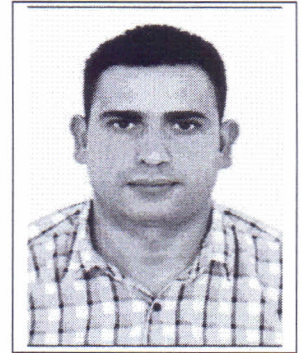


## CURRICULUM VITAE

POSITION APPLIED : ACCOUNTANT

MOHAMED MOHAMMED ASHRAF  
Mobile #: 00966534188341



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### OBJECTIVES

To work in a professional organization where opportunities exist for innovation and career growth.

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### EDUCATION

Academic : Bachelor of Commerce, Tanta University,  
Year 2003.

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### PRACTICAL EXPERIENCE

From 2008 to till date : AL RASHED BUILDING MATERIALS, JEDDAH  
Working as Accountant, Chief Accountant for  
Western, Southern, Eastern, Northern Regions.

Have 20+ years' experience in the field of Finance and Accounting, posses' ability to transform strategies into results and strong interpersonal skills with sensitivity to manager across cultures. Have a sense of strategic thinking to create new ideas overcome problems.

### JOB RESPONSIBILITIES:

- Review and the introduction of Journal entries, Payment and Receipt Vouchers.
- Completing bank transactions and preparing bank reconciliations, L/C.
- Inventory of Materials in Stores, Asset accounts and depreciation.
- Inventory of the Money imp rest.
- Review and the introduction of Daily Sales and match it with the supply to banks.
- Preparing the budget, final accounts and vat.
- Matching customer and supplier accounts and handling differences, if any.
- Review and record petty cash according to cost centers.
- Responsibility for archiving financial files.

### Skills:

- Work under pressure and in a team spirit.
- Working with Excel and Word programs.
- Ability to work with Oracle.

From 2005 to 2008 : CERAMIC COMPANY, EGYPT  
Worked as a Accountant

From 2003 to 2005 : ACCOUNT OFFICE, EGYPT  
Worked as a Accountant

PERSONAL INFORMATION

Date of Birth : 17 June 1982  
Nationality : Egyptian  
Marital Status : Married  
Other : Holding valid Saudi Driving License  
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