



Wilson Nolasco Paz

Civil Engineering & Construction Professional
Dammam City 34222 Saudi Arabia

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Dammam Kingdom of Saudi Arabia 34222

Job Function: Engineering & Construction

Highest Education: University Degree - Civil Professional



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PROFESSIONAL PROFILE

Extremely strategist strong motivated self-starter looking for my next exciting opportunity as a result-driven oriented and versatile in Civil Engineering with rich experiences more on my professional job in the field of Structural Steel Metal Fabrication, Sandblasting, Painting/Coating Protection, Rubber Lining and Brick Lining, in Oil, Gas, Water & Cross-Country Pipelines Engineering, EPC in Civil-Mechanical-Electrical, Site Development, Earthworks with Material Cost Estimates, Sales & Marketing-Real Estate, Sales & Marketing-Early Stage Educational Learning Materials Entrepreneur, Security Guardian Fencing, Shade Guard, and Glass Manufacturing – Technical Support Tender & Cost Estimates of overall 28 years with diversity in engineering works in the Kingdom of Saudi Arabia plus 4 years as Drafts-man/Civil Cost Estimator in the Philippines.

Seasoned professional with outstanding strategic planning and execution as well as problem solving and decision making skills seeking a leadership position to utilize multifaceted competencies and contribute to the achievement of organizationally goals and objectives.

Professional Summary

A leader and team player that assumes total responsibility as able (expert)

Able to read and understand plans and specifications

Capable and in charge of making things happen

Dedicated, well organized and able to manage multiple tasks

Demonstrate commitment to continuous learning

Good interpersonal and written communication skills

High energy, analytical, and service oriented professional

History of providing mindful leadership to improve technical capabilities

Knowledge of Microsoft Office products with a focus on Microsoft Word and Excel

Maintain professionalism when faced with deadlines

Meet deadlines with minimal supervision

Optimizing technology solutions to move a business forward

Proven expertise strategist, building, implementing, and Optimizing

Strong abilities, dedicated, well organized and able to manage multiple tasks Stronger and wiser than you think

Something great to offer others

Education

Bachelor Degree '86 | BS Civil Engineering

University of San Jose Recoletos – Cebu City, Philippines

Gross Grade: 88

Completion Date: March 1986

High School

St. Scholastica Academy – Tabunok, Talisay City, Cebu, Philippines

Gross Grade: 86

Completion Date: March 1981

SKILLS / PROFESSIONAL TRAININGS

- ❖ SCE Membership No. 599102 Specialisation Civil Engineering – Certificate Issued Feb. 28, 2020
- ❖ Saudi Aramco Pipeline Projects Dept. Fadhili Downstream Pipeline Project – Certificate Issued Jan. 15, 2020
- ❖ Saudi Aramco Pipeline Projects Dept. Fadhili Downstream Pipeline Project – Certificate Issued Oct. 7, 2018
- ❖ ARKAD Saudi Aramco Fadhili Downstream Pipeline Project – Certificate issued Aug. 18, 2018
- ❖ ARKAD Employment – Certificate issued Jun. 12, 2012
- ❖ Supreme Performance Safe Awareness Onshore Work Crude Oil Gathering – Certificate issued Feb. 10, 2013
- ❖ Work Permit Receiving Course SAUDI ARAMCO Passed Candidate 92% – Certificate issued Apr. 27, 2004
- ❖ Phil. Society of Mechanical Engineers Saudi Chapter 1st Membership Meeting – Certificate issue Feb. 13.2004
- ❖ Sales & Communication Skills Member of Sales Time-Life AOL Time Warner Phil. – Certificate issued Apr. 11, 2003
- ❖ Technical Training DORMA Gulf Door Controls FZE with Honors Competence – Certificate issued Feb. 3, 1999
- ❖ Citizen Military Training Unit 1984 with recognition of Merit – Certificate issued Oct. 2, 1985

LANGUAGES

- ❖ English - Expert
- ❖ Tagalog & Cebuano - Mother Tongue

PERSONAL DATA

- ❖ Date of Birth: 27 Feb. 1965
- ❖ Height: 5' 4"
- ❖ Weight: 173 lbs.

