|  |  |
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|  Hussain AlMushrif | To obtain a position where my education and experience can be utilized and enhanced.  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Contact**Address Dammam, Eastern **Phone** +966530114993**E-mail** h.almushrif@gmail.com**Skills**

|  |  |
| --- | --- |
| Communication  | Excellent |

|  |  |
| --- | --- |
| Team Player  | Excellent |

|  |  |
| --- | --- |
| Computer Skills  | Excellent |

|  |  |
| --- | --- |
| Problem Solving  | Very Good |

**Languages**

|  |  |
| --- | --- |
| Arabic  | Excellent |

|  |  |
| --- | --- |
| English  | Very Good |

 |  | **Work History**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2021-12 \_current****2019-07 – 2021-11** |  | HR Coordinator*STEG COMPANY - KSA*Finalize the recruiting steps. Follow up the timesheet. Prepare all Employee needed documents.HR Coordinator*Petrojet, Khabar*Finalize the recruiting steps. Followup the timesheet. Prepare all Employee needed documents.  |

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|   | **2018-10 - 2019-06** |   | Accountant *Kolin Construction, Khobar* |

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|   | **2010 - 2011** |   | Accountant*AlZamil, Khobar* |

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**E Education**

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|   | **2010-01** |   | **Associate Degree: Management Technology department, Accounting, percentage***College Of Technology, Alqtif Secondary School*GPA: 3.13 |

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|   | **2013-01 - 2014-01** |   | **ALI English school English certificate as second** |

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