

ZAINAB KHARIDH

Fresh Finance Graduate

CONTACT INFO

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Eastern Province, KSA

SKILLS

- Sage Software
- Microsoft Excel
- Programming Languages: SQL , Java , C++ , Visual Studio
- Databases: MySQL
- Visualization Tools: Tableau
- Communication Skills
- Critical thinking
- Self-Motivated
- Team Leader

LANGUAGES

Arabic - Native
English - Fluent

NATIONALITY

Saudi

OBJECTIVE

Seeking a job opportunity in Finance field that will enable me to gain good career advancement through significant effort, utilizing skills and innovative work techniques to solve business problems and improve my analytical skills to be an effective player on the in the organization. Motivated to learn, grow, thrive, and build good relationships with others.

WORK EXPERIENCE

Assistant Accountant

Jan2021-Present

National Oil Varco – NOV , Dammam, Saudi Arabia

Key Responsibilities:

- Using Sage system to post invoices (Direct invoice , PO invoices)
- Preparing payment to each vendor.
- Preparing monthly reverse charge report.
- Preparing monthly VAT report on purchases.
- Preparing monthly VAT report on imports goods.
- Preparing monthly concur payment

EDUCATION

Bachelor of Science in Finance

Sep2016-Jan2021

Prince Mohammed Bin Fahad University
GPA: 3.62/4 - Second Honors

Business Analytics Nanodegree

Mar2020-July2020

Udacity- Misk Academy scholarship

Using data analysis such as Excel, SQL, and Tableau to manipulate, analyze, and visualize data.

PROJECT

Analyze NYSE Data with Udacity

Jun2020-Jul2020

Working with New York Stock Exchange (NYSE) dataset that contains fundamental financial data for 500 companies.

- Calculate summary statistics using spreadsheets.
- Calculate key business metrics in financial analysis .
- Develop income statement & Forecast financial metrics using scenario analysis.

Data Visualization with Tableau

Apr2020-Jun2020

Building interactive data dashboard that tells stories from data and selecting the most appropriate data visualization for an analysis, by using dataset of flight delays in the US to visualize the quality of airlines & airports and find the best times to fly.

Analyze cement industry

Mar2020-Apr2020

Analysing one company in term of financial ratios, balance sheet and income statement