**Hashmat Ali** Residence: 458/120 Shivpuri,

SENIOR ACCOUNTANT Hussainababad Lucknow-226003 U P India.

[hashmatster@gmail.com](mailto:hashmatster@gmail.com), 7232900010,8172922221

**Profile**

Results oriented professional with proven more than 10 Year experience, sound technical skills and impeccable work ethics. An articulate individual, who is confident and poised in interactions with individual at all levels. Experience in performing senior accounting functions including planning and executing challenging audits. Verifiable ability to produce high-quality files within time-sensitive deadlines, outstanding leadership abilities, modelling profession and ethical behaviour for junior staff. Ability to exercise sound judgment to resolve difficult and delicate issue Expert Proficiency in a wide variety of accounting software's Like TALLY ERP, Marg, Zoho Books, Quick Books, Gofrugal and any other ERP software, willing to travel.

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| * Tax Law Understanding * Budget Management * Statutory Reporting * Administrative support * MS Office Suite * Payroll Processing * Financial Management * Account Reconciliation |

**Skills**

* GL entry verification
* Account reconciliation specialist
* Month-end reporting
* Tax Accounting Specialization
* Advanced Bookkeeping Skills
* Account Reconciliation Processes
* Financial Statements Expertise
* General Ledger Accounting Expertise

**Employment History**

Accounts Manager - Badal Home Developers Pvt Ltd, B-191 Nirala Nagar Lucknow -226020

**January 2012 - currently working**

1. Full cycle accounting, including prepare month end journal entries and working papers, balance sheets reconciliations, income statements comparison analysis and cash flow statements, etc.
2. Oversee daily transactions, including accounts payable, receivable, general ledger, inventory and bank reconciliations.
3. Monitor the Accounts of suppliers & customer and ensure its timely reconciliation, Monitor Loans and PDC cheque payments and ensure to settle these in a timely manner.
4. Monitor and verify summarized employees’ loans, advances and fines/deductions for payroll In coordination with HR department Labour Laws.
5. Review and analyse the accuracy, correctness of accounting entries, completeness of supporting documents on all accounting vouchers,.
6. Review and analyse the balance sheet, general ledger, income statement, trial balance and coordinate the variances.
7. Develop and monitor budget information for the accounting department; track expenditures and variances, and take corrective measures as needed.
8. Document all financial transactions by entering account information into systems/software, files, etc.
9. Comply with federal, state, and local financial legal requirements by studying existing and new legislation and advising management on needed actions.
10. Ensure all financial transactions are in line with country legislative taxation policies (Value Added Tax), GST, (Goods and Service Tax) submit the reports on the same as and when required Prepare tax payments, estimates and track tax returns.

**Accountant - Republic Auto Sales, Hardoi Road Chowk Lucknow-226003 Uttar Pradesh India.**

**April 2006 – December 2011**

1. Managed entire accounting cycle, including gathering information, preparing documents, finalizing reports and closing books.
2. Reconciles and analyzes accruals with appropriate working papers and supporting documentation.
3. Work closely with the operations teams to ensure proper accounting and internal controls are maintained on a company-wide basis.
4. Assist in the preparation of financial statements, including intercompany, consolidations and elimination entries between subsidiaries at a consolidated level.
5. Assist with quarterly reviews and year-end audits. Assists in process improvement and workflow streamlining projects.
6. Month end rent roll reconciliation and credit card reconciliations.
7. Partnered with auditors on annual audits and realized compliance with governmental tax guidelines.
8. Collected and arranged financial information and entered details into ERP Software financial management system.

**Account Assistant – Accurate Transformer Limited , B-721 Sector C, Mahanagar Lucknow-226003 Uttar Pradesh India.**

**May 2005 – March 2006**

1. Process vendor and supplier invoices, in a timely manner, verifying accuracy, approvals and account coding in accordance with Ministry and agency requirements.
2. Prepares cheques and associated reports, as required in accordance with agency schedules.
3. Prepare and maintain pre-authorize payments monthly or as required.
4. Prepare all Accounts sub-ledger journals for posting to General Ledger monthly.
5. Reconcile Accounts sub-ledger to General Ledger monthly.
6. Enter and reconcile cheques cashed to accounting software monthly.
7. Respond to vendor inquiries as required.
8. Process all client or miscellaneous payments daily or as required to sub-ledger.
9. Maintain and distribute accurate listing of overdue accounts and suspensions in accordance with agency policies.

**Education**

**Master of Commerce - YBN University, Ranchi, Jharkhand Dec 2019 – December 2021**

**Subject Studied:** Corporate Financial Accounting, Advance Cost Accounting , Financial Management, Statistical Analysis, Management Process and Organization Behaviors’, Strategic Management.

**Bachelor of Commerce - Lucknow University, Lucknow Uttar Pradesh India JULY 2007 - JULY 2010**

**Subject Studied :** Bookkeeping Accounting Cost Account And Direct Tax Indirect Tax , Statistics, Companies Account Profit And Loss Balance sheet

**Intermediate - Shia Inter College, Lucknow Uttar Pradesh India June 2003 - May 2005** **Subject Studied :** Accounting And Finance, Banking, English, Math

**High School - New St John Inter College, Hussainabad Lucknow Uttar Pradesh India June 2002 - May 2003**

**Subject Studied :** Basic Of Account And Principal , Banking , Elementary Math, Science And English

**Advance Diploma In Computer Application - Mtech Academy, Lucknow Uttar Pradesh India June 2010 - June 2011**

**Subject Studied :** Basic Of Computer , Ms Office , PageMaker, C, C++, Visual Basic Programming

**Additional Information**

**Fathers Name** Liyaqat Ali Khan

**Date of Birth** 11th Oct 1987

**Language Proficiency** English, Hindi and Urdu

**Marital Status**  Married

**Passport No. (** N0217645 )Valid up to June 2025

**REFERENCES** (AVAILABLE ON REQUEST) **Hashmat Ali**

**Date…………………**

**Dear Sir**

**With great willingness, I am applying for the position of Accountant which was advertised on the Linked in profile I believe that my education, skill-set, and experience make me a suitable candidate for this vacancy. I am a highly organized and self-driven individual, passionate about developing my career in the field of Accounting Possessing more than 10 years of experience working in diverse financial positions with multiple companies, I have gained an extensive insight within this field. My key competencies include, but are not limited to,**

**• GL entry verification**

**• Account reconciliation specialist**

**• Month-end reporting**

**• Tax Accounting Specialization**

**• Advanced Bookkeeping Skills**

**• Account Reconciliation Processes**

**• Financial Statements Expertise**

**• General Ledger Accounting Expertise**

**• Tax Law Understanding**

**• Budget Management**

**• Statutory Reporting**

**• Administrative support**

**• MS Office Suite**

**• Payroll Processing**

**• Financial Management**

**• Account Reconciliation**

**Proactive, innovative and highly influential, I am seeking a challenging but rewarding position, which is why I was naturally drawn to this exciting opportunity.**

**Thanking you**

**Regards**

**Hashmat Ali**

**+91- 7232900010**