

BABACARR GAYE
GAMBIAN BURN IN 1994
MARRIED
BIN MAHMUD
DOHA QATAR
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CAREER PROFILE:

Public relationship officer with five years of experience implementing chalangng documents and most online works.

WORK EXPERIENCES:

MOONY FOR TRADING.

2020 / 2021

PROFESSIONAL ONLINE TRADING

- My role was public relationship officer
- Representing the company in all government sectores.
- Supervised the staff.
- Doing all online visa application.
- Residency permit issuance and renewal.
- Wehicle register, inspection, and renewal.
- Prepare the manual visa application and submit them to immgration.

ALUWAYNAH FOOTBAL TEAM

Qatar third divitional team and academy for kids.

- doing sport activities with team owner.
- Calling players every traing sessions and games.
- Meeting some players to have coffee and negociet about game bonus and so.
- Going to QFA and calling them to folow up the all football updates.

Expedite for Tourism and Services.

2018 / 2020

Corporate and lindividual establishing new companies from starting to ending, provid visa application to all European countries and United State of America.

- My role was public relationship officer
- Representing the company in all government sectores.
- Supervise the staff.
- Doing all online visa application.
- Prepare the manual visa application and submit them to immgration.
- Provide weekly report.
- Consulting clients list the all require document to them.
- Calculating weekly money and depposit it in the bank.
- Provide excell sheet in order to keep recort and E-mail it to the Managers.

- Preparing online salary transfer and make it done.

Alsalam Medical Center.

2017 / 2018

Specialized in ordinary diseases and trading Of medical appliance.

- Public relationship officer.
- Representing the company in all government sectors.
- Doing all online visa application.
- Prepare the manual visa application and submit them to immigration.
- Renewal all company documents.
- Issuance and renewal all IDS under the company.

Aljam Trading & Contracting.

2016 / 2017

Construction, Maintenance and Trading of building materials.

- Side Supervisor & public relationship officer.
- Representing the company in all government sectors.
- Doing all online visa application.
- Prepare the manual visa application and submit them to immigration.
- Renewal all company documents.
- Issuance and renewal all IDS under the company.
- Typing all letters Arabic and English.

QATAR CAR DRIVING LICENSE

2017

- Clean driving record
- Safe driving practices
- Able to work independently in the field
- Able to navigate effectively via MAPS and GPS
- Strong time management skills
- Committed to delivering on time

AWARDS

- Member of international seminar of qatar tourism authority.
- Selected as best performer of my last company during my duty.

EDUCATION:

Institute of Religious Preparatory Secondary Boys.

2011 / 2014

Arabic, English language and Islamic studies.

LANGUAGES:

- Arabic Fluent
 - English Fluent
 - French Fair
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PERSONAL HOBBIES:

- Reading books and news.
- Playing football and self training.
- Listen to radios and watching television.
- Driving car.