0596050092**,** Riyadh, KSA

aqadomi@gmail.com

**Abdelhadi Amer Mechanical Engineer, MBA**

**Objective**

Competent Sr. Mechanical Engineer and an MBA with 14 years of sound experience; Practical-minded and results-oriented, enabling the completion of works on schedule and on budget while maintaining integrity and engineering standards of the profession. Bringing experience in site works supervision and execution extends across a diverse range of projects from a five-star hotel, 53-floor tower to a residential complex, which enriched my Engineering and business skills. I’m seeking a challenging and rewarding position with a well-established organization to contribute to the success of its projects.

**Areas of Expertise**

|  |  |  |
| --- | --- | --- |
| * Works management
 | * Resources management
 | * Strategic planning
 |
| * Works supervision
 | * Cross department coordination
 | * Integrated analysis
 |
| * Progress evaluation & leadership
 | * Quality assurance & control
 | * Health & safety compliance
 |
| * Project documents review
 | * Team Building and Leadership
 |  |

**Education and Certifications**

**Master of Business Administration (MBA)**

Kaplan University (now known as Purdue Global), United States Graduated on July 2013

**Bachelor of Science in Mechanical Engineering /Mechatronics**

Jordan University of Science and Technology (JUST), Jordan Graduated on May 2007

***Trainings and Certification***

PMP Training, 4 PDUs, ICEE 2015

PMP Training Course, 36 PDUs, PM Campus

Effective Writing, Communications Skills, Kaplan University Training Centre

HSE Workshop, FTR International Training Centre

Project Management Using Computer Primavera P3, Jordanian Engineers Association

***Memberships***

Member of SCE (Saudi Council of Engineers), Professional Engineer

Member of JEA (Jordanian Engineers Association), Mechanical Engineer

**Work Experience**

**Guaranteed Business Contracting (GB), Riyadh,** 2020 to Present

**Project Coordinator** on several commercial and infrastructure projects

**Responsibilities:**

* Coordinate site management activities, resources, and equipment between the PMO and site.
* Work with the Project Manager to push progress, solve problems and pending issues.
* Break projects into doable actions, assign tasks to internal teams, and set timeframes.
* Use daily and monthly reports to monitor expenditures, invoices generation, manpower, and machinery.
* Cooperate with the site team to prepare invoices, finalize it with the PM and proceed to cash it in.
* Oversee procurement and materials management, analyse risks and opportunities.
* Ensure standards and requirements are met on drawings and reflected on site installations.
* Create and maintain comprehensive project documentation, time schedule, plans and reports.
* Liaise with the client to identify requirements, scope, and objectives and assure all are met.
* Act as the point of contact and communicate project status to all participants.
* Meet possible subcontractors/suppliers, analyse/negotiate their proposals and finalize the best choice.

 **0596050092,** Riyadh, KSA

**Abdelhadi Amer**  aqadomi@gmail.com

**Free Lance Engineer** on 1. Bank Branch 2. Housing Building**,** 2018 to 2020

* Cooperated with the client to identify vendors, choosing the best match and complete the process.
* Analyzed the project documents and provided technical input as required.
* Prepared shop drawings, material submittals, and purchase orders.
* Supervised site installations of MEP systems. Analyzed the project documents, reviewed submittals, and provided technical input as required.
* Managed construction activities and coordinated with others to solve problems.

**Dar Al-Handasah Shair and Partners, Madinah, Saudi Arabia**, 2014 to 2018

**Project Engineer - Mechanical** on a 22-floors hotel tower in Madinah Hajj City

**Responsibilities:**

* Analyzed the project documents: specifications, bill of quantities, and design drawings, identified discrepancies and resolved them.
* Reviewed shop drawings, material submittals, and coordination drawings in reference to design and specifications, also in compliance with international standards and local codes.
* Reviewed long lead items plan, method statements, and large-equipment mobilization plan.
* Supervised and consulted daily construction activities of HVAC, Plumbing, and Firefighting systems and coordinated them with other trades on site.
* Performed site inspections, pressure/smoke tests, and material inspections; ensured quality is met.
* Solved site problems, solved technical problems, and applied value engineering if necessary.
* Monitored shop drawings status, materials status, and materials delivery to site.
* Checked the monthly payment invoice submitted by the contractor.
* Reviewed variation orders and conducted site quantity surveys.
* Responded to clarifications on technical and contractual issues.
* Prepared various reports and evaluated progress, conducted existing works estimates.
* Attended meetings, workshops and seminars.

