

Abbas Ali B. M.

Mobile: +966569808596

Email: abbaz.b@gmail.com

Nationality: Indian

Address: Dammam

LinkedIn:

<https://www.linkedin.com/in/abbas-ali-24159b21>

Professional Summary:

A highly motivated professional having more than 8 years of experience and working knowledge of HR compensation and benefits programs, policies and procedures, Recruitment, Procurement and Facility Maintenance, Knowledge about Sales & after Sales Operations.

Smart individual with compensation plan development experience. A Multitasking Compensation Analyst who is knowledgeable in labor costs and working closely with various other personnel to achieve initiative.

Education

MSc Management - 2011

Human Resources Management
& Global Operations
Management & International
Marketing,

**Glyndwr University, Wrexham,
United Kingdom**

Master of Business Administration - 2008

Human Resources Management
& Marketing

**Sathyabama University,
Chennai, India**

Bachelor of Commerce – 2006

Advanced Accountancy,
Company Accounts,
Management Accounting,
Advanced Partnership
Accounting and Computer
Applications

**Madurai Kamaraj University,
Madurai, India**

Other Qualifications:

- Diploma in Computer Studies (2000)
- Knowledge about MS office / Computer Savvy
- Menaitech – Payroll /HR Web Portal

Work Experience

➤ Oct. 2013 – Present

**Regional Compensation & Benefits
Specialist (HR Generalist)**

United Motors Co., Al Khobar, Saudi Arabia

Responsibilities and duties :

- Executing of payroll for all employees, including new hire entry, master file changes, entering and uploading payroll data, reconciling payroll and conducting employee verifications
- Responsible for monthly payroll journal entries, reporting and payroll account reconciliations
- Assist with month-over-month variance analysis reporting with Finance
- Work on day-to-day Administrator/HR matters using the HR system including updating, monitoring and documentation
- Responsible for preparing employee's personal file and maintain updates when occur
- Maintaining Employees Database and make sure to have such up to date
- Recruitment, On-boarding function, recruitment plan and budget.
- Arranging & Preparing Regional Employees' Vacation / Final Exit & all other payment's required documents
- Reviewing /Checking Late hours, absentees and overtime monthly basis for Region
- Assisting of all project logistics for existing employees (transportation, housing, office and project needed supplies, etc.)
- Arranging Ticket (Air , Train & Bus) – Vacation/Final Exit / Business trip
- Monitoring daily attendance (Absentees)
- Facilities Maintenance Management (Plan and execute building maintenance and operational programs for all facilities in the company)
- Assisting procurement projects and activities
- Supporting Sales & After Sales Team (Employees' Database / Reports)
- Execute any other jobs requested by Head Office /Head of Region.

Training Certificates:

- Human Resources Compensation and Benefits
- Human Resources Payroll
- Managing Your Sales Process
- SAP ERP Essential Training
- Learning SAP Sales and Distribution SD Module
- HR as a Business Partner
- Sales Foundations
- Project Management Foundations
- Procurement

Knowledge and competencies acquired:

• Strong analytical data modelling skills and experience and ability to work with and synthesize large volumes of financial data with a very high level of attention to detail and accuracy.

• Strong verbal and written communication and presentation skills. Able to communicate and present facts in a clear and articulate manner.

• Working knowledge of HR compensation and benefits programs, policies and procedures.

• Able to manage sensitive employee information in a confidential manner.

• Strong project management skills. Able to evaluate, manage and prioritize multiple highly complex and detailed tasks at any given time.

Languages Known:

- English
- Tamil (Native)
- Arabic (Limited)

Interests /Hobbies:

- Travel
- Outdoor Activities

Other: Holding KSA Driving License

Part time

- **September 2009 – November 2011** **Qualified Associate, TK Maxx, Wrexham, United Kingdom.**

Responsibilities: Working on a cash register & customer service associate in a large busy store providing a high quality, customer driven service and acting as the first point of contact for customers. Helping to build the business by engaging in a polite and friendly way with every customer.

