

HAWRA ALSAIHATI

INFORMATIONAL MANGER

CONTACT

✉ hawraibrahim17@gmail.com

📍 Stillwater, Oklahoma

📞 +966581014738

🌐 www.linkedin.com/in/hawra-hawra97

SUMMERY

A Hardworking and reliable informational manager with experience in programing C sharp and working on SolidWorks and VISO. Offering excellent communications, remodeling, and creating websites' platforms. Highly organized, proactive, and punctual with team-oriented mentality.

LANGUAGES

- Arabic
- English

EDUCATION

Oklahoma State University
Stillwater, Oklahoma, United States of America

AUGUST 2018- DECEMBER 2021

- Spears School of Business - OSU
- Bachelor in BBA- Management Information System

English Language Institute
Stillwater, Oklahoma, United States of America

JANUARY 2018- JUNE 2018

- General Education Courses:
- Writing
 - Reading
 - Listening

EXPERIENCE

Plan events for Saudi Student Association

2019-2020

- Responsible for:
- Decorations
 - Managing events

Organize and decorate Mother's Day ceremony

2013-2014

Lead special themed events

2017- PRESENT

Lead nonprofit organization of Arabs in Stillwater

2017-2021

- Responsible for:
- Arrange time and date
 - Prepare meals for 50-70 attendees
 - Mange presentations, speech, music, and fun activities.

SKILLS

- Project planning
- Events management Leadership
- Excellent communication Programing language
- Software design
- Type 50 word per minute
- Preform on Visual Studio, Azure DevOps, GitHub, and Docker