**MURTAZA ZAIN AL DEEN**

 Telephone: (+966) - 552646457

 **mu.zn77@hotmail.com**

**CAREER OBJECTIVES:**

I’m looking for **Accountant position** for a new opportunity within a large or small operation.

**EDUCATION*:***

* **Diploma:** Accounting- graduated from Institute of Public Administration IPA (2013 – 2016)

**Experience*:***

customer service in Contact Centers Company ( CCC ) from 7-8-2016 To 4-12-2016

Assistant in the Foundation AL-Wabilgroup from 5-3-2017 until now

**INTERNSHIPS ATTENDED:**

Al-bawardi Company – 10 weeks :

* 2 weeks account receivable.
* 2 weeks account payable.
* 2 weeks cash department.
* 2 weeks Oracle program ( insert bills and Checks *).*
* *2 weeks ( last rotation was in general ledger (GL).*

**CERTEFICATION*&QUALIFICATIONS:***

* Got an English certification from Technical and vocational Training Corporation.
* Got Certificate from Technical and vocational Training Corporation Cars’ Electric System

**COURSES TAKEN IN MY MAJOR:**

* Statistics.
* Finance.
* Banking and Taxes .

**PROFICINAL SKILLS:**

Familiarwith:

* Outlook.
* Word.
* Excel.
* PowerPoint.
* Oracle Program.
* Peach Tree Program.
* Payroll Program.

**GENERAL SKILLS:**

* Good critical analysis and problem solving skills.
* Good observer.
* Great teaching ability.
* Good team worker.
* Fast learner.
* Good knowledge in computer application.

**LANGUAGESKILLS:**

Arabic native language.

English Good in reading, writing, listening and speaking.

**PERSONALDATA:**

Date of Birth: April011/1995.

Sex: Male.

Nationality: Saudi.

**REFERENCES:**

Dr. Ibrahim Abo Alrahi - Teacher of accounting principle - Mobile: 0560009710

Dr. Mohamed Albokhiti - Teacher of Tax and zakat - Mobile: 0558150000