WORK HISTORY

ENGINEERING & CONSTRUCTION COMPANY at Al Khobar - 31952, KSA www.arkad.com.sa

Duration: Feb. 2017 – Present

Project : East-West Pipeline Contract No. 6600036394 – BI-10-01904 FDPL Area 1, Area 2, Area 3

Position: Civil Construction Superintendent E & C

Client : Saudi Aramco

Duties and Responsibilities:

- Responsible in coordination of technicality expertise, lookout schedule as required in weekly basis and all the requirements technical project engineering, in logistic assistance, in equipment, in materials requirement.
- Report directly to Project Engineering Manager and Sr. Project Manager.
- Responsible and Civil Engineering issues, redlining drawings construction execution, in control of update IFC Drawings for distribution to construction execution pertaining in Civil Works, Pre-Cast Foundations, Structural Steel Fabrication at approved designated LUP's, in Fabrication Yard and progress information reporting to concerned disciplines department Manager if any changes addendum charges to the client or subcontractors.

GENERAL INDUSTRIES COMPANY LTD. at Support Industrial Area 3, Jubail – 31961 KSA www.generalindustries.net

Duration: Feb. 2015 – Feb. 2017

Project : Maaden Phosphate Storage Diesel Tank Corrosion-Proof Lining

Maaden Phosphate Nine Acid Storage Tanks - Rubber Lining with Brick Lining: GSW-Dragados Package 8

SABIC IBB Safco T/A Shutdown E-5010LW Dry Duct Scrubber Vessel

Position: Project Manager

Client : Maaden Phosphate Company at Jalamid SA and Ras Al-Khair SA

SABIC IBB Safco at IBN Bayan Jubail Industrial City SA

Responsibilities:

- Managing the overall of the project construction operations,
- Responsible in coordination activities of sandblasting works, painting/coating protection works, rubber linings and brick linings at the project site. Implement construction management at the project in long-form & short form contract.
- Project management in estimating, strong working knowledge industry related to engineering.
- A Company representative / proactively leads the daily activities of assigned project personnel in multiple locations.
- Coordinate with the progress of mechanical corrosion protection in rubber lining and brick lining work activities if there is variation.
- Responsible for planning, organizing, directing, supervising the operation of the project at site requirement and application of extensive knowledge experiences in construction site operation practices and technical work methods, including demonstrated ability to organize, perform with current cost estimating system in minimum supervision.
- Ensuring schedule and cost forecasted are within an economical budget in project executions.
- Keep management aware of potential risk as early as possible.

- Accurately implement to ensure compliance with EHS project procedure.
- Coordinates the project teams and client project team in develop reports.
- Lead the project schedule and reporting with project controls.
- Check bid budget estimates, aware of project addendums and change order, recorded incidents for standby and delays duly countersigned from client awareness base on construction schedule are fully in control, monitoring work progress and invoicing with the identification of project risks and ascertains risk.



Metal Services for Trading & Contracting Company at Dammam – 31473 KSA www.metal-serve.com

Duration: May 2013 – Jan. 2015

Project : EPC Transportation of Treated H2O P/L 30" Ø in 310 KM

Position: Construction Coordinator Project Control

Client : Maaden Gold & Base Metals Company Taif Saudi Arabia

Responsibilities:

- Managing the overall operations of the project site.
- Proactively leads the daily activities of assigned project control personnel in multiple locations.
- Responsible for planning, organizing, directing, supervising and producing all project reporting requirement; this includes weekly, monthly reports and schedules and one-pager, miscellaneous reports as required.
- Extensive knowledge and experience in EPC estimating practices and methods, including demonstrated ability to organize, perform, and present cost estimating products with a minimum of supervision.
- Track and analyze all cost trends to established project budgets and develop project cost forecasts.
- Prepare project progress and cost forecast presentations for review with senior management.
- Ensure cost forecast are within budget project expectations and keep management aware of potential budget problems as early as possible.
- Develop standard processes and databases to accurately build-up non-standard costs on a unit price basis.
- Develop, implement and ensure compliance with project controls procedures.
- Directs and coordinates the development of input from project teams and departments required to development reports.
- Lead the review and approval of the contractor's procedures for scheduling, cost reporting, and project controls. Modify as necessary to meet the company's requirements.
- Ensure that all approved contractor procedures are implemented and verified on a regular basis.
- Prepares all cost estimates required for the project; bid check estimates, budget estimates, change order estimates, monitor, and control construction work progress for billing and invoicing the client. Identification of project risks and opportunities, ascertain risk exposure and contingency management.



