

Curriculum vitae

PERSONAL DETAILS & CONTACT INFORMATION:

- **Name:** Ahmed Ali Abdul Fattah Ali.
- **Date of Birth:** 10/10/1986.
- **Address:** Dammam (Eastern Province).
- **Telephone:** 0543268408.
- **E-MALI:** accmedo_4349@yahoo.com.
- **Marital Status:** Married.
- **Nationality:** Egyptian.
- **Iqama:** Transferable (2283376404).



EDUCATION:

- Bachelor of Commerce (**Accounting Major**) from Mansoura University (**English Section**) in 2008.

EMPLOYMENTS EXPERIENCE/RELATED EXPERIENCE:

- Working now as a **Senior Accountant** at **Shade Corporation Limited** (EPC Contracting Company) in Dammam. (Dec 2018: Today)
 - Work for two years as a **Senior Accountant** at **Central Care Medical Company** in Khobar. (Dec 2016: Dec 2018)
 - Work as an **AP, AR, GL & Senior Accountant** at **Hatex Express Company** a member of **Kadi Group Holding** (from Feb 2012 to Jul 2016).
 - Work for Two years as an **AP Accountant** at **First Information Technology Company** (GPS Co.) in Dammam (from Jan 2010 to Jan 2012).
- **My Responsibilities Was:**
- 1- Keeping proper records of all financial transactions.
 - 2- Preparation of monthly journal entries for accruals, provisions, and all prepaid entries.
 - 3- Posting entries to the general and subsidiary ledgers as per international accounting standards and company procedures.

4- Preparation of monthly financial package (Balance Sheet-Income Statement-Cash Flow Statement-AP Aging-AR Aging-General comments on the company activity) -every month-.

5- Well experience in VAT entries, documentations and VAT submission

6- Allocation of payments, revenue and expenses to the proper accounting category as per company policy and procedures.

7- Reconciliation of bank statements.

8- Preparation of letters of credit, letters of guarantee, bonds, transfers, cheques and other financial instruments.

9- Processing and updating payroll related transactions.

10- Practical knowledge of opening the LCs. and recording the related transactions in the books of accounts.

11- Reporting directly to the finance manager.

QUALIFICATIONS:

- Very good dealing with computer programs such as **office programs** I have finished (ICDL) license.
- Working at **Oracle ERP (JD Edwards) system** (for 7 years), Zostic ERP, SMACC System and Micro Tech.

RELATED SKILLS:

- Fully adapted to work with teamwork.
- I am skillful at driving and I have a valid license and good knowledge about the Dammam region.
- I can speak, write, and read the English language with a good degree.