Naveed Murtaz,a (Civil Engineer) ISO 9001:2015 QMS L.A

Target job:QA QC Manager / QA QC Engr, Resident Civil Engineer.

Profile Summarized:

Professional Civil Engineering technologist having 21 years' experience of working with multinational companies at United Arab Emirates, Saudi Arabia & Pakistan. Worked as QA.QC Manager, Resident Engineer, QA QC Engineer and as Senior Civil Site Engineer. Manage and implement aspects of the Quality, HSE & Management systems. Supervised infrastructure, Structural, Architectural & Industrial works. Worked in both consultantancy & Contractor ship disciplines. Worked in execution, supervision, testing, Quality, planning & management systems. Generally Supervised the works at Nuclear Power Plant, Complex structures for strategic defense purpose buildings, infrastructure works, Highways, Roads, Earth works, bridges High Rise Towers, Residential / office / industrial buildings, housing schemes, Shopping malls, Hospitals, Villas, Mosques, Hotels, Parks, landscape, Steel structures, water treatment plants, utilities, Rail system, HT / LT lines, substations. Completed many projects start to end with quality & speed.

<u>Professional Experience:</u>

Total 21 Years' Experience working at UAE, Saudi Arabia & Pakistan.

1. <u>Hill International</u>.

- **4** Position : Snr Qa Qc Engineer, (10 projects)
- 4 Project : Elite Eighteen Project Islamabad Pakistan.
- Nature of works: Infra-structure & Building works, Roads, drainage, utilities, structural, finishing of villas, Mosque, Hospital, High rise Towers.
- Duties : Working as Senior QA QC Engineer, Implementation of Quality plan & procedures in accordance with relevant standards and issuing NCR & SOR. Auditing and quality documentation, Shop dwg, As built, De snagging, Audits, Review submittals, MIRs, arrange meetings etc.

2. <u>Meinhardt group.</u>

METINHARDT

HILL Hill International

- 4 Position : Qa Qc Manager cum Resident Engineer
- 4 Period : Oct 2018 to August 2021
- **4** *Project : EMAAR DHA project, Islamabad Pakistan.*
- Nature of works : Construction of Housing project including Infrastructure & Building works. Roads, Drainage, retaining walls, Villas, schools, Mosque, Hotels, Parks, landscaping, Hospitals, infra-structure.
- Duties : Started work at Meinhardt-Emaar as ARE / QA QC Engineer 4 and promoted as Resident Engineer / QA QC Manager on performance. Performing all the administrative and operational functions necessary for the day to day operation of the project. Managed and implemented aspects of the Quality / HSE management systems and Quality plan. Managed & Implementation of Site Operations and completion of project functions. Ensure the quality of the works meets to the project requirements under ACI / AASHTO / ASTM / BS standards. Coordinate with all disciplines. Issue and follow up site instructions and NCRs. Review and comment submittals including contractor design drawings, shop drawings, alternative proposals, MIRs, RFI's and As-built" drawings and prompt exchange of correspondence and external / internal audits. Deal with Mock ups, Closing of project, De snagging. Review site progress and involve contractor's interim payments. Arrange technical / Co-ordination meetings with the Contractor / client, issue minutes of meetings, Identify constraints and recommend corrective measures. Follow up NCR, JSI, SOR, WIR, MIR, ITP, TR, FDR, Method Statement,

Personal Data :

Nationality : Pakistani Status : Married Passport : BF 0978712 CNIC Pak : 3740533298715 DOB : 13 August 1978 Languages: English, Arabic, Urdu. Cell: +923425122435,03365646284 Mail : murtaza.naveed@yahoo.com murtaza.naveed1978@gmail.com Driving license : PAK & KSA LinkedIn:https://www.linkedin.com/in/na veed-murtaza-00a09384/

Educations :

• B-Tech, hon (Degree).

4 years, Bachelor of Technology in Civil Engineering from Preston University Pakistan.

• DAE.Civil (Diploma) 3 years, Diploma of Associate Engineer from Govt college of Technology Pak.

Affiliations /Accreditation

- Registered Civil Engineering From Saudi Engineering Council, Saudi Arabia (ID191412).
- Registered Professional Civil Engineering Technologist at National Technology Council of Pakistan, HEC. (ID PE-Tech-170).
- ISO 9001:2015 QMS L.A, TQM, OSHA, HSE diploma, Primavera p6 and MS Project management.



3. Arabian construction company WLL(ACC). (UAE).

Emirates nuclear energy corp - United Arab Emirates

- **4** *Position* : Senior Quality Engineer. (QA.QC)
- **4** *Project* : *Const of 3 Nuclear Power Plants, Baraka UAE.*
- 4 *Nature of works* : Nuclear Plant, Buildings & infra-structure works.
- Duties : Managing & Follow up issues, NCRs, WIRs, MIRs, Quality procedures and coordination with other disciplines. Pre inspection of site works.

4. Dar Al Omran Engineers . (Saudi Arabia).



- **4** *Period* : *Aug* 2017 to *Feb* 2018
- **4** *Project : Dar Al Jewar Residential Comunity Madin KSA.*
- A Nature of works : construction of infrastructure i/c Roads footpaths, sewerage line & utilities for 207 housing villas.
- Duties : Management & Site supervision complying with contract specs, shop drawings, ASTM,AASHTO, ACI, standards. Follow up MIR, ITP, NCR, TR, FDR, MS, FCR, RFC, Site observation instruction, method statements, material submittals, Implementation of QMS & Quality plans. Internal audits, ensuring material testing & maintaining test records, quality meetings.

5. <u>Proger SPA</u>. .(Saudi Arabia).



