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**Personal Information:**

**Name : Mahdi Hassan Al-Shamlan**

**Date of Birth : 09/April/1990**

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**Objective:**

To obtain a position that allows me to use my skills and grow professionally so I can improve the efficiency of the organization.

**Education & Qualifications:**

* Completed English course 24 hours weekly for 3 months in University of Otago - New Zealand.
* Completed English course 24 hours weekly for 1 year in

Institute of Public Administration in Riyadh.

* Diploma degree in banking (GPA: 4 out of 5).

**Last Job:**

**Future Modern Products (FMP):**

* leading a team of sales associates.
* selling products and services.
* resolving customer complaints.
* Achieving targets of sales growth.
* establishing relationships with customers.

**Experience:**

* Training after graduating from IPA at Centennial Funds for two months.
* Working as a customer service at SONY Service Center

2012 - 2013

* Working as a processing clerk at SAMBA Financial Group – Trade Operations Department (L/C Import)

2013 – 2015

* Working as a senior operations coordinator at

Saudi Hollandi Bank – Trade Service Unite (L/C Import)

2015 – 2017

* Working as a sales specialist at Future Modern Products (FMP) 2018 – 2020

**Skills**:

* Presentable and dynamic person.
* Very good in typing.
* Attending on time.
* Ability to learn new ideas and fast learner.
* Ability to work under pressure and do multiple tasks.
* Ability to work as a team members.
* Ability to work on MS Office applications.
* Good communication skills.