Ahmad Al-Qawasmi

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United Arab Emirates – Dubai Valid
UAE Driving license.

OBJECTIVE

To obtain a position where my knowledge and experience can be utilized as well as enhanced, and *I want to use my technical background and expertise in developing the environment by using valuable resources within a growing organization.*

EDUCATION

AL - ALBAIT University (Jordan – Amman)

Completion date: September 2016
Degree: Bachelor of Accounting and business low.

EXPERIENCE

Project Engineer | Zebian Industries

Act1 – Act2 Project (Feb 2020 – Present.)

- Maintaining and monitoring project plans, project schedules, work hours, budgets and expenditures.
- Organizing, attending and participating in stakeholder meetings.
- Documenting and following up on important actions and decisions from meetings.
- Preparing necessary presentation materials for meetings.
- Ensuring project deadlines are met.
- Determining project changes.
- Providing administrative support as needed.

- Undertaking project tasks as required.
- Developing project strategies.
- Ensuring projects adhere to frameworks and all documentation is maintained appropriately for each project.
- Assess project risks and issues and provide solutions where applicable.
- Ensure stakeholder views are managed towards the best solution.
- Chair and facilitate meetings where appropriate and distribute minutes to all project team members.
- Create a project management calendar for fulfilling each goal and objective.

Site engineer | Al-Ghurair Construction Aluminum
Mashreq Bank H.Q Project (December 2019 – Feb 2020.)

- Check plans and drawings to ensure all calculations are accurate.
- Making sure the work performed and materials used are as specified in the contract with full logistic coordination with MC.
- Overseeing health & safety and quality control measures on the site.
- Liaising with subcontractors, clients and other professional staff.
- Coordinate directly with the main contractor, Consultants and on-site project Engineering Team to execute the Façade installation with efficient and cost-effective manner.
- Create work schedules and adjust as needed to meet project deadlines
- Maintain detailed documentation of all site engineering activities
- Collaborate with management to align activities with desired business outcomes.

Site engineer | Al-Ghurair Construction Aluminum
The Address residence Sky View Project (December 2017 – Nov 2019.)

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- Overseeing health & safety and quality control measures on the site.
- Liaising with subcontractors, clients and other professional staff.
- Coordinate directly with the main contractor, Consultants and on-site project Engineering Team to execute the Façade installation with efficient and cost-effective manner.
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- Maintain detailed documentation of all site engineering activities
- Collaborate with management to align activities with desired business outcomes.

Site Supervisor | Al- Abraj Construction.
December 2016 – November 2017.

- oversee day to day operations of the facility
- Provide for site safety and security; devise and implement site policies and procedures
- Conduct regular inspections and maintenance of systems and equipment.
- Handle emergencies appropriately according to established procedures; prepare and file accident reports
- Supervise and evaluate staff; complete employee reviews; keep accurate records of employee attendance and timesheets; provide positive direction to motivate quality performance; discipline personnel when necessary and appropriate
- Interview candidates; onboard and train new hires
- Set project goals and oversee projects to completion; schedule and track assignments
- Handle sensitive information with confidentiality

- Manage all logistic operations starting from Factory till we offload it with proper way inside the site.

REFERENCES

Available upon request