

# Curriculum Vitae

## Akhil Shaji

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### Professional Summary

ARNON plastic industries co.ltd working as a safety officer.

### Educational Profile

Qualification	Institution	Year
NEBOSH IGC	NIST Institute of Training Consultant	2012
BA in English	Madurai Kamraj University	2013
Diploma in fire and safety engineering	NIFE,Attingal, Trivandrum	2009
Diploma in Health & Safety Inspectors (Sanitary Inspector & First Aid.)	All India Institute of local Self-Government.	2005
Plus Two (SCIENCE)	KTCT EMRHSS, Kaduvayil, Thottakadu P.O, TVM	2008
SSLC	Govt Boys Higher Secondary School. Attingal,TVM	2004
OSHA		2021
First Aid	American Heart Association	

### Skills Summary

+5 CAD Software	AutoCAD level 1- 2010
Computer Languages	MS office, Internet Explorer
Others	Good Analytical, Communication and Interpersonal skills. Good Business Analysis and Leadership skills.

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## Detailed Employment Record

<b>COMPANY</b>	<b>ARNON plastic industries</b>
<b>EXPERIENCE</b>	3 years (June 2019 to present date)
<b>PROJECTS</b>	Plastic Fabrication Company (PS / PE / PET / XPS)
<b>Nature of Duties:</b>	<p>The Development, Implementation &amp; Co-ordination of:</p> <ul style="list-style-type: none"><li>• Emergency system record</li><li>• Health hazard in plant work.</li><li>• Safe working procedure</li><li>• Identifying risk</li><li>• PPE handling</li><li>• Accident &amp; Incident investigations.</li><li>• Working at height</li><li>• First Aid</li><li>• Fire pump test</li><li>• Inspection report of fire extinguisher</li><li>• Hot work permit.</li></ul>

<b>COMPANY</b>	<b>Macpillar Constructions. Pvt. Ltd</b>
<b>EXPERIENCE</b>	2 years (15 Feb 2010 to 21 Mar 2012)
<b>PROJECTS</b>	Building construction, residential Projects & Maintenance Projects etc.
<b>Nature of Duties:</b>	<p>The Development, Implementation &amp; Co-ordination of:</p> <ul style="list-style-type: none"><li>• Health hazard in construction work.</li><li>• Safe working procedure</li><li>• Identifying risk</li><li>• Safety provision for high rise buildings. Staircase, guardrails or parapets, fire escape stairway</li><li>• PPE handling</li><li>• Accident&amp; Incident investigations.</li><li>• Working at height</li><li>• Confined space entry.</li></ul>

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<b>COMPANY</b>	<b>Quality Engineering Services WLL, Qatar.</b>
<b>EXPERIENCE</b>	2 year 3 <sup>rd</sup> Jan 2015 to 2017
<b>PROJECTS</b>	Worked in the sub contract work of Qatar Petroleum District, Bouygues Batiment International (BBI). <ul style="list-style-type: none"><li>• Steel Erraction Work.</li><li>• Glass Cladding work</li><li>• Colum fittings in elevator panoramic lift area</li><li>• Frames fitting</li><li>• Steel stair case work</li></ul>
<b>Nature of Duties:</b>	The Development, Implementation & Co-ordination of: <ul style="list-style-type: none"><li>• Risk Assessment</li><li>• PPE Handling</li><li>• Manual Handling</li><li>• Work at height</li><li>• Mobile Scaffolds</li><li>• Daily &amp; weekly Reports</li><li>• Start task Meeting</li></ul>

## Training courses

- Hot Work Trained
- Abrasive Wheel
- LOTO Awareness Trained
- First aid courses
- Scaffolding Safety
- Confined space entry
- Working at height

## Skills

- Ability to work well as an individual as a part of a group
- Capable to communicate and interact with people on any level
- Fast learner who can adapt to any problematic situation while maintaining a professional attitude

## EXTRA CURRICULAR ACTIVITIES

- Participate National Saudi Archery federation
- Have been a Shuttle Badminton champion in 51<sup>st</sup> Kerala state school games and got third position
- Archery
- Swimming
- Social service

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## Personal Profile

Date of Birth	30 <sup>th</sup> May 1989
Sex	Male
Nationality	Indian
Name of Father	Mr.Shaji.S
Email	<a href="mailto:akhil.neo.s@gmail.com">akhil.neo.s@gmail.com</a>
Passport No	T2032405 Expire on 08/04/2029
Permanent Address	LeelaNivas, Chathampara, Thottakadu P.O, Kallambalam Trivandrum (Dist), Kerala, INDIA +966570196645 (mob)
Languages Known	English, Hindi, Malayalam, Tamil
Hobbies	Listening Music, Traveling, playing badminton.

## Reference

Can be furnished on request.  
24<sup>th</sup> Nov 2022  
Saudi Arabia