

# RAWAN. S ALMARZOQI

## SALES REPRESENTATIVE

### PROFESSIONAL SKILLS

Customer Relationship Management  
Client Engagement  
Budgeting and Cost Analysis  
Project management  
Sales Presentation  
Market research

### PERSONAL SKILLS

Native Arabic  
Fluent English Communication  
Teamwork  
Professionalism  
Organization skills

### CONTACT INFORMATION

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Khobar, Saudi Arabia

### OBJECTIVE

A hardworking sales professional with more than 3 years experience of sales in the luxury industry equipped with strong skills in customer relationship management and communication. Seeking a challenging role in a leading organization to utilize my skills to deliver growth while being innovative and resourceful.

### WORK EXPERIENCE

#### MANAGER'S SALES REPRESENTATIVE

Gift Mart International| Mar 2018- present

- Working closely with sales manager to coordinate sales efforts with marketing programs.
- Understanding and promoting company programs.
- Obtaining deposits and balance of payment from clients.
- Preparing and submitting sales contracts for orders.
- Preparing weekly and monthly reports.

#### MARKETING INTERN

AlMefleh Company| Jun 2016 - Aug 2016.

- Develop a marketing strategy to increase the following of the company website
- Work with marketing team to plan and execute a campaign for one of the company's new products

### EDUCATION

IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY (FORMERLY KNOWN AS UNIVERSITY OF DAMMAM)

Bachelor degree in Marketing | 2013 - 2017

### BUSINESS COURSES

Design Thinking  
Management Basics  
Time Management  
The Key Of Effective Negotiation  
Self Development  
Effective Communication with clients  
Supply Chain  
Project Risk Management