**Saudi Binladin Group (SBG), PBAD, Riyadh-Saudi Arabia,** 2010 to 2013

**Mechanical Engineer,** 53-Floor towerin King Abdullah Financial District and Makkah Haram Extension

**Responsibilities:**

* Managed daily installations of Mechanical systems: HVAC, Plumbing, and Firefighting.
* Reviewed shop drawings and coordination with other trades also reviewed systems feasibility.
* Followed approved submittals, international standards, local codes, and safety/health rules.
* Solved site and technical problems, and efficiently met time and budget frames.
* Planned what assets, materials, and labor will be needed for one month ahead.
* Provided the groups with the latest approved shop drawings, materials, tools, and labors.
* Coordinated construction activities with other trades.
* Collaborated with the management, consultant, sub-contractors, internal departments, and suppliers.
* Subdivided a team of 90+ personnel into groups and assigned responsibilities.
* Divided the works and determined a certain amount of work to be completed at the end of the day.
* Prepared reports (monthly and daily) and attended meetings, workshops and seminars.

 0596050092, Riyadh, KSA

**Abdelhadi Amer**  aqadomi@gmail.com

**Saudi Oger and Man Enterprise JV (EPC), Amman & Aqaba, Jordan,** 2007 to 2010

**Mechanical Engineer,** 5-star hotel in Saraya Aqaba and a Residential complex in Abdali Boulevard

**Responsibilities:**

* Monitored and supervised sub-contractors site installations of HVAC, Plumbing, Fire Fighting, underground utilities, water features, and pools in compliance with approved submittals and international standards; while maintaining HSE policies.
* Verified equipment settings and alignment also, testing and energization requirements.
* Reviewed design drawings, specifications, and bill of quantities and reported discrepancies.
* Checked shop drawings, coordination drawings, and material submittals; ensured quality is met.
* Worked with the senior engineer to evaluate and respond to technical problems and clarifications.
* Solved site problems, solved technical problems, and identified site non-conformity of works.
* Reviewed design feasibility and prepared tender packages for pools, water features, and BMS.
* Conducted follow ups for electrical conduits and lightening systems installations.

**Skills**

* Marketing Management, Financial Management, Economics, Strategic Management, Measurement and Decision Making, Processes Management, Value Chain Management, Business Perspectives, Leadership.
* Computer Skills: AutoCAD, Engineering calculators & Computer-Aided programs, MS Office, Revit.
* Activities initiation, execution, monitoring/controlling, and closure; Risk assessment, Process efficiency.
* Site installations, systems feasibility studies, shop drawings and material submittals review, value engineering, snag list, as-built drawings, coordination.
* HVAC, Fire Fighting, Plumbing, Water features, Pools, Seismic control, Builders work, Grey water system, equipment alignment and setting.
* Chillers, Underground utilities, MEP, BMS, Electrical engineering.
* ASHRAE, SMACNA, NFPA, BS, ASTM, ASMI, International Building Code.
* Teams building and management; HSE policies; problems solving; Reports preparation.
* Integrated analysis, strategic planning, Leadership, Ability to work under pressure.

**Personal Data**

|  |  |
| --- | --- |
| * Birth Date: January 1984, age: 37
 | * Driving License: Jordan and Saudi Arabia
 |
| * Marital Status: Married, 2 children
 | * Nationality: Jordanian
 |
| * Languages: Arabic, English, and basic German
 | * Transferable Iqama
 |