# Hashim Darweesh

Saudi Arabia – Eastern province +966 **535840984 Hashim604@gmail.com** 

# **PROFILE**

Willing to work as a Human Resource or any field in a company that provides me the opportunity present knowledge, and broaden my experience through both personal efforts and teamwork

## **EDUCATION**

Aug 2015 – Des 2020 Bachelor of Business administration , Human Resources King Faisal university – Hufuf

GPA 3.83 of 5

## **EXPERIENCE**

Aug 2020- Des 2020

Coop training, Aljabr rent a car.

- Verify employee data in their files.
- Sorting CVs for job applicants.
- Review some of the procedures of the Ministry of Human Resources and Social Development.

### **SKILLS & LANGUAGE**

- Understand spoken information. (Excellent)
- Speak clearly so listeners can understand. (Very good)
- Listen to others and ask questions. (Excellent)
- English Language. (Excellent)
- Write clearly so other people can understand. (Excellent)
- Understand written information. (Very good)
- Read and understand work-related materials. (Very good)

### **CERTIFICATES**

- Labor culture in Saudi labor system.
- Strategic thinking.
- Introduction to Human Resources function
- behaviors basics and Business ethics.
- Modern practices in human resource management