

◀ **Jumana Abdulrahman Al Kulaib**

Saudi Arabia - Dammam

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Education

- Diploma degree in Office Administration.
Technical And Vocational Training College 2017-2019.
- Bachelor's degree in accounting.
King Faisal University 2011-2015.

Experiences

- Accountant
Al Sehly for Trading and Manufacturing Co. 2020-2022 (Two Years).
- Coordinator Administrator
Al Kifah Readymix and Blocks Co. 2017-2018 (One Year).

Skills

- Computer skills.
- MS office.
- Quick learning.
- Leading.

Training and Courses

- Analysis Financial Operations course – 2021.
- VAT Workshop - 2020.
- Training at NGHHA (King Abdulaziz Hospital) for 4 months - 2019.
- Microsoft skills – 2019.
- Training at NGHHA (King Abdulaziz Hospital) for 4 months – 2016.