Metal Services for Trading & Contracting Company at Dammam – 31473 KSA www.metal-serve.com

Duration: Jan. 2012 – May 2013

Project : Subcontract No. D6113-SC08 & Agreement No SCSA/313/2445 - EPC 56" Ø in 15.2 km from Onshore to inside Safaniyah Upgrade Crude Gathering Phs-1

Position: Site Project Control Manager

Client : McDermott for Saudi Aramco Project

Responsibilities:

- Managing the overall operations of the project site.
- Proactively leads the daily activities of assigned project control personnel in multiple locations.
- Responsible for planning, organizing, directing, supervising and producing all project reporting requirement; this includes weekly, monthly reports and schedules and one-pager, miscellaneous reports as required.
- Prepare and review capital cost estimates for internal acquisitions of equipment, supporting rent vs. buy decisions.
- Significant experience validating fully burdened labor and productivity rates.
- Track and analyze all cost trends to established project budgets and develop project cost forecasts.
- Prepare project progress and cost forecast presentations for review with senior management.
- Ensure cost forecast are within budget project expectations and keep management aware of potential budget problems as early as possible.
- Develop productivity analyses of construction operations and verifies results by manpower and crew analysis of work operations by craft to validate estimating standards.
- Develop, implement and ensure compliance with project controls procedures.
- Directs and coordinates the development of input from project teams and departments required to develop reports. Lead the review and approval of the contractor's procedures for scheduling, cost reporting, and project controls.

- Modify as necessary to meet the company's requirements.
- Ensure that all approved contractor procedures are implemented and verified on a regular basis.
- Prepares all cost estimates required for the project; bid check estimates, budget estimates, change order estimates, monitor, and control construction work progress for billing and invoicing to the client.
- Identification of project risks and opportunities, ascertain risk exposure and contingency management.



Abdul Khaliq Owdah Al-Shamrany Group Contracting Est. at Dammam KSA www.alshamranigroup.com

Duration: Dec. 2010 – Dec. 2011

Project : Contract No. 510C37 Site Preparation at Mutrafiah, Stage 1 (Sector F2 & F3)

Position: Quality Assurance & QC Manager

Client : Royal Commission in Jubail KSA

Responsibilities:

- Managing the overall quality assurance and quality control operations of the project site.
- Establish a procedure for controlling the communication of engineering specifications, drawings, technical documents, and all subsequent revisions.
- Control and check all drawings, blueprints, and specifications for capabilities methods of fabrications and manufacturer processes to assure the end products can conform to all applicable requirements.
- Approves and updates job descriptions and responsibilities within the quality assurance Department.
- Maintains and controls department budget and manpower allocation.
- Reviews and evaluates quality control and personnel efficiency.
- Establishes the quality assurance Manual for all departments while being involved directly in production activities.
- Develops and maintain a system of recording quality evidence, product quality status and control data consistent product requirement, writes specifications as related to quality administrating, manufacturing and controlling of the products projects.
- Review and prepare an estimate, actual project billing, and proposal development, equipment and project schedule.
- Responsible for supervising project team, subcontractors, equipment operator performance and ensure to complying quality, specifications, schedule, and construction procedure.
- Attend and coordinates meeting with clients and consultant.
- Ensures that inspection all tests are carried out promptly and timely.
- Resolves all problems encountered in the implementation of the project.
- Prepare proposed change order, extra work order or supplementary agreement when it is necessary.
- Write specifications as related to quality administrating, manufacturing and controlling of the products.
- Assure quality existence on all products through the manufacturing stage to the shipping of components the product quality and customer complaints.
- Reports to management on the effectiveness of the corrective actions taken and provides feedback to the engineering department as required.
- Performs "trouble Shooting" of technical problems as related to engineering, quality and manufacturing procedures.
- Develop quality control requirements for special processes in conjunction with manufacturing processes within the company.
- Performs and coordinates product qualifications, acceptance, and reliability tests in accordance with the company requirements.
- Perform analysis of quality data to develop quality trends for all departments within the operations division to assist in isolating manufacturing problems, reducing manufacturing and quality costs.
- Report the status of product quality to management and all heads of the operations department.
- Evaluates acceptance outgoing quality level of company products and establishes the quality level to meet the market changes and the advancement in the technology of the industry.
- Issues certification of compliance and applicable specification on company manufactured products when required. Controls special processes and provides special inspection techniques.
- Supply management with quality assurance requirements equipment and manpower on proposals and bids.
- Reviews unsatisfactory reports (customer complaints, and internal failures) and obtains corrective actions through the affected functions. Performs Vendor surveys and sets the acceptable criteria for purchasing of consumables.
- Coordinate with certified laboratories for the control and certification of processes, products, and materials.
- Develops and maintains the necessary testing, measurement, and analytically techniques.
- Prepares quality control plan for the assigned product and directs the implementation of the plan in close collaboration with management and other affected departments.