Full Time

- **June 2008 – July 2009** **Business Development Executive, Dynamic Solutions , Chennai , India.**

Responsibilities: As a Business Development Executive, I was responsible for building up the business through gaining new customers and accounts. It also included having enough product knowledge to have a meaningful conversation, book the appointments and help to deliver great customer service. Other duties are as follows:

- Following up new business opportunities and setting up meetings
- Planning and preparing presentations
- Establishing and maintaining working relationships
- Communicating new product developments to prospective clients
- Providing management with market feedback
- Negotiate strategic partnerships to drive market expansion & revenue growth.

Achievements:

- Acquired good business sense
- Understanding about the market and competitors' products
- To be self-motivated and also able to work as part of a team
- Good organizational and time-management skills
- To enjoy networking and meeting new people with a positive attitude

Skills

- Teamwork
- Training
- Time Management
- Project Management
- Negotiation
- Employee Relations
- Microsoft Office
- HR Policies
- Human Resources
- Recruiting
- Procurement

شهادة خدمة
SERVICE CERTIFICATE

Date : 13/04/2022 G

التاريخ: 2022/04/13 م

United Motors Company certifies that the below mentioned employee has worked at the company as follows:

تشهد الشركة المتحدة للسيارات بأن المذكورة بياناته أدناه كان يعمل لديها على النحو التالي :

Employee No.	: 8694	الرقم الوظيفي	: 8694
Name	: Abbas Ali Bathusha Mohideen	الاسم	: عباس علي بتوشه محي الدين
Nationality	: Indian	الجنسية	: هندي
Position	: Compensation & Benefit Administrator	الوظيفة	: اداري التعويضات والمنافع
Department	: HR & Recruit	القسم	: الموارد البشرية
Date Of Hire	: 2013/10/07 G	تاريخ التعيين	: 2013/10/07 م
End of Contract	: 2022/05/31 G	تاريخ الانتهاء	: 2022/05/31 م

Alfa Romeo

CHRYSLER

DODGE

Jeep

RAM

FIAT

FIAT PROFESSIONAL

MOPAR

Therefore, He is Cleared from the date issued certifica in accordance with the Saudi labor law and without a responsibility.

وقد أظلي طرفه من تاريخه وأعطي هذه الشهادة أعلاه حسب نظام العمل السعودي دون أدنى مسؤولية تقع على الشركة .

2022/4/13



Administration Manager
مدير إدارة الشؤون الإدارية
عدنان بن محمد الغيثار

* Any abrasion or alteration on this certificate will cancel it.

* أي كشط أو تعديل في الشهادة يلغها .

31 January 2012

To Whom It May Concern,

Re: Employment Reference for Abbas Bathusha Mohideen

I confirm the following information regarding Abbas's employment at TJX UK:

Job Title Qualified Associate
Location TK Maxx UK Store 147 - Wrexham
Employment Dates 25 Oct 2009 to 30 Jan 2012

We have no reason to doubt their suitability as an employee.

The above information is given in good faith, and no responsibility can be accepted for any errors, omissions or inaccuracies in the information. Nor can we be held liable for any loss or damage that may result in reliance placed upon it.

Please contact the Reference Hotline on: 01923 474373 should you require an additional copy of this Employment Reference.

Yours sincerely,



**HR Service Centre
TJX Europe**





July 30, 2009
Chennai

To whomsoever it may concern

This will confirm that **Abbas Ali Bathusha Mohideen** was employed as Business Development Executive with Dynamic Solutions from June 2, 2008 through July 30, 2009.

I am familiar with Mr. Abbas Ali Bathusha Mohideen's duties, because I was serving at Dynamic Solutions from September 14, 2006 through till date in the position of HR & Admin. In this capacity, I had responsibility for monitoring Mr. Abbas Ali Bathusha Mohideen's activities during his tenure at Dynamic Solutions.

According to our knowledge, Abbas Ali Bathusha Mohideen has an excellent track record and his work has been found satisfactory because of his sincerity, dedication and hard work included chasing up new business opportunities and match with the products of the company while maintaining good customer relationships. We have no objection to allow him in any better position and have no abilities in our company.

We wish him every success in life.

With best wishes,

for Dynamic Solutions.,

A handwritten signature in blue ink, appearing to read "Saravanan Perumal".

