

# EMAD ALOMRAN

Dammam, Saudi Arabia | 00966532652377 | [gpo\\_emad@hotmail.com](mailto:gpo_emad@hotmail.com)

Certified Accounting Technician, experience of ledger processes, account reconciliations and streamlining accounts.

---

## EDUCATION

---

ACCOUNTING, **Institute of Public Administration**, Dammam , Saudi Arabia Sep 2010

Technical support, **The Associate Degree of College of Technology**, Dammam, Saudi Arabia Sep 2006

---

## PROFESSIONAL EXPERIENCE

---

GENERAL ACCOUNTANT, **SAUDI CONSULTANTS DENTAL** Khobar, Saudi Arabia Oct 2021

- Analyze, examine, and record the financial information.
- VAT specialist, support the day to day VAT activities , applying VAT knowledge to situations and addresses complex VAT issues with Management.
- Ensured accuracy of revenue and expense accounts.
- Maintain subsidiary payroll summary registers and reports and assisted in posting of month-end journal entries.
- Accounts Payable Processes & Management.
- Completes operational balancing and reconciliations and identification of breaks.
- Manage projects within budget and assist with budgeting projects
- Complete cycle and physical inventory counts, material stocking, material picking, organize inventory for maximum productivity

ACCOUNTANT, **NYAR TECH**, DAMMAM, Saudi Arabia Sep 2019 – Sep 2021

- Analyze, examine, and record the financial information.
- Assist in reporting and even budgeting.
- Process journal entries and correct recording to ensure accuracy.

RISK MANAGEMENT ANALYST, **SABB Bank**, Khobar, Saudi Arabia Aug 2010 – Oct 2012

- Met the specified target date in term of issuing daily, monthly & quarterly reports
- Updated & opened line limits in T24 according to proper documentation and authority
- Enhanced controls and compliance levels to ensure better process control and risk mitigation
- Processed consumer credit report requests for existing and prospective clients

INTERN, ACCOUNTANT, **Malaht insurance Co**, Dammam, Saudi Arabia Jun 2010 – Aug 2010

I've participated and assist the accounting manager in compiling the company's financial statements for the purposes of providing it to the auditor.

I acted as the liaison between the selling department team and the internal accounting department

INTERN, In **General Directorate of Education** Jun 2006 – Aug 2006

I've worked with the IT department solving the **hardware** as printing and servers.

And the **software** as installing the CPU and connecting the computers to the servers.

---

## PROFESSIONAL DEVELOPMENT & ACHIEVEMENTS

---

**Certificate of Accounting Technician**

April 2021

**taught through SOCPA and TAMKEEN:**

Preparatory Program for VAT Specialist Exam **SOCPA**

Prepare for the VAT specialist exam **TAMKEEN**

Principles of Financial Accounting - Accounting Framework

Principles of Financial Accounting - Accounting Cycle

Principles of Financial Accounting - Adjustments Entries and Financial Statements Preparation

**Courses taught for accounting software:**

Financial Statement Analyst Accounting, Excel,

The Business Intelligence Analyst

Certificate Of Completion\_**SAP ERP** Accounts Payable Boot Camp

Certificate Of Completion\_**SAP ERP** Accounts Receivable Boot Camp

Certificate Of Completion\_**SAP ERP** Financials Essential Training

Certificate Of Completion\_**SAP** Business One Essential Training

Certificate Of Completion\_**SAP** Business One Sales and Customer Service

Certificate Of Completion\_**SAP** Business One Production and Logistics

Certificate Of Completion\_**SAP** Business One Finance and Banking

**Courses taught through SABB:**

Introduction/Fundamental of Banking, Products Knowledge ,Products Knowledge-Amanah ,Customer Care, Handling Complaints, Selling Skills, HFA and Customer relation Management System ,Anti-Money Laundering ,Personal Financial Services Accreditation Programme, Fraud and Counterfeit.

**Courses taught through Dorooob:**

Certificate Of Completion\_Accounting Foundations

International Accounting Standards in the Public Sector - Part 1

International Accounting Standards in the Public Sector - Part 2

International Accounting Standards in the Public Sector - Part 3

Fundamentals and Principles of Financial Accounting - Part 1

Fundamentals and Principles of Financial Accounting - Part 2