- Reviews manufacturing process sheets (Blueprints, shippers and cutting sheet) inclusions in accordance with the requirements of quality control plan.
- Reviews and approves all inspection points and final acceptance of all company manufactured components.
- Provides technical assistance to all personnel relative to the material, processes, and fabricating products and maintains a bond area for non-conforming materials.
- Perform source inspection as required and establishes and maintains all inspection measuring tools at all times.
- Maintains surveillance over processes, assists in pre-award surveys of coordinate with company technical department all other quality control as required.
- Assure that adequate instruction is issued to all inspectors in their respective functions.
- Assures that product fabrications are accomplished properly and in accordance with established procedures.
- Assures that proper materials are used, conformance to drawing specifications, that parts are properly identified in accordance with the shipper requirements, that there is objective evidence maintained of product acceptance by characteristic in accordance with established inspection instruction, that assembly material, and packaging are in accordance with specified instruction, that non-conforming material is identified and segregated from production material.
- Implements and performs all corrective action taken, all destructive and non-destructive testing as required, documentation of all inspection points, samples inspected and criteria of rejections.
- Assure that incoming material and supplies identification are maintained at all times.



Abdul Khaliq Owdah Al-Shamrany Group Contracting Est. at Dammam KSA www.alshamranigroup.com

Duration: Oct. 2009 – Dec. 2010

Project : Contract No. 510C37 Site Preparation at Mutrafiah, Stage 1 (Sector F2 & F3)

Position: Construction Manager

Client : Royal Commission in Jubail KSA

Responsibilities:

- Managing the overall construction operations of the project site.
- Responsible for construction management control, coordination, supervision, monitoring of civil construction works for proper execution, technical methods, techniques for implementations of works as per royal commission specifications and requirements such as in surveying, excavation, earthmoving, 150 mm aggregates protection with concreting, backfilling, compaction layer by layer, manpower and equipment deployment at their respective working areas, new access road construction, forecast schedule in daily activities, daily track haulers for backfilling construction works, cost awareness on every activity and safe work.
- In-charge in Site preparation and supervision of the project such as day to day hauling and compaction process and assuring that all activities were carried out in a safe manner and in accordance with the specified safety standard.
- Monitoring of daily accomplishment and safety of workers and administer the step by step construction process and coordinates with the other project management team members for the proper execution of the project.
- Submit and report quantity surveying estimates for certain activities on changes to Project Manager in charge of technical engineering cost proposal to Royal Commission approval prior to construction.
- Implement and responsible for orientation and training to all workers for the nature of works.
- Recommend necessary modifications or corrections of noted discrepancies.
- Undertake critical testing and inspection of equipment visually or with the aid of engineering tools and test equipment.
- Directly oversee all disciplines for the implementation and coordination of the project.
- Coordinate with Royal Commission in all aspect of the project such as attending site meeting, preparing technical queries, and progress report. Check and reviews the preparation of construction estimates, time table schedule, and budget.



Abdul Khaliq Owdah Al-Shamrany Group Contracting Est. at Dammam KSA www.alshamranigroup.com

Duration: Jan. 2008 –Sep. 2009

Project : Contract No. 204C32 Product Pipelines Corridor King Fahd Industrial Port Causeway

Position: Project Field Engineer

Client : Royal Commission in Jubail KSA

Responsibilities:

- Overlooking at the site activities operation of the project.
- Responsible for field management control, coordination, supervision, monitoring of Civil and Mechanical construction for proper execution, technical methods and techniques implementations of works as per royal commission specifications and requirements such as in surveying, steel H-pile driving, excavation, earthmoving, reinforcing steel

bars, pre-casting concrete, in situ concreting, waterproofing, grouting, coating application in concrete and of structural steel, backfilling, structural steel erections, manpower and equipment deployment at their respective working areas, new service road construction with asphalt, open trapezoidal trench drainage system, pipeline lying, forecast schedule in daily activities for construction of works and cost awareness on every activity.

- Supervise the erection of pre-cast boundary wall, pipe sleepers, excavations, backfilling, structural steel and finishing work for site development (e.g. block works, plastering, and painting) as per project specifications.
- Prepares to look ahead schedules, coordinating with the foreman and skilled workers to achieve a good accomplishment, issue daily report including quantity surveying for certain activities to the construction manager, deal with the consultant while inspection.
- Monitor the cost for certain activities and checking scaffolding installation for structurally & worker's safety.
- Coordinate with electrical, mechanical discipline, attending safety meeting and giving safety orientation.
- Keeping the work site in good housekeeping needed to efficiently achieve a high-quality end product to promote safe working conditions.
- Carefully planned a program of good safety practices for each employee to comply with royal commission loss prevention standard.



