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## **Summary**

Specialized in preparation and achievement of ISO Standards accreditation.

Adept and hands-on knowledge in establishing Integrated Management System.

Conduct systems audits. (Integrated Management System QMS, EMS & OHSAS).

Nineteen + (19+) years of diverse experience in Engineering Design, Construction, Manufacturing Chemical and Waste Treatment Industries with regards to system implementation of Warehousing, Quality Assurance, Legal Permits, Purchasing, Maintenance and operation.

Holistic understanding in Legal Requirements for Environmental and Health and Safety.

Quality Assurance Engineer with a solid background in quality inspection & auditing as per client scope of work, adhered quality assurance programs

Worked as QAQC Engineer/Lead Auditor in a numerous multi-million projects in both foreign and local. In Saudi Arabia, worked as

Engineering deliverables QA/ Lead

auditor for ARAMCO & NON-ARAMCO onshore or offshore projects such as chemical and petrochemical plants, Oil/Gas refineries, facility utilities, piping and infrastructures. Saudi Council of Engineer registered & Saudi Aramco Roster.

Certified Quality Management System Lead Auditor Occupational Health & Safety Practitioner in Middle East Region

### Qualifications Education

Bachelor of Science in Aeronautical Engineering (major on design) Bachelor of Science in Mechanical Engineering

#### **Registrations / Associations / Certifications**

- Pollution Control Officer 1 Training Course (40 hours)
- Basic Limnology and PCO Refresher's Course
- Energy Saving Seminar
- Industrial Solid Waste Management Conference
- Locator's Forum and Environmental Issue
- Occupational Safety and Health Training
- Basic Fire Safety Seminar
- Over Current Protection, Equipment Grounding and Lighting Arrester Seminar
- Four System of Maintenance, Risk Management for Maintenance Introduction to Reliability Centered Maintenance
- ISO 9001:2000 Awareness Training
- Document Control Center Training
- Internal and Environmental Audit Training
- ISO 14001:2004 Awareness Training
- Quality Management Representative Training
- Trainer's Training
- Cleaner Production Assessment
- QMS Lead Auditor Training Course (9001:2008)
- QMS Lead Auditor Transition Course (ISO 9001:2015)
- Safety Practitioner Accreditation No. 1033-051116-1477 (Phil)
- Safety Practitioner Middle East Region Accreditation 14-4287 (KSA)
- Environmental Practitioner Accreditation No. 2005-1422 (Phil)

# Information

Years of Experience

19+ Years

Date of Birth

August 15, 1976.

Nationality Filipino

Languages English, Tagalog & Nihonggo

**Experience** 



DAR Consulting Engineers & DAR Control System (EPC), Al Khobar, Saudi Arabia (Feb. 2019 - Present)

#### Experience: QHSE Manager

- 20% Reduction in EPC process risks by identifying, re-defining and implementing procedures
- 100% adherence to QHSE audit schedule and ensure its effectiveness through CAR's and NCR's
- Completely redefined company procedures to address new ISO requirements while addressing previous flaws to avoid reoccurrence.
- Managing project QHSE health, proposal estimations and contractual requirements on EPC & PMC projects
- Management Representative for ISO 9001, ISO 14001 & ISO 45001
- Managing departmental activities including resource competency, work load management, communication and motivation
- 100 % issuance of QHSE plans on projects for effective implementation
- Monitoring conformance related to all departments / project KPI's, risks & objectives, to ensure that deviations have addressed proper root cause
- Identifying and monitoring risk identification at company, proposal, engineering, construction and procurement processes & projects.
- Monitoring & issuing QHSE monthly quality reports for projects
- Analyze QHSE data to identify trends and implement improvement action in management review meetings
- Conduct internal and external meetings to resolve conflicts & to achieve objectives
- Co-ordinate with external agencies for certifications
- Ensuring organization is providing necessary management support & resource to implement effective QHSE system
- Promoting organization's QHSE culture by raising awareness through training/ Orientations/ Q-TIP's
- Worked with JV, PMC or Integrated Project Management Teams.

