



# MOHAMMED ALI ALSAIHATI

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## PROFESSIONAL SUMMARY

A fresh graduate student looking for a position in business Administration - Accounting and financial management where I can utilize my skills, put my learning into practical and make a contribution, I am eager to learn and excited about my career in this dynamic industry

## PERSONAL INFORMATION

. Nationality: Saudi  
. Date of Birth: 20/10/1997  
. Marital state: Single

## EDUCATION

**University of Bahrain, Sakhir, , 01/2021**  
**Associate Diploma in Business Administration: Accounting and Financial Management Track, GPA: 3 out of 4 -**

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**Ibn al-Qayyim School, , 06/2015**  
**High School : scientific - GPA:90.18% -**

## CERTIFICATION

. Training online course in the basics administration on 29-06-2020  
. Training course in basics of online marketing on 28-03-2019  
. Training course in the English language level "B" & "C" from the British language center 2017-2018

## SKILLS

- Communication skills
- Microsoft office
- Time management
- Team worker
- Extremely organized

## LANGUAGES

Excellent in Arabic and good level in English.