Saravanan Perumal
Director – HR & Admin

C.C:

- Manager- Business Sourcing
- Accounts & Admin Department

PRIFYSGOL GLYNDŴR



GLYNDŴR UNIVERSITY

Ardystir drwy hyn ddarfod derbyn
ABBAS ALI BATHUSHA MOHIDEEN
i radd
ATHRO MEWN GWYDDONIAETH
mewn RHEOLAETH
ar 27 Hydref 2011

It is hereby certified that
ABBAS ALI BATHUSHA MOHIDEEN
has been admitted to the degree of
MASTER OF SCIENCE
in **MANAGEMENT**
on 27 October 2011

A handwritten signature in black ink, appearing to read 'M. G. S.', positioned above the name of the Vice-Chancellor.

IS-GANGHELLOR PRIFYSGOL GLYNDŴR
VICE-CHANCELLOR OF GLYNDŴR UNIVERSITY



0810870029285/
7A0AEE5B-731C-4602-A63D-5F786B523129



00000338

SATHYABAMA UNIVERSITY

(Established under section 3 of UGC Act, 1956)

(A CHRISTIAN MINORITY INSTITUTION)

சத்யபாமா பல்கலைக்கழகம்

(பல்கலைக்கழக மானியக் குழு பிரிவு 3, சட்டம் 1956ன் கீழ் நிறுவப்பட்டது)

(கிறித்துவ சிறுபான்மையினர் கல்வி நிறுவனம்)



FACULTY OF MANAGEMENT SCIENCE

மேலாண்மையியல் புலம்

The Board of Management of Sathyabama University, hereby makes known that **BATHUSHA MOHIDEEN ABBAS ALI** has been admitted to the **DEGREE OF MASTER OF BUSINESS ADMINISTRATION**, having been certified by duly appointed examiners to be qualified to receive the same and was placed in the **FIRST CLASS** at the examination held in **April 2008**.

சத்யபாமா பல்கலைக்கழக மேலாண்மை அவை,
பாதுஷா முஷைதீன் அப்பாஸ் அலி என்பவருக்கு,
ஏப்ரல் 2008 ஆம் ஆண்டு நடந்த தேர்வில் வணிக ஆள்முறை இயல் நிறைஞர்
பிரிவில் முதல் வகுப்பில் தேர்ச்சி பெற்றுத் தகுதியடைந்திருப்பதாக, தக்க தேர்வாளர்கள்
சான்றளித்ததை ஏற்று இப்பட்டத்தினை இலச்சினையுடன் வழங்குகின்றது.

Given under the seal of the University



Registrar
பதிவாளர்

Director
இயக்குநர்

Director
இயக்குநர்

Vice-Chancellor
துணைவேந்தர்



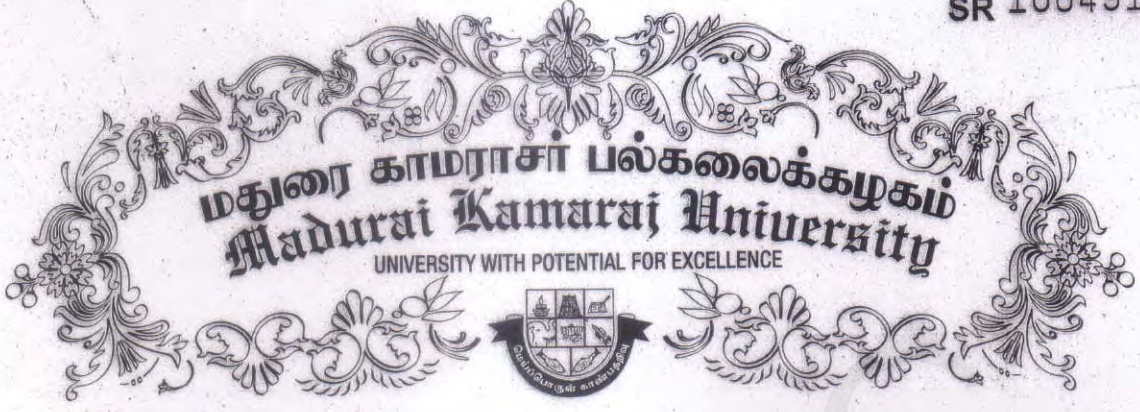
Jeppiaar Nagar, Chennai - 600119,
Tamil Nadu, INDIA.