#### Wood Al Hejailan Engineering & Consultancy (formerly Mustang), Al Khobar (Jan. 2014 - Feb. 2019) Quality, Health & Safety Engineer/ Lead Auditor

- Ensure the implementation and maintenance of Quality Management System.
- Enhance the Quality Management System through continual improvement activities
- Ensure the agreed Client QA / QC requirements are adopted and complied with
- Perform leading role in conducting internal audits as per defined program and ensure audits are completed in accordance with planned arrangements
- Analyze the outcomes from integrated audits to identify root causes of which can be addressed through corrective and preventive actions as appropriate
- Provide proactive support to the project QC team to identify work processes (project specific) which need to be brought under control
- Provide proactive support to the project QC team to develop fit-for-purpose QA controls to manage project specific work processes i.e. project instruction, process map, procedure etc.
- Provide proactive support to the Management in terms of applying quality management and continual improvement techniques to address specific areas of concerns i.e. workshops etc.
- Conduct Root cause analysis and implementation of corrective / preventive action for Client complaints and process related concerns
- Coordinate and support in the preparation of Internal and External Quality reports
- Support Quality Management with quality and continuous improvement initiatives

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- Develop and maintain Quality documentation, such as quality procedures, guide lines etc.
- Plan and conduct Quality Management awareness programs in project / works
- Take ownership of Company's Quality Policy, Core and Operating Values
- Perform Quality Checks on project deliverables prior to Client submittal for Quality Management System compliance and technical consistency compliance as per project scope to ensure that all findings/comments are incorporated adequately. Deliverables such as drawings, material take off, specifications, design calculation and drawings in all discipline such as civil, structural, architectural, electrical, firefighting system, piping, instrumentation, telecoms, HVAC/Plumbing, Mechanical (rotating & static) and process design analysis.
- Conduct Design Quality Index (DQI), as analysis for standard violation and design error.
- Conduct Management System Audit as per client requirements for the following projects:

No.	Project Title/ Description	Major working discipline	Scope	Client
1	Detailed Engineering Jubail Bulk Plants	Piping/ Structural	Detailed Design	Saudi Aramco
2	Udhailiyah Village Relocation	Civil/ Architectural/ Electrical	FEED	Saudi Aramco
3	Master Gas System (MGS) 56" EWG-2LOOP 1	Pipeline/ Telecom/ Elect.	Detailed Design	CAT
4	Cogeneration Interconnection Facilities at Abqaiq and Hawaniyah Gas Plant	Instrumentation/ Piping/ Structural	Detailed Design	IMAD Co.
5	56" EWG-2 Section III Sales Gas Pipelines (MGS PH-1) & 30" EWECG-1 Sales Gas Pipeline	Pipeline/ Piping	Detailed Design	Dodsal
6	Additional Capacity – North Jeddah Bulk Plant	Elec./ Piping/ Process	DBSP/ FEED	Saudi Aramco
7	Additional Capacity – North Jeddah Bulk Plant (Yanbu Distribution Hub)	Piping/ Structural/ FP	Project Proposal	Saudi Aramco
8	Relocation Residential Compound for Risk Mitigation – EWP 3, 6 & 10	Infrastructure	Proj. Prop/ DD	Saudi Aramco
9	Master Gas Expansion Phase II - Residential Package	Architectural/ Telecom/ FP	Detailed Design	Saudi Aramco
10	GPP-ITB-15-09 Haii Al Jaar Housing Project	Architectural/ Civil	Detailed Design	Sabic
11	Upgrade Fire Protection System – Ras Tanura Refinery	FP/ Structural/ Piping	Detailed Design	Saudi Aramco
12	Khurais CPF Extension and Satellite GOSP	Security/ Telecom/ Elect.	Detailed Design	NGMSA
13	Replace Wireless Systems - Various Company Facilities	Telecom/ Electrical	Detailed Design	WIPRO
14	Jizan Refinery Industrial Support Services	Architectural/ Structural/ HVAC	Detailed Design	Saudi Aramco

Abdul Rahman Saad Al-Rashid & Sons Company Limited (ARTAR) (Aug 2011 – Dec. 2013)

### IT, Telecom & Power turnkey projects in the Kingdom of Saudi Arabia <u>Quality and Safety Engineer</u>

- Prepare and acquire timely ISO QMS Standards accreditation.
- Overview the implementation of ISO standard QMS 9001:2008 & Safety Requirements.
- Ensure timely conduct of Quality & Safety system audit (ISO 9001:2008 & OHSAS 18001) on the regular basis.
- Prepare management review and Act as liaison to third party auditor or clients.
- Conduct Regular Safety and Quality Inspection in all company activities.
- Conduct Trainings for Safety and Quality in the organization.