➤ **Nassir Hazza & Brothers Ltd at Al Khobar – 31952** www.nassirhazza.com.sa

Duration: May 2007 – Jun. 2008

Project : Al Kharje Haradh - Hofuf - Al Hazza Dualization of Roads

Position: Section "A" Manager

Client : Ministry of Transportation

Responsibilities:

- Managing the overall area section operations of the project site preparation costs relating to post driving, trenching, storm water management and general site productivity gave site-specific subsurface.
- Responsible for construction management at Haradh site office for proper execution of works, method and techniques in low-cost effective for implementation of civil construction works as per Ministry of Transportation specifications standard such as in surveying and calculation recording, earth-moving, structural bridges, intersections, flyover, new road intersections, reinforce concreting, layer by layer road base and asphaltting, underground utilities for extension of existing pipe median drain reinforced concrete and box culverts, monitoring scheduling of progress, controlling of works daily activities, signing and dealing invoices of subcontractors work progress of equipment rentals and manpower, cost awareness on every activity, summarizing every private property interference boundary line for submittal of technical engineering, schedules with cost impact, change proposals as verified for approval to PMC-Saudi Consultants Engineering in central site office at Haradh or at Al Kharje main office.



➤ **Nassir Hazza & Brothers Ltd at Al-Khobar** www.nassirhazza.com.sa and



AKO Al-Shamrany Group Contracting Est. at Dammam Joint Venture www.alshamranigroup.com

Duration: Apr. 2006 – Apr. 2007

Project : Contract No. PIC A - 1091 H Rough Grading of Roads & Utility Corridors Phase 2, Yanbu Al Safaniyah Southern Sector Phase 2

Position: Project Manager

Client : Royal Commission in Yanbu

Responsibilities:

- Managing the overall operations of the project site.
- Responsible for civil construction management at site office to implement proper construction and mythology of works such as surveying, earthmoving, box culvert, pipe culvert, private and public interference property boundary line, scheduling, monitoring and controlling to act on behalf of 1091H in all matters, including, but not limited to picking up and signing checks and invoices, binding documents, contract modifications, negotiations, act as full representation to the royal commission and other relevant project manager duties, authorized to sign, receive issue communication for the smooth execution of works, etc., technical engineering cost proposal to RC – Yanbu as a full representative of the company.



MOHAMMAD A. AL-KAWARI EST. TRADING & GENERAL CONTRACTING EST. at AI Khobar www.alkawari.com/

Duration: Aug. 2003 – Apr. 2006

Project : Contract No. 56001123 BI-3095 JO-1003095-002 & 003 Delighting P/L Utilities and Mechanical Piping at Northern to Central Areas

Position: Project Manager.

Client : Saudi Aramco

Responsibilities:

- Managing the overall operations for engineering pipelines construction operations and procedures at the project site. Implement and responsible for construction management at the site office for short-form and long-form projects management in estimating, strong working knowledge of industry related to civil and mechanical engineering cross country downstream pipelines construction operations and methodology.
- Significant experience and skilled in estimating civil related calculation of productivity affected burdened labor rates and the impact of civil, subsurface and storm-water conditions and long-form contract and review cost estimates and productivity impact estimates for prevailing wage, regional and market conditions to effectively minimize estimate risk. Full representative of the company for civil, mechanical, electrical and onshore PWP / WIP / OGP cross country in upstream and downstream A/G & U/G construction activities operation such as in surveying, open cut & thrust boring, asphalt road crossing, earth moving, pre-casted concrete, box culvert, structural steel fabrication, erection, structural steel and pre-cast coating, H-pile driving and sheet pile driving, dewatering, pipe fabrication and coating, cross-country pipelines for above and underground pipe stringing and laying, welding carbon steel pipes, pipe cold bending 3D & 5D, horizontal & vertical pipe-loops, hot tapping, stopple, de-crude, degassing and cold cutting, hydro-testing, de-watering, electro-mechanical piping, underground electrical utilities, electrical cathodic protection, junction box, substation and Instrumentation, authorized to sign, receive issue communication for the smooth execution of works for Saudi ARAMCO Projects in Northern Areas to Central Areas from Safaniyah, Tanajib, Khursaniyah Pump Station, Berri Gas Plant, Juaymah Junction, Rastanurah, Haradh, Hawiyah, Udaliyah, Othmaniyah, Shedgum, Abqaiq and Ain Dar.



