

CURRICULUM VITAE

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BE. Electrical

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Objective

Seeking for the suitable position in the Electrical sectors to take Challenging position within a Strong matrix Organization providing forward career plans for energetic, aspiring and technology.

CAREER HISTORY

1. NUQBAH INTEGRATED COMPANY

Feb 21 to present

ELECTRICAL QC ENGINEER

PROJECT: EXPANSION OF SEWAGE WATER TREATMENT PLANT-9 STAGE-6 PHASE-1(POWER AND WATER UTILITY COMPANY FOR JUBAIL AND YANBU)

SCOPE OF WORK: ELECTRICAL & INSTRUMENTATION, TESTING & COMMISSIONING- Scope of work is for all Electrical and Instrumentation by Receiving the materials from Wabag store/Storage yard, transporting to the site, installation as per approved Method Statement and IEC standard subject to Wabag/Marafiq/Consultant approval, testing and commissioning as per approved ITP. This scope also includes necessary civil works like breaking of concrete / brick wall, chipping, necessary insertion of channels / angles, placing of conduits along with supply of insert necessary consumables support channels anchor Fasteners nuts etc. as per scope matrix, materials for panel Installation and testing/cable trays/glanding/Earthing, excavation and refilling including supply of consumables.

JOB RESPONSIBILITIES:

- Quality Surveillance inspection on project execution during different phases of execution.
- Verify the equipment and devices used in the project meets the required specifications per project requirements, Standard and tested in accordance with the procedures.
- Prepare MOS (Method of Statement) as per the BOQ and Scope of works and route for approval.
- Prepare ITP (Inspection Test Plan) as per scope of work and route for approval.
- Prepare MAR (Materials Approval Request) as per BOQ and Approved Manufacturer.
- Perform test (Continuity & IR) on Low Voltage, Medium Voltage, Control and Instrumentation Cables.

- *Preparing RFI (Request for Inspection) & RFT (Request for testing) after finishing all the work and inspect the work done with Contractor and Consultant.*
- *Preparing MIR (Material inspection request) after receiving material for site.*
- *Perform internal inspection of all ongoing activities for electrical installations.*
- *Monitoring control panel wiring, Termination, cable routing & cable tray Installation.*
- *Perform inspection for Installation of under-ground and above-ground conduits, cable trays, control, and Power cables.*
- *Carryout the surveillance inspections of cable pulling and cable termination.*
- *Carryout the surveillance inspections of wiring termination and checking that all the tags are as per the termination schedule & drawing.*
- *Maintain RFI & MIR log and share with client at weekly basis.*
- *Monthly QA/QC Meeting along with Contractor & other subcontractor team members in order to discuss the monthly QC statistics / KPI's / NCR / OBS Close Outs / Area if improvements and any other site issues related to current work in progress.*

2. **POWER SYSTEM CONTRACTING EST.**

Sep 20 to Feb 21

Project Engineer/Project In-Charge

PROJECT: *5 CHEMICAL INJECTION SKIDS @SAPD (Saudi Aramco)*

SCOPE OF WORK: *Installation of 5 Chemical Injection Skids, Solar panels with Power and Control Cables Connection and Mechanical pipe installation with testing and Tie-In Connections (Testing & Commissioning)*

JOB RESPONSIBILITIES:

- *Preparing Project schedule as per each Site location and Site conditions.*
- *Preparing sharing daily progress and weekly progress with Contractor.*
- *Submitting MOS (Method of Statement), JAS (Job Safety analysis) as per BOQ & Scope of works, MAR (Material Approval Request) as per approved Vendors.*
- *Suitable Materials (Electrical, Mechanical & Civil) listing for site.*
- *Deal with Contractor & Client (APS AND SAUDI ARAMCO) for Project planning and Project execution.*
- *Deal with Sub-Contractor (Civil Contractor) for required material, access etc. and Civil works Schedule.*
- *Follow and Chase with Sub-contract to meet the target.*
- *Follow with civil, Mechanical team for proper progress to achieve the target.*
- *Frequent site visit to ensure work completes as per approved drawings.*
- *Coordinate with transport department for shipping Skids, Solar panels.*
- *Weekly requesting for issuer schedule (for work permit).*
- *Requesting contractor and client for temporary Aramco gate pass for Employees, Materials and Vehicles.*
- *Weekly walk through with client at site to ensure works and clear the obstructions.*