III PROGER

ACC

- Formation : Shi QA QC Civit Engineer.
 Period : Aug 2014 to Aug 2017 (3 years).
- **4** Project : (KAP 3) King Abdullah Project KSA.
- ▲ Nature of works : District Head quarter & diff Office Buildings i/c Structural, Architectural, infrastructural works, Roads, drains etc.
- Duties : Supervisions / Management Site works complying with contract specs, shop drawings, ASTM,AASHTO, ACI, IBS standards. Follow up MIR, ITP, NCR, TR, FDR, MS, FCR, RFC, Site observation instruction, Check lists, method statements, material submittals, Calibration & weekly/monthly progress. Correct implementation of QMS & Quality plans. Internal audits, ensuring material testing, records & progress / quality meetings.

6. Saudi Constructioners. (Saudi Arabia).



- Position : Snr QA,QC Engr / Act Qa Qc manager.
 Period : Nov 2011 to Aug 2014 (2.8 years)
- Project : (KAFD)King Abdullah Financial Distt, Riyadh. (World trade Centre) KSA.
- Nature of works : 4 no's High rise towers buildings, Infrastructure, Mosque, landscaping, Parks, mono rail, Roads, Walkways etc.

Certifications Detail:

1- ISO 9001:2015 QMS Lead Auditor from IRCA / CQI.

2- TQM (Total Quality Management) from IASP at KSA.
3- NOST. National Occupational Skill Std course in Civil Engineering at CMTI, PAK.

4- **OSHA** Construction safety training by Proger / IASP at KSA

5- HSE Diploma, Occupational health & safety advance Diploma from IASP at KSA

6- MS Project management at PAK.

7- Primavera P6 at PAK.

Software Skills :

Auto CAD, MS Office, Excel, Word, Power Point, Primavera P6, Etc.

Technical Skills :

Project management, Execution, Supervision, Planning, Quality assurance / Quality control, Inspection, Survey, Estimation, Billing, Budgeting & Reporting.

Objectives :

My objective is to join a dynamic organization where I can perform & benefits the company's objectives through well responding in challenging & pressure situations using skills, knowledge, experience, hardworking Obedience & honesty.

- A Nature of works : Economical city including 4 no's High rise towers Buildings with 4 basements, Structural, Arch & infrastructure, Steel structures, mono rail & Highway/Road works.
- Duties : Managed / Supervising of works with correct implementation of contract specs, shop drawings, ASTM ,ACI, AASHTO, IBC standards. Arranging weekly & monthly meetings for ensuring quality records & issues. Follow up Quality plans, RFI, RFC, IR, MIR, NCR, TR, ITP, Audit Reports, Method statements, Submittals. Visiting /verifying vendor's materials/approvals. Arranging material testing & maintaining test records.

7. <u>Civil Works Organization, Atomic Energy Commission of</u> <u>Pakistan. (Strategic Planning Division, KRL)</u>. (Pakistan)

- **4** *Position : QA.QC Civil Engineer.*
- **4** Period : Feb 2004 to Nov 2011 (7.9 years).
- **4** Project : Const of Defense City. (Infra & Housing Project).
- Nature of works : Building a new City for defense purpose strategic complex buildings including Structural, Architectural & infrastructure works for Official, resident, industrial Buildings, villas, Shopping malls, Hospitals, Mosque, Hotels, Multi storied housing flats, Roads, Bridges, Drains, Foot paths, Parks, services, utilities, Precast Factory, sewerage treatment plants, water plants, HT,LT lines, substations.
- Duties : Managed & Supervised works complying with Specs / Shop Drawings, Following ASTM, AASHTO, ACI, BS standards & Military Engineering Services schedule, Follow up IR, MIR, NCR. Preparing project Estimates, Contracts, Billing claims & progress reports.

8. Siemens Engineering Corp. (Pakistan).

- 🖊 Position : Site QC Engineer
- **4** *Period* : *From Aug 2001 to Feb 2004 (2.7 years)*
- **4** *Project* : *Civil, Electromech works in Housing schemes.*
- Nature of works : Grid stations, Sub stations, HT, LT Lines & plants bldgs.
- Duties : Execution & Supervision of works complying with contract specs & shop drawings.

9. <u>National Logistic Cell.</u> (Pakistan).

- **4** Position : Civil Site Engineer / QS
- **4** *Period* : Nov 1998 to July 2001 (2.9 years)
- Project :Const of Highways, Bridges at LHR & RWP.(Infra structure)
- *Nature of works* : Construction for Infrastructure, Roads, Highways, utilities, sewerage, parking's & services
- Duties : Execution of works with labor/machinery by following Drawings with AASHTO standards.

Projects & Research:

2010 Prepared a transparent Model of a House showing Structural reinforcement, Architectural and infrastructural elements. In result granted the bonus salary and appreciation letter as a reward from Director General CWO, KRL.

2010 Arranged the training classis to the site staff regarding correct implementation of drawings, Quality and supervision systems in CWO, KRL, SPD. In result granted the bonus salary and appreciation letter as a reward from Director General CWO, KRL.

2020 Researched practically about the seepage causes and weather damages to the completed buildings and recorded the observations, route causes, preventive action and recommended. documented and implemented the corrective actions in order to prevent the works from seepages and weather effects at Emaar DHA housing project.

Promotions & accomplishments:

2020: Joined Meinhardt as ARE/QA QC Engr and promoted as Resident Engineer/QA QC manager.

2018: Joined Dar Al Omran as QA QC Engineer and Promoted as QA QC Manager.

2010: Joined CWO as Site Engr & Promoted as SDO / QA QC Engr.