TIME LIFE – FIL-WAY MARKETING INC. at Cebu Business Park, 6000 Cebu City Phil. www.filway.com.ph

Duration : Mar. 2003 – Jul. 2003

Marketing: Exclusive Philippines distributor of Time Life Home Learning Program

Position : Account Manager

Client : Philippines Market

Responsibilities:

- Managing the account operations of daily sales and marketing on the site.
- Plan marketing strategy, and using techniques methods to the public selling in malls, homes, and offices. Introduces, as well as the learning literature of places and sites, are the main importance to parents, prospectuses shops and offices, establishments building as the main goal of the corporations.
- Reporting to reality manager and working relationships with project management, sales cashier, coordinator, agent representative salesman and head of account managers.
- Manage and interact with the client and preparation for the day to day goal and account sales marketing.
- Introduce and entrepreneur ability with the technical know-how on dealing with your prospectus client and if need assistance in addition to agents realty representative for extra care.
- Lead a team to aim high of agent markers to achieve their objectives and goals in life to having sales as the team representative. Identification of risks and opportunities, ascertain risk exposure and contingency.
- Check, scrutinize and review all information technical details, payment checks, and terms in accordance with the approved contract prior to releasing of documents to order entry.
- Summarize all orders for billing and reporting to the marketing manager to have the issuance of order deliveries and coordinate with the marketing manager to report some discrepancies information of the orders as a full representative of the company.



FIL-ESTATE REALTY CORPORATION at Ortigas Center Pasig City Phil. www.Fil-Estate Realty Corp.

Duration : Nov. 2001 – Mar. 2003

Marketing: Realty Corporation is an exclusive reality of buildings, condominiums, townhouses, residential houses and Vacations /rest houses in any places from Luzon, Visayas & Mindanao as part of the Philippines archipelago

Position : Unit Manager

Client : Luzon, Visayas & Mindanao Philippines Market

Responsibilities:

- Managing the unit operations of daily sales and marketing on the site.
- Plan marketing strategy and using techniques and methods to the public selling in malls, homes, and offices. Introduces as well the learning literature products are the main importance which is the first priority in the early stage of learning of our children's from mother's womb, to nourishing and to build a strong knowledge of educational learning start from parents, prospectuses shops, and offices establishments as the main goal of the corporations.
- Reporting to area marketing manager with project management and working relationships with sales cashier coordinator, sales representative, and fellow unit managers.
- Manage overseers, supervising, monitoring and preparation for the day to day orders and sales. Introducing entrepreneur assistance, an additional to sales representative assistance for their prospect client needs extra care.
- Lead the team of sales and markers to achieve everybody's objectives and goal to have sales as the team aim high. Identification of risks and opportunities, ascertain risk exposure and contingency management.
- Check, scrutinize and review all information technical details, payment checks, and terms in accordance with the approved contract prior to releasing to order entry.
- Summarize all orders for billing and reporting to the marketing manager to have the issuance of order deliveries and coordinate with the marketing manager to report some discrepancies information of the orders as a full representative of the company.

➤ **ZGI ZAMIL GLASS INDUSTRIES at 1st Industrial Dammam** www.zamilglass.com

Duration: Jun. 2000 – Jul. 2001

Industry: Supply, fabrication, erection of structurally hanging system frameless glass, pre-engineered technical proposal of all types of frameless glass doors and windows, building architectural facades, squash court, double-glazing structural glass, security glass, decorative double glazed glass, structural glass, decorative mirrors tiles, glazed claddings, bullet proof for banks and showrooms

Position: Coordinator and Chief Estimator

Client : Gulf Countries Market

Responsibilities:

