Name: SADAM KHAN Nationality: PAKISTANI

Birth Date, 01/ MAR / 1992,

Address: new city phase 2, wah cantt Islamabad pakistan

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Marital Status: Married

Driving license No: 95280/13

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**Professional Summary**

**Health safety and environment officer with more then Four years of industry experience seeks to join a team of focused, motivated HSE professionals committed to improving operational outcomes and company culture through a strategic application of relevant standards, employee training and education, By pinpointing risk scenarios inherent in company processes.** Dedicated and driven Safety Officer committed to ensuring the safety and security of the people in the workplace by establishing and providing procedures and policies for a safe environment

****Company name****

****MIE Industrial SDN BHD(Malaysia)****

****Work Experience (Safety officer)**** August 2018 – July2021

RESPONSIBILITIES.

* **Responsible for monitoring and essessing the hazard and Risk in the work location.**
* **Implemented new standards and guidelines issued by industry regulators, company managers, and HSE engineers.**
* **Maintain awareness of active and developing situation.**
* **Conducted site inspections on a pre-determined basis to ensure the on-going adherence to all applicable standards and regulations.**
* **Investigate accident that have occurred with in incident area.**
* **Prepared reports and other documents required by engineers, managers, and regulators.**
* **Inspect the site to ensure it is a hazard free envirement.**
* **Conduct Tool Box Meeting(TBM).**
* **Verify that all tool and equipment are in adoquente and safe for use.**
* **Promote safe practices at the job site.**
* **Enforce safety guidelines.**
* **Training and carryout drill and exercise on how to manage emergency situation.**
* **Stop any unsafe act or process that seems dangerous or unhealthy.**
* **Checking the organization rule comply with government rules.**

Professional Certificates;

* NEBOSH (International Genral Certificate) UK
* IOSH(managing safely)
* Level 2 Award in Fire and Safety principles
* **CIT(Certificate Information Technology**)

Computer Skills:

* MS Windows, XP.
* MS Office (Excel, Word, Power Point).
* INTERNET

Language Skills:

* English: Good (reading, writing and speaking).
* Malaysian Malay (reading, writing and speaking).
* Urdu, Punjabi and Pashto.

Education:

* Diploma of Associate Engineer in Electronics 2012, Grade “A”.
* S.S.C. From FG Boys High School Wah Cantt in 2009, Grade 1st Division.

References:

References available on demand.