




JINAN ZAKI AL HAMOUD

E V E N T O P E R A T I O N A N D P L A N I N G

-  0507092448
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-  DAMMAM

SKILLS

- Customer service
- English language
- Organization
- Team work
- Problem-Solving
- Critical Thinking
- Project Management
- Strong Communication
- Using Computer Program
- Scheduling
- Writing Emails
- Files Management

EDUCATION

HIGH DEPLOMA

LINCOLN COLLEGE

EVENT OPERATION AND PLANING

2023

- AGE : 22
- GENDER : FEMALE
- MARTIAL STATUS : SINGLE

PROFILE

I am graduate with a higher diploma . From international technology, Lincoln College in Qatif , specialised in Event Operation And Planing including tourism and hotel.And I have received experience in several fields in specialised Event Operation And Planing and obtained experience in the workplace and I aspire to learn and train in this field and aspire to get a job in the field of Event Operation and Planning

EXPERIENCE

- I was employed at Rona Al Khobar Hotel and I got experience in reception, customer service and effective communication.
- I Got a Certificate in Quality and Safety Basics for Recreational Events
- I Got a Certificate in The Fundamentals of Event Management
- I trained at the Captures Foundation for Artistic Production for 5 weeks obtained the training certificate
- I trained in Dammam Municipality for 5 weeks, and obtained an accredited training certificate.
- I was employed at CenterPoint in 2018 as a sales position