ஜேப்பியார் நகர், சென்னை - 600119,
தமிழ்நாடு, இந்தியா.

Dated : April 19, 2008

நாள் : ஏப்ரல் 19, 2008

SR 10049198



வணிகவியற் புலம்
FACULTY OF COMMERCE

மதுரை காமராசர் பல்கலைக்கழக ஆட்சிப்பேரவை
பாதுஷா முஹைதீன் அப்பாஸ் அலி

வணிகவியல் (கணினிப் பயன்பாட்டியல்) பிரிவில் இளையர் பட்டம்

பெறுதற்குத் தகுதியுடையவர் என முறையாக அமைக்கப்பெற்ற தேர்வினோர் ஏப்ரல் 2006 இல் நடைபெற்ற
தேர்வுகளில் சான்றளித்தவாறு, முதல் வகுப்பு

பெற்று இச்சான்றிதழ் பெறுதற்கு உரியவர் ஆகின்றார் என இதன்வழி அறிவிக்கின்றது.

பல்கலைக்கழக இலச்சினையுடன் இது வழங்கப்படுகின்றது.

The Senate of the MADURAI KAMARAJ UNIVERSITY

hereby makes known that BATHUSHA MOHIDEEN ABBAS ALI has been admitted to the

DEGREE OF BACHELOR OF COMMERCE (COMPUTER APPLICATIONS)

he/she having been certified by duly appointed Examiners to be qualified to receive the same, and having been placed by
them in the FIRST CLASS at the Examination held in APRIL 2006

Register No. : A3510255

Centre Code : 216



பல்கலைநகர், மதுரை - 625 021

Given under the seal of the University

பொறுப்பு

Serial No. : **219373**

**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
(CEYLON)**

**Department of Examinations
National Evaluation & Testing Service**

P.O. BOX 1503, COLOMBO, SRI LANKA

OFFICIAL STATEMENT

My Ref. 11/33 /

C25659

07-August-2008

General Certificate of Education (Advanced Level) Examination, Sri Lanka

Name in Full : BATHUSA MOHIDEEN ABBAS ALI

Year of Examination : 2002

Index Number : 7014133

Subject**Grade**

PHYSICS

C CREDIT

CHEMISTRY

C CREDIT

COMBINED MATHEMATICS

C CREDIT

GENERAL ENGLISH

B VERY GOOD

This statement is issued for use outside Sri Lanka. It may be accepted as evidence of candidate's successful performance only if it carries the embossed seal of the Department of Examinations, Sri Lanka.

RANGES MARKS

G.C.E. (O/L)						G.C.E. (A/L)		
Before 2001			2001 and After			Range	Grade	Symbol
Range	Grade	Symbol	Range	Grade	Symbol			
100 - 75	Distinction	D	100 - 75	Distinction	A	100 - 75	Distinction	A
74 - 50	Credit	C	74 - 65	Very Good Pass	B	74 - 65	Very Good Pass	B
49 - 35	Ordinary Pass	S	64 - 50	Credit Pass	C	64 - 50	Credit	C
34 - 00	Failure	F	49 - 35	Ordinary Pass	S	49 - 35	Ordinary Pass	S
			34 - 00	Weak (failure)	W	34 - 00	Failure	F

+ - Absent, x - Not Decided

K. A. I. P JAYARATHNA
Assistant Commissioner of Examination
Department of Examinations
Pelawatta, Battaramulla,
Sri Lanka.

Prepared By Gee
Checked By

For Commissioner General of Examinations

glyndŵr

PRIFYSGOL GLYNDŴR WRECSAM
GLYNDŴR UNIVERSITY WREXHAM

CERTIFICATE

Glyndŵr University
Certificate of Continuing Education
(Academic English and British Culture)

is awarded to

ABBAS ALI BATHUSHA MOHIDEEN

who has completed an approved programme at
GLYNDŴR UNIVERSITY

September 2010

TYSTYSGRIF

Prifysgol Glyndŵr
Tystysgrif o Addysg Barhaus
(Saesneg Academaidd a Diwylliant Prydeinig)

a wobrwyr i

ABBAS ALI BATHUSHA MOHIDEEN

sydd wedi i cwblhau rhaglen a gymeradwywyd ym
MHRIFYSGOL GLYNDŴR

Medi 2010



Yr Athro/Professor Michael Scott BA MA PhD FRSA
Is. Ganghellor/Vice-Chancellor



LinkedIn LEARNING

Certificate of Completion

Congratulations, Abbas Ali

HR as a Business Partner

Course completed on May 29, 2022 at 09:47PM UTC

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink that reads "Dan Bodnity".