- Managing and monitoring in coordinating, sales and chief estimating operations of the industries.
- Responsible for design details and calculation technical computer database in all types of design frameless structural glass fabrications and details, daily production, and scheduling of detailed work activities.
- Reporting to technical manager and engineering manager, working relationships with project management engineer, sales coordinator, salesman, and chief estimator.
- Coordinate with installation department and site measurement surveyor to perform project coordinator and chase down verification of project status.
- Coordinate with the sales manager to report incomplete information on orders.
- Summarize all work change orders of the project for billing and reporting to the technical project manager.
- Analyze engineering documents, design briefs & requirements, specifications, etc. of all incoming orders that require technical preparation and detailing.
- Plan, coordinate, organize and control the engineering design and drafting activity within the section in order to achieve timely glass production.
- Establish detailing schedule of activities to meet the lead-time plan requirement.
- Special site visit for site complicated project that needs an inspection, measurement if necessary and meeting with a client.
- Consult with the technical manager on nonstandard manufacturing requirement and special items that may require extra efforts. Perform structural calculations of glass structures including drawing details, glass production orders-GPO and material control form-MCF according to approved contract specs and requirements.
- Check, scrutinize and review all technical drawing details, MCF and GPO if it is in accordance with the approved contract prior to releasing to order entry.



➤ **GUARDIAN INDUSTRIES COMPANY LTD. at 1st Industrial Dammam** www.guardianind.com

Duration: Jul. 1999 – May 2000

Industry : Limited to Supply, Fabrication, and Erection (ARAMCO Standard) of Security Fence, Security Boom Barriers, Security Camera and Maintenance, Scaffoldings, Shade Guard and Metal Works

Position: QA/QC & Safety Engineer

Client : Saudi Arabia Market

Responsibilities:

- Managing, monitoring and performing the overall quality assurance/quality control and safety operations of the fabrication plant industries.
- Responsible for quality assurance/quality control and safety engineer in productions monitoring and documentation quality inspection control.
- Reporting to general manager and working relationship with the operation manager and engineering manager.
- Review the activities of production stages including equipment maintenance to adhere to quality workmanship and safety.
- Appraise safety working condition and safety gadgets at shop floor and office.
- Maintain safety and quality according to establish a standard safety plan and product quality plan respectively for a daily routine inspection.
- Update standard safety and product quality plan for inspection guidelines.
- Release and issue list of safety equipment to safety/QC inspector for a daily check-up.
- Release and issue a list of finish fabrication output for inspection to QC Inspector.
- Carry out random raw material testing and visual inspection of the finished product. Carry out monthly random testing of safety equipment at designated areas.
- Issue printout of product quality pass reports to dispatching supervisor.
- Present weekly periodical analysis of non-conformance reports to production manager for his corrective action.
- Verify original copy of NCR signed-off by the production supervisor.
- Approved and authorized to close record for disposition of non-conformance report.
- Report any serious non-conformance report to a general manager or to quality control manager for immediate disposition. Issue product list of NCR to production manager for rectification or rework or rejected with self-adhesive quality control sticker on every product.
- Collect all mill/test certificates from a supplier of raw materials or product.
- Release certificate of conformity for finished product supplied to the customer.
- Keeping and maintaining quality records traceable in QA/QC & safety department.

➤ **ZGI** ZAMIL GLASS INDUSTRIES at 1st Industrial Dammam www.zamilglass.com

Duration: Jan. 1996 – Jul. 1999

Industry: Supply, fabrication, erection of structurally hanging system frame-less glass, pre-engineered technical proposal of all types of frame-less glass doors and windows, building architectural facades, squash court, double glazing structural glass, security glass, decorative double glazed glass, structural glass, decorative mirrors tiles, glazed clad-dings, bullet proof for banks and showrooms.

Position: Engineering / Detailing Supervisor

Client : Gulf Countries Market

Responsibilities:

- Supervising and performing the overall engineering and detailing operations of the industries.
- Responsible for design details calculation technical database, supervision of detailers, estimator, draftsmen and establish pre-engineered technical proposals, detailing, maintain and monitor scheduling productivity and investigate a non-conformance report of the department.
- Reporting to project/technical manager and working relation with sales coordinator and estimation.
- Supervise engineers, detailers, and draftsmen to adhere to the latest techniques and appraisal performance.
- Analyze the design requirements of projects being quoted prior detailing.
- Ensure all designs are in accordance with the engineering guidelines.
- Establish technical detailing schedule to make effort-enhancing productivity.
- Check all drawings, material BOQ, MCF and GPO prior to ordering entry.
- Report all work change orders of the project for billing to the technical project manager.
- Inform project and technical manager on non-standard requirements for his extra efforts. Investigate non-conformance report in coordination with QA engineer.
- Attain weekly meeting with projects technical manager and other department managers to maintain effective workmanship, productivity, motivation, and reporting.
- Ensure all policies and procedures (ISO 9001) are strictly adhering within the engineering / detailing section.

