

ALI AL MAHR DIP CII

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PROFILE

Pursue a challenging career in a leading and progressive organization, providing ample growth and opportunities with the aim to contribute positively toward its goals and to further enhance my professional and personal skills

EDUCATIONAL BACKGROUND

2015

Dip CII from **Chartered Insurance Institute UK**

2007 – 2011

Bachelor of Business Administration (Finance Major) **Newyork Institute of Technology**

WORK EXPERIENCE

2017 – 2020

Borneo Steel Engineering Sdn Bhd - (Malaysia) – Insurance officer

- Broker relationship
- Preparing renewal slips and review sheets
- Endorsements review and confirmations
- Reconciling statements of account & allocating payments
- Data quality checks
- Preparing management quarterly control reports
- Managing database
- Reviewing insurance cover notes

2015 – 2017

Marsh Insurance & Reinsurance Broker – Assistant Client Manager

- Assisting Deputy CEO and Branch Manager in business decisions and strategy
- Working closely with HR to develop employees satisfaction measurement tools
- Key client relationship reviews and strategy

2014 – 2015

Marsh Insurance & Reinsurance Broker – Client Supervisor (Power & Energy)

- Client relationship
- Preparing renewal slips and review sheets
- Endorsements review and confirmations
- Reconciling statements of account & allocating payments
- Data quality checks
- Preparing management quarterly control reports
- Managing database of prospective clients
- Issuing insurance cover notes

PROFESSIONAL & PERSONAL SKILLS

- Communication & leadership
- Dean's list (Newyork Institute of Technology)
- A career rich in dealing with a wide range of clients in a service driven atmosphere
- Excellent research skills
- Capable of working under pressure independently or as part of a team
- Mature, self-confident, self-motivated, and able to work without close supervision

COMPUTER

- Excellent control over MS Office (Word, PowerPoint, Excel, Outlook)

LANGUAGES

- Arabic Native
- English Fluent (written and spoken)

REFERENCES

Available upon request