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- Generate process procedure for Quality and Safety related to ISO requirements.
- Act as Liaison Officer for third party audit and customer audit.
- Ensure non-conformances are resolved with the appropriate corrective action to correct any system deficiencies promptly.
- Conduct incoming inspection for materials received/ deliver by accredited supplier
- Conduct suppliers audit as per QMS requirements.
- Promote customer requirement awareness at all levels of the organization.
- Make necessary arrangement for internal audits and management review.
- Maintain the Document Control Center and all its requirements.
- Ensure all practices and standards established by the employer compliant with the provisions of the Standard.
- Report Quality Management System performance to Top Management for review to ensure its effectiveness and suitability.
- Ensure the Quality and Safety requirements were fully implemented at all time.
- Conduct safety inspection in all facilities & inform all personnel about the safety rules.
- Request Personnel Protective Equipment for all the staff.
- Prepare Safety Inspection/ Incident Report from time to time.

#### <u>Joratech Corporation Engineering Services, Railways Construction, Design & Maintenance (2011 – 2011)</u> <u>Maintenance Supervisor & Site Safety Engineer</u>

- Plan and control maintenance activities of the whole facilities of the entire company.
- Ensure checkpoints and periodic cycle of each infrastructure.
- Check and review layout plan for installation of infrastructure.
- Ensure the required PM checklist maintenance and maintenance schedule for all equipment and machineries are performed.
- Maintain reliability of all operational machines through observation and close monitoring.
- Supervise repairs of equipment and other infrastructure used in maintenance railways operation.
- Verify fully implementation of Safety Requirements at the construction site.

### Macro Vision Consultancy (Sep 2009 – May 2011)

#### Management System Consultant

- Perform systems audit/ gap analysis on the requirement based on the ISO Standard.
- Generate systems audit report and conduct consultation based on the system audit findings.
- Ensure that the organization will acquire the ISO certification.
- Conduct coaching/ trainings on the organization prior to certifying body auditor.
- Develop company procedures based on their practices in-line to the customer application for the Management System.
- Report to the organization the status regarding the implementation of the acquiring ISO Standard.



## <u>Tsuchiya Kogyo Philippines Incorporated (2008 – 2009)</u> <u>Maintenance Department Head</u>

Plan and control maintenance activities of the whole facilities of the entire company.

- Ensure checkpoints and periodic cycle of each infrastructure.
- Check and review layout plan for installation of infrastructure.
- Ensure the required PM checklist maintenance and maintenance schedule for all equipment and machineries are performed.
- Ensure that all equipment are in good operational condition to assure the continuity of all times and supervise repairs of equipment and other infrastructure.

### ADAMAY International Co., Inc. (Dec. 2000 – July 2008) Quality Management Representative (MR)

- Establish, implement and maintain IMS requirements in accordance with ISO 9001:2008 & ISO 14001:2004 Standard.
- Report and evaluate performance of the EMS system and issues in need of improvement.
- Promote customer requirement awareness at all levels of the organization.
- Make necessary arrangement for internal audits and management review.
- Maintain the Document Control Center and all its requirements.
- Ensure safety practices and standards established by the employer compliant with the provisions of the Standard.
- Report Quality & Environmental Management System performance to Top Management for review to ensure its effectiveness and suitability.
- Ensure timely conduct of IMS Audit and Management Review on a regular basis.
- Ensure the identification of environmental aspects is updated based on the present status of the company.
- Ensure compliance and monitoring of applicable legislation for local, national, community based and customer specific requirements such as: (e.g. environment chemical materials).
- Coordinate to ensure achievement of quality and environmental objectives and targets are met.
- Ensure non-conformances are resolved with the appropriate corrective action to correct any system deficiencies promptly.
- Liaison with the third-party certification body or any interested parties.

#### QA/ QC Senior Supervisor

- Review all standard procedures and specification criteria used in relation in quality control functions for inspection and test activities.
- Perform product review of new models with concerned department and submit evaluation reports to the General Manager for review and to the President for the final approval before mass production.
- Provide final verification as necessary on all inspection lots, materials or finished products.
- Check all outgoing reports generated by the department and submit to the General Manager for review and to the President for final approval.
- Handle and generate corrective and preventive action plans in coordination with the concerned departments regarding customer/buyer related complaints or failure in the field and ensure its effective implementation.
- Check new product specification and sample units.
- Ensure effective controls for manpower and equipment in QA department.

