

ALI AL-ABBAS

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Birthdate: 23/05/1990 Marital status: Married

CAREER GOAL

To be value adder where ever I participate.

EDUCATION

Diploma | Institute of Public Administration

JAN 2008 – JAN 2010

- Major GPA 2.58 Out of 5.00
- Studied programming languages and databases (Java, ASP.net, C#, Visual Basic and Oracle)

COURSES:

- Accredited Technology Professional - Server Solutions from Hewlett Packard
- Online courses HTML,CSS, CSS LESS, Java Script from Pluralsight
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EXPERIENCES

Computer Technician | Abdullah Fouad Group, Dhahran

DEC 2018 – JUNE 2020

Working into Saudi Aramco workstations replacement project (WRP) with following tasks:

- Installing new workstation and join it to network.
- Transferring all user data from old workstation to new one.
- Configure and setup the new workstation.
- Installing apps and printers.
- Test the new workstation and solve issues that I have permission to solve them.

Account Manager | Delicious Apples Est, Qatif

MAR 2017 – DEC 2018

- Responsibility generally was.
- Managing the profit for general contracting line were including the following:
 - o Approving monthly timesheets for employees.
 - o Suggesting new products to management.
 - o Manage advertisement campaign and work on increasing the customers.
 - o Designing using Adobe Photoshop, illustrator and InDesign.
 - o Develop interactive website.
 - o setup emails with establishment domain for employees.

Quality Control | Traffic Operating services LLC, Dammam

JAN 2011 –FEB 2017

Working into Saudi Ministry of Interior Project (Saher) in traffic violations Processing department.

- Review performed operations that and correct the mistakes then prepare daily report for corrected operations.
- Follow up the reports for refused operations from cline (MOI).
- prepared Excel file for time keeper to help him into prepare monthly employees attendance and vacations report easily and send it to Accountant.

Data Entry | Etihad Alafandi LLC, Khobar

NOV 2010 – JAN 2011

Working into Saudi Ministry of Interior Project (Saher) in traffic violations Processing department.

- Filtering and Processing traffic violations that sent from Automatic monitoring.
- Prepare all related data for the client (MOI).

COMPUTER SKILLS

- Microsoft Office (Word, Excel, PowerPoint)
- Maintenance and improve computers performance.
- Developing designing and installing web Applications.
- Graphics Designing using Adobe Photoshop, illustrator and InDesign.
- Video production using (Adobe After Effect, Final Cut).

OTHER SKILLS

Fast learner, very flexible and responsive to changes.

LANGUAGES:

- **Arabic:** Native Language
- **English:** Intermediate Listener, Intermediate Speaker, Intermediate and Writing.

REFERENCES:

Available upon request.