



# Daniel D. Cunanan

B7 L10 St. Raymond Homes Brgy. Calendola San Pedro Laguna 4322  
0915-723-6320  
cunanandan.diaz@gmail.com

## WORK EXPERIENCE

### SD SOLUTIONS IT OUTSOURCING, INC.

Project Manager

May 9, 2019 – Present

- Preparing any follow-on action recommendations.
- Monitoring overall progress and use of resources, initiating corrective action where necessary.
- Assess vendors and develop test strategies for new hardware and software.
- Project management methodology, tools and templates (includes project planning, schedule development, scope management and cost management)
- Proactively identify risks and issues on projects - leading team to develop risk management and issues management plans
- Creating IT documents as part of knowledge management, support process flow
- Supervise support team of the organization.

### BANGKO SENTRAL NG PILIPINAS

(Yondu Inc)

Network Associate

June 28, 2017 – August 25, 2018

- **Handled and managed network support** services in accordance to service level of agreement
- Preparing and maintaining project, stage and exception plans as required
- Reporting through agreed lines on project progress through highlight reports and end-stage assessments
- Identifying and obtaining support and advice required for the management, planning and control of the project based on TOR

### Wenphil Corporation (Wendy's Philippines)

Network Specialist

(June 03, 2016 – Dec 05, 2016)

- Manages all network software and hardware of the company
- Daily monitoring of head office, commissary and stores **IP-VPN, Internet, VOIP, Wifi and LAN/WAN, MPLS**
- Coordinate with third-party providers for any connection problems that need their service such as ISP, structured cabling and CCTV
- Handled and supervise network roll-out for the new branches of the stores.

### HONDA TRADING PHILIPPINES ECOZONE CORP

(Netwiz information systems, inc.)

Technical Support Engineer

June 22, 2015 – June 1, 2016

- Client Based IT In-House Administrator
- Monitor and Troubleshoot **WAN/LAN Networks (wired and wireless AP),**
- Telephone Line in-house Troubleshooter
- Maintain and Repair Computer Hardware and Software Applications. Connections

## EDUCATION

### Colegio de San Juan de Letran – Calamba

Bachelor of Science in Computer Engineering (2010-2015)

## TRAINING AND SEMINAR

### Experts Academy

CCNA Modules

Jan 28 – Mar 18, 2017

Calamba City Laguna

### Yondu Inc

Project Management Fundamentals

Dec 14 – 15, 2017

Bonifacio Global City

### Experts Academy

ITIL Modules

July 18 - Sept. 25, 2020

Makati City

## TECHNICAL SKILLS

- **Cisco Certified Network Associate** - Routing and Switching: CCO13144030
- Solid working knowledge of ITIL V4 lifecycles and processes
- Capable on purchase of goods and services, Quality and Quantity Control and Inventory management
- In-dept knowledgeable in-service management practices
- Has a familiarity with General Management Practices
- Strong working knowledge with ITILv4 Technical Management Practices
- Hands on Experience with **Windows Server 2003, Windows Server 2008 (Active Directory, Email Server, CCTV, Network Attached Storage)**
- Can create project charters that clearly define **project mission, business objectives, critical success factors, scope, approach, resource requirements, budget, key achievements and schedule.**
- Ensuring that assigned projects are executed on time, within budget, meet business objectives and remain aligned to approved enterprise architecture standards.
- Has an ability to work in both a team environment and independently with minimal supervision
- Proficient in basic **MS office Applications, including Active collab, Microsoft project, Microsoft Visio**

## PROJECT AND ACCOMPLISHMENT

- **BANGKO SENTRAL NG PILIPINAS**
  - LAN Enhancement 2017 Project.
  - Structured Cabling Requirements for BSP Regional Office Space Rationalization Project.
  - Integrated Currency Management System Project.
- **SD SOLUTIONS IT OUTSOURCING, INC.**
  - Client Wireless Network Implementation.
  - Project deployment for mobile app timekeeping Techno Marine