Head of Content Strategy, Learning

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Sunnyvale, CA 94085



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Program: Society for Human Resource Management (SHRM®) | Registry ID: #RP4455

Certificate No: AWP-tglAZE914la6c-WhsqmW8Df7

Professional Development Credits (PDCs): 0.75 | Activity #: 22-FWS73



LinkedIn LEARNING

Certificate of Completion Congratulations, Abbas Ali

Human Resources: Compensation and Benefits

Course completed on May 29, 2022 at 12:35PM UTC

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A handwritten signature in black ink that reads "Darf Bodinity".

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Program: Society for Human Resource Management (SHRM®) | Registry ID: #RP4455

Certificate No: AQDzcl2ABehTiwuy1WWE7aBs8j1f

Professional Development Credits (PDCs): 1.25 | Activity #: 23-N9KEJ



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Certificate of Completion Congratulations, Abbas Ali

Human Resources: Payroll

Course completed on May 28, 2022 at 07:54PM UTC

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink that reads "Darf Bodinity".

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Sunnyvale, CA 94085



The HR Certification Institute has pre-approved this activity for recertification credits towards the aPHRTM, PHR®, PHRca®, SPHR®, GPHR®, PHRi™ and SPHRi™ certifications. The content of the activity submitted has met the criteria of the Pre-Approved Provider Program.

Program: HR Certification Institute® (HRCI®) | Provider ID: #604152

Certificate No: AYDf4C2u62uE3PICUhgqHT3uQtm7

Recertification Credits: 0.75 | Activity #: 575509



LinkedIn LEARNING

Certificate of Completion
Congratulations, Abbas Ali

Learning SAP Sales and Distribution (SD Module)

Course completed on May 29, 2022 at 07:49PM UTC • 1 hour 19 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink that reads "Dan Bodnar".

Head of Content Strategy, Learning

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Sunnyvale, CA 94085

Certificate Id: AZmj9jFTDyjMRJwUu8DcLjkDKSaE



LinkedIn LEARNING

Certificate of Completion

Congratulations, Abbas Ali

Managing Your Sales Process

Course completed on May 26, 2022 at 01:13PM UTC • 37 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink, reading "Darf Bodnity".

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Sunnyvale, CA 94085

Certificate Id: AZrllhMouqt_Gwm7TOf4fvNZSSO6



LinkedIn LEARNING

Certificate of Completion
Congratulations, Abbas Ali

Project Management Foundations: Procurement

Course completed on May 29, 2022 at 10:04PM UTC

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink that reads "Dan Rodnitzky".

Head of Content Strategy, Learning

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Sunnyvale, CA 94085



The PMI Registered Education Provider logo is a registered mark of the Project Management Institute, Inc.

Program: PMI® Registered Education Provider | Provider ID: #4101

Certificate No: ATcw6nyC_tOwjgO-kgU9nLidriB9

PDUs/ContactHours: 1.00 | Activity #: 4101HSW8HN



LinkedIn LEARNING

Certificate of Completion

Congratulations, Abbas Ali

Sales Foundations

Course completed on May 29, 2022 at 10:25PM UTC • 55 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink that reads "Darf Bodnity".

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Certificate Id: Ab_nok2UqIY81H6eUfwRRN4XAulk



LinkedIn LEARNING

Certificate of Completion
Congratulations, Abbas Ali

SAP ERP Essential Training

Course completed on May 29, 2022 at 01:26PM UTC • 1 hour 31 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink that reads "Darf Bodnatz".

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Sunnyvale, CA 94085

Certificate Id: AVKwmOePusPR8Nv0iwGj4Lgm4jH