



Objective:

- ❖ *Seeking a responsible and challenging position, which will give me the chance to share my knowledge*

Education :

1. 2000-2003 **B.Sc. in Computer Science** from Zarqa Private University , Zarqa - Jordan
2. 1990-1992 **Diploma in programming and system analysis** from Princes Sumaya College for Informatics, Amman – Jordan

Professional Experience:

1. Jan 2019 till now **Freelancer – MIS & Data Analyst**
2. Jan 2017 Dec 2018 **MIS Manager, Acting Project Manager** [Acted org](#) Jordan
3. Jan 2017 Dec 2018 **MIS Manager** [Acted org](#) Jordan
4. Apr 2014 Dec 2016 **Database Manager** [Acted org](#) Jordan
5. Jun 2004 Apr 2014 **Head of Computer Dept.** Millennium Paper Mill Co. Jordan
6. Jan 2001 Jul 2004 **Head of Computer Dept.** National Industries Co. Ltd. Jordan
7. Aug 1993 Dec 2000 **Computer Programmer.** National Industries Co. Ltd. Jordan

Certificates

1. TOT – ILM Certificate ILM - London 24 Jan 2017
2. ITIL Foundation Certificate in IT Service Management ITIL 02 Oct 2012

Skills:

- Computer Skills
 - ✚ MS Project
 - ✚ MS Access
 - ✚ MS Excel and making analysis report
 - ✚ MS Power point and Prezi presentation
 - ✚ SQL Database (Informix, SQL server 2008 and MySQL)
 - ✚ Networking
 - ✚ Windows and Unix SCO Operating System
 - ✚ Network
 - Cabining
 - Terminal, Printer servers
 - Routers and switches
 - TCP/IP, DNS, DHCP
- Team player and capable of leading groups
- Strong troubleshooting and problem solving
- Project Management Professional Skills
- Leadership, Team Building, Decision Making, Communication, Time Management



Projects:

- Food Security Program
 - ✚ NAV: New Arrivals Vouchers Project
 - ✚ GVD: General Vouchers Project
 - ✚ E-Card Distribution Project
 - ✚ IRIS – Blockchain Project
 - ✚ Help Desk Services Project
 - ✚ Food Packages Distribution Project
 - ✚ NFI: Non-Food Items Distribution Project
 - ✚ Welcome meal Project
 - ✚ Bread Distribution Project
 - ✚ School Feeding Project
 - ✚ Female and children nutrition project
- Implementing ITIL Project
- Leasing Hardware Project (Computers, Printers, Plotters ...)
- Build Computer Department Project
 - ✚ Computer infrastructure Project
 - ✚ OS and Application Project
 - ✚ Security and Backup / Recovery Project
- Develop Application Systems Program
 - ✚ Account System Project, Inventory System Project
 - ✚ Payroll System Project, Fix Assets System Project

References:

| | | | | |
|---------------|-------|-----------------|---------------|--|
| Moath Jafar | Acted | Program Manager | 962-797254266 | mkjafar90@gmail.com |
| Hisham Khalid | Acted | Team Leader | 962-799428109 | freehisham@gmail.com |
| Osama Rababaa | Acted | Team Leader | 962-790116348 | Osamarab1989@gmail.com |

Appreciation Letters

- Letter of Appreciation WFP.org
- Letter of Appreciation Acted.Org

Languages:

- Arabic: Native
- English: Fluent

Personal Data:

- Nationality : Jordanian
- Date of birth : May 7th 1971,
- Marital status : Married + 5 Children
- Address : Amman – Jordan , Tabarboor, Om Al-Darda'a St.

Availability

- Immediately



World Food Programme

Programme Alimentaire Mondial

Programa Mundial de Alimentos

برنامج الأغذية العالمي

Fighting Hunger Worldwide

26 March 2015

Letter of Appreciation

Dear Mahmoud Sharina,

On behalf of the World Food Programme Jordan Emergency Operation, we would like to convey our sincere appreciation to your diligence and excellence in supporting the implementation of WFP's food assistance in Azraq Camp through your position with ACTED.

Your hard work and dedication have been a constant display of the humanitarian values that we strive to uphold and has made an immeasurable contribution to WFP and to improving the day-to-day lives of thousands of refugees. We are very grateful for your timely, meticulous and accurate compilation and management of our distribution and operational data, records and reports.

It has been a pleasure to have you as part of our team and we look forward to your continued contributions in the future.

Best regards,

Christopher Turton
Head of Sub-Office
Jordan EMOP



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