

CONTACT



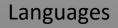
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Personal Information

Date of Birth: 15-5-1991. Nationality: Egyptian. Marital Status: Married. Driving License: Valid License







software knowledge



Ahmed Samir

Chief Accounting Officer



About me

Motivated and highly professional Chief Accounting Officer with more than 9 years of experience. A conscientious and hardworking team leader seeking to leverage my skills in my career.



Experience

Head Of Business Solutions Business Clouds | May 2021 – Present Riyadh, Saudi Arabia



- Leading and supervising Business Solutions team..
- providing the demos for the potential customers.
- Gathering the business requirements from the enterprise customers for (financial – stock – purchases – CRM – Sales – HR – production – projects – property management) departments.
- Make gab analysis between the system and the business requirements.
- Providing financial and administrative consultations to current and potential customers that contribute to the development and growth of business.
- Providing the suitable solution for financial, stock, purchases, sales, HR, manufacturing, projects departments through the standard features or work around or customization.
 - Assist the product management team in analyzing the new features.
 - Providing the reports for business solutions team
 performance (leads demo's Efficiency Productivity closing).

Industry knowledge

Financial Accounting	****
Management Accounting	****
Budgeting	****☆
Human Resources	★★★★☆
ERP Systems	★★★☆
Financial Analyses	****☆
Financial Reporting	****
Financial Planning	*****
Cost Accounting	★★★★☆
Financial Performance	****
orecasting	★★★☆
Financial Statement	****

SKILLS & COMPETENCIES

Reporting Leadership Presentation Communication Teamwork Self-Motivation

Business Solutions Consultant Business Clouds | JUN 2019 – Apr 2021 Riyadh, Saudi Arabia

- Receiving the opportunity form account manager or sales executive.
 providing the demos with standard features for the potential customers.
- Gathering the business requirements from potential customers for (financial – stock – purchases – CRM – Sales – HR – production – projects – property
 - management) departments. Make gab analysis between the system
 - and the business requirements. Providing financial and administrative consultations to current and potential customers that contribute to the development and growth of business.
 - Providing the suitable solution for financial , stock , purchases ,sales , HR ,
 - manufacturing, projects departments through the standard features or work around or customization.
 - Making the technical proposal and deliver it to account manager or sales executive.

ERP Implementation Consultant Business clouds | NOV 2017 – May 2019 Riyadh, Saudi Arabia

- Study the technical and financial proposal & Scope of work the road map for the project. Study Private and Government Sector customer's requirements and documentary cycle related to Finance & Accounting , Stock , purchases , sale & (CRM) , Production , HR , projects ,support & ticketing (CRM Back) , property management, Budgeting, Administrative Communications) (departments.
 - Providing the consultation for the best practices in documentary cycle for all departments.
- Implementation for (actual data-work flowsauthority matrix-customization).
- training the users regarding the job role.

Courses

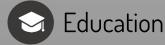
- Advanced English Phonetics and Conversation, Jun 2015.
- Commercial Excel, Apr 2013.

References

• Available upon request.

Honors & awards

- Certificate of Exceptional
 Performance
- Issued by Business Clouds Mar 2022.



BACHELOR'S degree | 2012 DAMANHOUR UNIVERSITY

- Accounting.

□ Secondary | 2008 Rashid High School

Chief Accounting Officer Business Code Trading Est | Nov 2016– Oct 2017 Riyadh, Saudi Arabia



- Leading and supervising Financial & Accounting team.
 - Oversee daily transactions, including accounts payable/receivable, general ledger and bank reconciliations.
- Participate in regular tax audits and payroll.
- Prepare budgeting reports and forecast revenues.
- Manage month-end and year-end closing.
- Monitor the daily performance of the accounting department.
- Organize financial data into useable information and maintain updated records.
 Track the progress of financial and accounting
 - objectives.
 Establish accounting policies and procedures,
 - aligned with company's targets.
 - Budgeting & Forecasting.
 - Financial Analyses.
- Financial Reports & Financial Statement.

Senior Accountant Business Code Trading Est | Nov2015–Oct 2016 Riyadh, Saudi Arabia



- Coordinating accounting functions and programs.
- Assisting with Preparing revenue projections and forecasting expenditure.
- Assisting with preparing and monitoring budgets.
- Maintaining and reconciling balance sheet and general ledger accounts.
- Assisting with annual audit preparations.
- Preparing tax returns and reports.
- Contributing to the development of new or amended accounting systems, programs, and procedures.
- Performing other accounting duties and supporting junior staff as required or assigned.

Financial Accountant Alashanek ya balady Association for Sustainable Development | Sep 2013 - Sep 2014 Kafr-Elsheikh, Egypt

- Gather and monitor financial data (e.g., sales revenues and liabilities)
- Prepare monthly, quarterly and annual statements (balance sheets and income statements)
- Forecast costs and revenues
- Manage tax payments
- · Organize internal audits
- Prepare budgets (for the entire company and by department)
- Monitor and report on accounting discrepancies
- Analyze financial trends
- Perform month-end and year-end close processes

General Accountant NOQTA | Sep 2012 – Aug 2013 Kafr-Elsheikh, Egypt

- Maintaining accurate and complete records, including ledgers, journals, invoices, receipts, and information related to supplies and inventory.
- Assisting the accounting department in daily, monthly, and annual activities, including generating financial reports, developing budgets, preparing taxes, and assisting with audits and resolving discrepancies.
 - Speaking with vendors and suppliers to ensure charges are accurate and that payments are received in a timely manner. Communicating with clients to discuss account statuses, charges, or discrepancies.