



Ciril Jiji

Personal Info

Mobile No 📞
0567982768

E-mail
ciriljiji@gmail.com

Address
4547 - Al Janubiyah Dist,
AL Khobar 34621 – 8494
Kingdom of Saudi Arabia

TRANSFERABLE IQAMA

Date of Birth
20 January 1995

Gender
Male

Career Objective

To obtain a challenging position in a high quality engineering environment where my resourceful experience, academic skills and creativity will add value to organizational operations.

Work Experience

03 Mar 2021

Customer Relation Manager

**Popular Hyundai – authorized Hyundai
Car Service Dealer, Kottayam, Kerala.**

Roles and Responsibilities

- Diagnosed electrical and mechanical failures.
- Monitored machinery for any defects and inconsistencies in performance.
- Performed test drives to assess automotive issues
- Planning and delivering CRM strategies across the organization.
- Making customers comfortable by giving a homely feel in the organization.
- Coming up with creative ideas, preparing proposals, overseeing in the service process and execution and reporting the results to relevant people.
- Preparing detailed budget reports and financial statements of various clients.

10 July 2020

Sales Executive

31 mar 2020

**Worked in AVG Motors-authorized Maruti
Suzuki Dealer, Kottayam**

Roles and Responsibilities

- Assist clients at the dealership in finding the best vehicle to match their needs
- Establish positive and lasting relationships with customers
- Demonstrates automobiles by explaining characteristics, capabilities, and features; taking test drives; explaining warranties and services
- Develop leads through the phone, emails, and online platforms to find potential customers
- Showcase our entire line of vehicles and current sales specials, including recent and upcoming models

Key Skills

- Vehicle service , diagnostics, maintenance and repair
- Hazard Identification & Analysis
- Risk Assessment
- MS Office
- CAD

- Guide customers through the financing process and payment options.
- Provides sales management information by completing reports.

03 Oct 2017

Customer Relation Manager

Popular Hyundai – authorized Hyundai Car Service Dealer, Kottayam, Kerala.

01 Jul, 2017 -

Mechanical Engineer

31 Sep, 2017

Kelachandra Machines, Kottayam

Education

2019

Diploma in Fire and Safety Engineering

2013 – 2017

Bachelor of Engineering (Mechanical Engineering)

Sathyabhama University, Chennai, Tamil Nadu

CGPA: 6.79/10.00

2013

Class XII, Board of Higher Secondary Examination, Kerala

Mount Bethany English Higher Secondary School, Pathanamthitta, Kerala

Percentage: 70%

2011

Class X, Central Board of Secondary Education

Citadel Residential School, Ranni, Kerala

CGPA: 7.00/10.00

Projects

Jan 2017

Water Heating and Waste Disposal System

The potential of recovery of heat from the biomass of Sathyabhama University kitchen by using a novel incinerator plant. The heat generated is used for water heating.

Academic Training

Dec 2015

Different types of lathe works in Kelachandra Foundry

PVT LTD, Kottayam

Dec 2014

Technical Work in KTM Bike Showroom

Dec 2014

Technical Work in Bajaj Bike Showroom

Declaration

I hereby declare that the above mentioned details are true and correct in my knowledge.

Ciril Jiji