WORK EXPERIENCE

10/2016 – 03/2023

PHARMACY SUPERVISOR NATIONAL HEALTH INSURANCE FUND

- Reviewing patient records to determine whether they are eligible for medication therapy management services.
- Assisting pharmacists with drug ordering and inventory management activities.
- Providing data analysis and reporting on the status of inventory levels and other pharmacy department statistics.
- Ensuring that all state and federal laws are followed when dispensing medications to patients.
- Maintaining an inventory of pharmaceutical products by ordering supplies from suppliers and distributors.
- Providing training to pharmacy technicians and other staff members on inventory control and compounding drugs.

07/2008 – 08/2016

PHARMACIST KHARTOUM CURATIVE SERVICES CO. LTD. (KCS)

- Received prescriptions and checked patients medicine histories and dispensing to safeguard patient health and safety.
- Maintained up-to-date understanding of insurance policies, regulations and payment practices.
- Provided patients with pamphlets and verbal instructions about how to properly take, handle and store medications.
- Trained and mentored pharmacy support technicians.

04/2003 – 06/2006

PHARMACY MANAGER REVOLVING DRUG FUND

Worked at Pediatric emergency pharmacy and Main Supply stores before being promoted to pharmacy manager position.

- Coordinate and oversee the day-to-day operations of the pharmacy store.
- Lead, coach, mentor and develop the team to deliver high performance.
- Oversee the procurement and supply of medicines.
- Administer immunizations and vaccines to patients.
- Monitor and ensure customers are prescribed the correct medicines.
- Develop strong relationships with customers, GP's and other health professionals.

● EDUCATION AND TRAINING

2002

BACHELOR OF PHARMACY Omdurman Islamic University

● DIGITAL SKILLS

Proficiency of using computer and internet | Microsoft Office package: Microsoft Word, Excel, PowerPoint, Access | Video Conferencing (Zoom, Teams, Skype, Webex) - Advanced

● LANGUAGE SKILLS

Mother tongue(s): **ARABIC**

Other language(s): **ENGLISH**

● ADDITIONAL INFORMATION

LICENCES

Classification and Registration as a Pharmacist - Sep. 2023

The Saudi Commission for Health Specialties (SCFHS)

Full Registration - Aug. 2005

Sudan Medical Council

COURSES

TOT - April 2021

Tomoh Center for training

Problem Solving and Decision Making - Nov 2019

Khartoum Academy for Administrative Sciences

Antimicrobials Evidence - Nov. 2019

Tomoh Center for training

Customer Service Competence - Sep. 2019

Khartoum Academy for Administrative Sciences

Understanding and Measuring Process - Nov. 2017

Tomoh Center for training

Applied Pharmacoeconomic and Healthcare policy - Oct. 2016

ACC sight Academy

Principles of Leadership - Feb. 2014

Federal Ministry of Health

Retail Pharmacy management Diploma - Dec. 2014

Pharmacy 1 Training and Drug Information Center

COMMUNICATION AND INTERPERSONAL SKILLS

Job Related

- Time management
 - Problem solving
 - Decision making
 - Strategic planning
 - Teamworking
 - Customer service
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