➤ **ZGI** ZAMIL GLASS INDUSTRIES at 1st Industrial Dammam www.zamilglass.com

Duration: Jan. 1993 – Jan. 1996

Industry: Supply, fabrication, erection of structurally hanging system frame-less glass, pre-engineered technical proposal of all types of frame-less glass doors and windows, building architectural facades, squash court, double glazing structural glass, security glass, decorative double glazed glass, structural glass, decorative mirrors tiles, glazed clad-dings, bullet proof for banks and showrooms.

Position: Senior Engineering / Detailing

Client : Gulf Countries Market

Responsibilities:

- Managing and performing the overall engineering and detailing operations of the industries.
- Responsible for preparation of engineering technical computer database, planning, coordinates, scheduling of work activities, structural calculation data, fabrication details, and detailed work activities for installation reference.
- Team member of our company departmental pre-qualification audit system ISO 9001.
- Perform detailing orders, checking and coordinate with the customer.
- Review engineering document, specifications design briefs in accordance with approved contract requirements and establish contract variation if any.
- Assist the design engineer in structural design calculations for submittal to the client.
- Perform liaison with the client's engineer and consultants. Prepare fabrication-drawing detail for reference in production and installation.
- Organize regular training of craftsmen for the development of new skills.
- Perform preliminary detail design for cost estimates of quotation for bid.
- Perform site visit for complicated projects that need special effort for inspection, if necessary take site measurements for problem-solving and meeting with a client.

➤ **ZGI** ZAMIL GLASS INDUSTRIES at 1st Industrial Dammam www.zamilglass.com

Duration: Feb. 1990 – Jan. 1993

Industry: Supply, fabrication, erection of structurally hanging system frame-less glass, pre-engineered technical proposal of all types of frame-less glass doors and windows, building architectural facades, squash court, double glazing structural glass, security glass, decorative double glazed glass, structural glass, decorative mirrors tiles, glazed clad-dings, bullet proof for banks and showrooms

Position: Drafts-man / Estimator

Client : Gulf Countries Market

Responsibilities:

- Performing the drafting and estimating operations of the industries.
- Responsible for preparation of all types of budgetary drafting works as per customer requirement, drafting schedule and progress reports. Perform cost estimate in every work orders, technical database, work activities detail, substitutions, and general notes.
- Perform all types of budgetary drafting works as per customer requirements.
- Assists in the preparation of management reports and review of estimates and perform special discipline estimates or assignments.
- Review documents received from other departments for detailing purposes.
- Prepare drafting schedule and progress report.
- Establish customer design requirement as per contract information checklist.
- Prepare requisition for drafting and engineering consumable office items.
- Review estimation requests for clarifications through Estimation Head. Leases with the Purchasing Department for raw materials cost update for reference.
- Scrutinize customer document, salient points in the scope of work and conditions.



➤ **MANILA SEEDLING BANK FOUNDATION INC. at Quezon Ave. Ext. cor. EDSA Quezon City Phil.**

Duration: Apr. 1986 – Feb. 1990

Project : Reforestation of Mountains at Tanay Rizal / Roosevelt Bataan, Mt. Calawis Rizal, Mt. Samat Bataan, Mt. Resort Rizal, Lamesa Dam Water Shade, supplying and propagates seedling trees for reforestation projects and for sales, irrigation system technique and nursery, bunk houses, site office, water supply system, earthworks and infrastructure works

Position : Drafts-man / Civil Cost Estimator

Client : Gulf Countries Market

Responsibilities:

- Performing drafting and civil cost estimating operations of the foundation.
- Proactively leads the daily activities of assigned project control personnel in multiple locations.
- Responsible for planning, organizing, directing, supervising and producing all project reporting requirement; this includes weekly, monthly reports and schedules and one-pager, miscellaneous reports as required. Track and analyze all cost trends to established project budgets and develop project cost forecasts.
- Prepare project progress and cost forecast presentations for review with senior management.
- Ensure cost forecast are within budget project expectations and keep management aware of potential budget problems as early as possible.
- Develop, implement and ensure compliance with project controls procedures.
- Directs and coordinates the development of input from project teams and departments required to develop reports.
- Lead the review and approval of the contractor's procedures for scheduling, cost reporting, and project controls. Modify as necessary to meet the company's requirements.
- Ensure that all approved contractor procedures are implemented and verified on a regular basis.
- Prepares all cost estimates required for the project; bid check estimates, budget estimates, change order estimates, monitor, and control construction work progress for billing and invoicing to the client. Identification of project risks and opportunities, ascertain risk exposure and contingency management.