**CURRICULUM VITAE**

**MOHAMMED SOUBAN**

**Safety officer**-*Certified with Diploma in Fire & Safety Engr, NEBOSH IGC & IOSH MS*

(Total **03+** years of Experience in Construction & Industrial Projects)

Address : Jubail, Saudi Arabia

Mobile :+966 560735972

Email : [souban9@gmail.com](mailto:souban9@gmail.com)

**Career Objective**:

Seeking a Challenging Career in an Organization where given chances to exhibit my talents with Adaptability, Dependability and Strong Motivational Skills, which are the Key Elements for success in today’s fast changing Technological Environment.

**Key Skills:**

NEBOSH IGC, Diploma in Fire & Safety Engineering, IOSH MS, First Aid, Safety and compliance inspections, HSE regulatory compliance, Safety course delivery, Occupational health hazards, Records/files maintenance, Preventative measures, Team oversight, Industrial hygiene, Training and mentoring, Hidden Hazard identification, Risk assessment, PPE management, Sub Contractor management, Hazard prevention and control, Site inductions, Accident root cause analysis, Incident investigation, Emergency action plans, Tool Box Talk (TBT), Risk Assessment, Training, PPE, JSA, Work Permit, Health, Safety, Regulations, Procedures, Induction, Training, Hazard Analysis, Auditing, Inspection, Preparing documents & reports.

**Education and Qualification:**

* **Diploma in Fire & Safety Engineering** (1 Year regular course) from Mangalore Institute of Fire & Safety Engineering (MIFSE), Mangalore
* **NEBOSH IGC in Occupational Health & Safety**
* **IOSH-MS (**Institution of Occupational Safety and Health)
* **FIRST AID** (Senior Professional) from St. John Ambulance (India) Indian Red Cross Society

**Computer Skills:**

* **Diploma in Information Technology** from Manipal Institute of Computer Education (MICE)

(Basics of IT, MS-Windows, MS-Word, MS-Excel, MS-PowerPoint, MS-Access, Internet, Frontpage and Multimedia)

**Experience**

Total **03+** years of Experience in Construction & Industrial Projects.

**Detailed Work Experience and Projects Involved:**

**From Dec 2021 to Present:**

**Olayan Descon Industrial company**

Organization : **Olayan Descon Industrial company**, Saudi Arabia

Position : **Safety Officer (Free Lancer)**

Project : YANPET, SABIC, Yanbu

Client : YANPET

**From Oct 2019 to Oct 2021:**

**ABS Fugitsu General Private Ltd, Bangalore, India**

Organization : **ABS Fugitsu General Private Ltd, Bangalore, India**

Position : **Safety Officer**

Projects : Google Kyoto, Oracle, PayPal, Amazon WTC & Honeywell

Client : BRE, ORACLE, JLL, & Honeywell

**Description of Duties and responsibilities:**

* Conduct Inspections of working area machineries, equipment, and working conditions for compliance with occupational safety and health regulations.
* Trained new employees in proper safety procedures to minimize accidents with proper behaviors.
* Daily reporting to Safety supervisor and Safety Manager
* Conducting daily tool-box talks and maintaining the records
* Ensure the proper use of Personal Protective Equipment (PPE) by all workers at site
* Promotes safe practices at the job site and Enforces safety guidelines
* Perform Daily Site Inspections and produce observation reports.
* Responds to employees’ safety concerns
* Conducted Health & Safety investigations, including writing reports and following up on corrective action.
* Instructed staff during fire drills, communicating evacuation routes and proper reporting techniques.
* Reports incidents of noncompliance to codes and standards, and may recommend corrective actions.
* Follows up to confirm implementation of corrective actions.
* Ensures the availability, readiness, and proper use of required accident prevention procedures, safety and fire prevention equipment, protective clothing and devices, and first aid supplies.
* Maintains records of safety audits and inspections, as well as required follow up actions.
* Maintains inventory of first aid, safety, and fire equipment. If properly certified in first aide may function as first aid attendant, providing first aid care to occupationally injured or ill personnel.
* Conduct new hire safety orientations, daily safety huddles and weekly toolbox training.
* Performs other responsibilities associated with this position as may be appropriate.
* Watches out for the safety of all workers and works to protect them from entering hazardous situations.
* Report near miss and yard incidents, following standard procedures and policies.
* Responsible for safety & discipline in the work area
* Assessing risk and possible safety hazards of all aspects of works
* Inspect premises and the work of personnel to identify issues or non-conformity (e.g. not using protective equipment)
* Inspecting Equipment, Machineries and Vehicles to make sure they are safe at site.
* Responsible for monitoring and assessing hazardous and unsafe situations to prevent or stop unsafe acts when immediate action is required
* Developing measures to assure personnel safety
* Verifies logs and reports are completed and submitted to related authorities
* Verifies that all tools and equipment are adequate and safe for use
* Trains and carries out drills and exercises on how to manage emergency situations
* Conducts investigations of all accidents and near-misses
* Reports to concerned authorities as requested or mandated by regulations.
* Conducts job hazard analysis
* Coordinates registration and removal of hazardous waste
* Serves as the link between client and sub-contractors.
* Advise and instruct on various safety-related topics
* Conduct risk assessment and enforce preventative measures.
* Stop any unsafe acts or processes that seem dangerous or unhealthy
* Prepare reports on occurrences and provide statistical information to upper management.
* Carry out PTW Monitoring and review.
* Regularly inspected facilities to ensure adherence to fire, hazard and safety guidelines.
* Led monthly fire drills, monitoring evacuation time to ensure alignment with national targets.
* Oversaw development of robust training manuals, clearly outlining safety training procedures.

**Personal Information:**

Name : Mohammed Souban

Passport Number : M3221396

Father Name : Zainul Abidin

Date of Birth : 09th March 1993

Gender : Male

Marital Status : Unmarried

Nationality : Indian

Religion : Muslim

Languages Known : English, Hindi & Urdu

**Declaration:**

I hereby declare that all the above statements furnished in this resume are true & correct to the best of my Knowledge & believe.

Date:

Place:

(Mohammed Souban)