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- Assist client quality audit and manages implementation of internal quality audit.
  - Establish, adjust and implement Total Quality Procedures.
    - Responsible for ISO 9001:2008 operation and implementing quality goal.
    - Documentation and implementation of the Quality Procedure.
    - Observation and corrective action for implementation status.
    - Maintaining the management review records.
    - Establish and implement sample plan.

#### Maintenance Senior Supervisor

- Plan and control the maintenance activities of the whole facilities of the entire company.
- Ensure checkpoints and periodic cycle of each infrastructure.
- Check and review layout plan for installation of infrastructure.
- Ensure the required PM checklist maintenance for all equipment and machineries and ensure to perform the assigned maintenance schedule.
- Ensure that all equipment is all in good operational condition to assure the continuity of all times.
- Supervise repairs of equipment and other infrastructure.
- Responsible in good condition the tools & equipment for Calibration.
- Responsible for accreditation of Supplier/ Vendor related to Maintenance/ Facilities Materials

#### Warehouse Senior Supervisor

- Control and monitors Warehouse activities.
- Check and verifies the accuracy of warehouse record against actual inventory.
- Establish effective methods and techniques to properly execute warehouse responsibilities.
- Ensure proper handling, packing and storage of materials and finished products at the warehouse.
- Report any possible problem concerning the storage area that might affect the quality of the item stored.
- Coordinate with concerned section regarding items to be delivered to customers.
- Ensure proper checking and verification on the physical condition and quantity delivered or received item.
- Prepare report for any non-conformity and discrepancy found on the delivered item and coordinates with concerned section.
- Oversee the entire maintenance of the Warehouse Area at all times. Check status of raw materials and ensure proper storage especially in case of bad weather/ typhoon.
- Designate proper tagging or identification of all materials/ item stored in the warehouse.

#### Pollution Control/ Environmental Officer (PCO)

- Ensure the compliance of the company with government and non-government related rules and regulations. National, customer specific requirement and other interested party pertaining to the environment.
- Secure the necessary permits related to the environmental compliance.
- Recommend controls needed for the elimination or mitigation of any incident that may cause pollution to the environment.
- Responsible in proper storage and disposal of all kinds of wastes generated by the company.
- Work in accordance with the accepted safety practices and standards established by the employer in compliance with the provisions of the Standard.



#### **Occupational Safety & Health Practitioner**

- Ensure the compliance of the company with Occupational, Safety and Health Standard and other legal requirements.
- Overseeing the Deputy Safety Officer in the implementation of Safety and Health Programs.
- Serve as the Secretary of Health and Safety Committees.
- Acts in an advisory capacity on all matters pertaining to Health and Safety Committee and submit his separate report and analysis of accidents to the employer.
- Coordinates all health and safety training programs for the employees and employer.
- Conducts health and safety inspection as member of the committee.
- Maintain or help in the maintenance of an efficient accident record system and coordinates action taken by the supervisors to eliminate accident cause.
- Provide assistance to government agencies in the conduct of safety and health inspection, accident investigation or any other related programs.
- Responsible in complying to the following reports to DOLE, registration, report for work related accident, reports of health and safety committee organizations, quarterly report of safety programs & minutes of the meeting of health safety committee, annual work incident/ illness exposure data report, and annual medical report.
- Report unsafe conditions and practices to the supervisor by making suggestions for correction or removal of accident hazards.

#### **AFFILIATION:**

Pollution Control Association of the Philippines (member) Pollution Control Association of the Philippines, Inc. (PCAPI)

Safety Practitioner Association in Region IV (member) Safety Practitioner Association in Region IV, Philippines (SPAR IV)

Philippine Society of Safety Practitioner Middle East Region (member) Al-Khobar, Kingdom of Saudi Arabia

#### **REFERENCE:**

Eng'r Joseph Acunin – Site Engineer (Electro-Mechanical Department) Abdul Rahman Saad Al-Rashid & Sons Co. Ltd. (ARTAR) Mobile No.: +966 53461-05-39 (KSA)

Eng'r. Angelo Balla – Senior Mechanical Engineer AMEC Foster Wheeler Mobile No.: +966 54891-94-08 (KSA)

Eng'r. Frederick Lausa – Project Quality Engineer Wood Al Hejailan (formerly Mustang) Engineering & Consultancy Mobile No.: +966 54263 60-38 (KSA)

I hereby certify that the above information given are true and correct to the best of my knowledge and belief.