

AMEERA ABDULKARIM ALKHAMEES

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PERSONAL INFORMATION

Nationality: Saudi
Social Status: Divorced
Date of Birth:
05\09\1966

PERSONAL PROFILE

Extremely motivated to constantly develop my skills and grow professionally. I aspire to do my best, learn, fulfill my potential in a positive encouraging atmosphere, I believe I can do a lot and I'm looking for an opportunity to do so.

EDUCATION

King Abdu Al-Aziz university
Bachelor in Accounting
1411

LANGUAGES

Arabic | Native
English | Advanced

SKILLS

- Advance in Computer. MS: Word - Excel - Power point - Internet Explorer, Type Writer.
- Superior capacity of understanding new concepts and applying them correctly
- Successful working in a team environment, as well as independently
- The ability to work under pressure and multi-task
- The ability to follow instructions and deliver quality results
- Ability To cooperate in Projects that serve my own Country, citizen and to participate in promoted Industry

WORK EXPERIENCE

KFAFH, Aid Interpreter

1415 FOR 9 MONTHS

National Guard Hospital , Aid Interpreter & Clark

1994 UP TO 2000

Emad Sadiq Dahlan Company, Accountant

NOVEMBER 2021 - TILL PRESENT

CERTIFICATES & TRAINING

- Aide interpret program in armed forces medical services department
1994-1995
- Communication skills in English
1995
- Communication skill program
1996
- PC software introductory in Microsoft word & Microsoft excel
1996
- Computer course in windows 95 & MS -Word
1998