Zainab Abdullah Manssor Abdrabuh

Nationality: Saudi

Date of Birth: May 8, 1993

Languages: Arabic & English.

Mobile: +966595072297

E-mail: zainababdullah.1993@gmail.com

OBJECTIVE:

Desire to become a good citizen and leader by expanding and increasing my knowledge and skills in the field that contributes to developing the company's goal and community

EDUCATION:

Bachelor of Management Information System,
King Faisal University with an excellent GPA 4.59 out of 5.00

EXPERIENCES:

- **Project coordinator** at Al Raqtan group | ***Present***
- **Operations Supervisor** at Amazon | ***April -October 2021***
- **System Analyst** at Al Muntazah holding company | **2019 -*2021***
- **IT Helpdesk support** at Rawabi holding company for 3 months training. | 2018
- **Web developer** Co-op Training at AL FALAK Company, E-Commerce Department| (Startfrom 7/2/2017 to 25/5/2017).

CERTIFICATES

- ITIL® v4 Foundation Certificate in IT Service Management. | 2020
- Digital Marketing Nanodegree | Misk Academy & Udacity | 2019
- The Retail Banking professional foundation certificate | 2018
- Completed Small Business Management course from Saudi E-University | 2017.
- Completed Computer Skills course from Saudi E-University | 2017.
- Completed Human Resources Management course from Saudi E-University | 2016.
- Completed Fundamental of Scientific Research Course | 2016.
- Completed Leadership and Supervisory skills course provided by Saudi E-University | 2016.
- Attended Entrepreneurial Opportunities Forum, 2015.
- Attended International Conference on Cloud Computing ICCC15 | 2015.
- E-Commerce course provided by the CEO of RQMNH Company | 2014.
- Workshop of Remote Access of computers | 2013.
- Passed Cisco Exam of The Basics of Information Technology.

COMMUNITY SERVICES:

- Volunteer in Academic Disciplines Forum.
- Leading campaign of deaf awareness in the collage.
- A founding member of the writing club of the Preparatory Year Program at King Faisal University.

SKILLS:

- Good knowledge of programming Languages and web development.
- Good user of OpenCart and Magento2 e-commerce platforms.
- Fast learner.
- Excellent communication skills.
- Good leadership skills
- Good in both Arabic and English, written and spoken.
- Ability to work both as team member and independently.
- Generally excellent Computer skills (Microsoft office, AutoCAD program basics).