

Ahmed Tariq Al-Ahmed

Details

Eastern Province
Saudi Arabia
+966 56 055 0170
aalahme1@gmail.com

Skills

Adaptability
Microsoft office
Self-Motivated
Strong organizational skills
Able to work independently and
as a part of productive team
Business Operations
Team management
Project organization
Relationship development

Languages

Arabic
English

Professional Summary

Energetic Entry-Level Business Administration Professional who is dedicated to creating efficiency at all levels of management. and working as part of a team.

Employment History

Ticket and Hotel Reservations, Mohammed Alsafwani, Safwa, Kingdom of Saudi Arabia

JANUARY 2013 – DECEMBER 2013

Ticket and Hotel Reservations at a Travel Agency

Customer Service , Abo Ahmed, Safwa, Kingdom of Saudi Arabia

DECEMBER 2020 – PRESENT

Part time job.

Golden Tulip Cornish Dammam , Front Office Agent , Kingdom of Saudi Arabia, Dammam

FEBRUARY 2022 – PRESENT

Education

Bachelor of Business Administration Management , Saginaw Valley State University, Saginaw, MI, United States

JANUARY 2016 – DECEMBER 2020

Bachelor of Business Administration Finance , Saginaw Valley State University, Saginaw, MI, United States

JANUARY 2016 – DECEMBER 2020

Certifications

English Second Language Certificate

Financial Performance Management certified

Customers services certified

Microsoft Excel

JUNE 2017 – JUNE 2017

Hotel Management

Volunteer Activities

Active Member of Saudi Club at Saginaw Valley State University