3. **YAHYA AHMED RAQWANI COMPANY LTD.**

SEP 17 TO AUG 20

Site Supervisor/Site Engineer

PROJECT: *Fadhili gas plant (Saudi Aramco)*

SCOPE OF WORK: *MV cables installation, termination, splicing, testing, and commissioning and street-light and grounding system in category 4 fence area.*

JOB RESPONSIBILITIES:

- *Prepare daily Work permit as per daily activities and planned activities.*
- *Submitting documents through transmittal to Contractor (Document Controller).*
- *Record time sheets for site employees and report monthly to management.*
- *Attend the daily meetings with Contractor and Client (Thabat & Aramco PMT) and report daily activities and daily progress to Management and Contractor.*
- *Co-ordinations with Civil and Mechanical discipline to clear site Obstructions*
- *Control Time, Cost as per site conditions.*
- *Supervision of daily activities at site.*
- *Prepare and share work schedule for activities to be completed.*
- *Ensure that availability and requesting resource, materials, and manpower to management as per the workload.*
- *Requesting and receiving material from contractor.*
- *Billing Preparation as per BOQ.*
- *Quality checking the materials.*
- *Sharing daily progress report with Contractor and Client.*
- *Sharing the progress with QC to rise for Inspection.*
- *Inspecting with QC and Client while inspection to clear the comments.*
- *Arrange resource and facilities for third party testing team at site.*
- *Maintain the proper manpower as per site condition and site facilities.*
- *Maintain all necessary records & documentation.*
- *Monthly invoice Preparation and raising.*

Roles and Responsibilities

- *Preparing Project schedule as per Site conditions.*
- *Preparing daily progress and weekly progress with Contractor.*
- *Preparing MOS (Method of Statement), JAS (Job Safety analysis) as per BOQ & Scope of works.*
- *Preparing MAR (Material Approval Request) as per approved Vendors.*
- *Suitable Materials (Electrical, Mechanical & Civil) listing for site.*
- *Deal with Contractor & Client for Project planning and Project execution.*
- *Maintain all necessary records & documentation.*
- *Monthly invoice Preparation and raising.*
- *Control Time, Cost as per site conditions.*
- *Supervision of daily activities at site.*
- *Quality checking the materials.*
- *Prepare project quality plan (PQP) incorporating quality control inspection and testing Plan (ITP) as per standards.*
- *To ensure compliance and implementation and*
- *monitor effectiveness of the QMP and ITP during project construction.*

- *Prepare contractor's works management, inspection and test plan, method Statements according to contract specification.*
- *Ensured that the QA/QC plan is communicated and administered efficiently and effectively coordinates and leads or delegates internal management of quality meetings.*
- *Performs examinations, inspections and tests as required by the quality procedures.*
- *Train and provide guidance and assistance to all the crew with respect to any aspect of the QA/QC management system.*
- *Prepare monthly quality report.*
- *Conduct quality orientation and ensure all quality requirements are understood by site staff, ability to provide training on quality system and function, as necessary.*
- *Periodic inspection to ensure that Work Procedures and Instructions are being followed by the Sections.*
- *Spot checking of design deliverable's compliance or deviations from QA/QC norms.*
- *Ensured the link with jurisdictional authorities and third-party inspectors and complete required documentation to ensure full compliance.*
- *Preparation of quality related documents with respect to the project specifications, applications, and standards*
- *Conduct regular site inspection, issue, and follow up non-compliance and corrective action forms.*
- *Assists the crew in the preparation of quality documentation such as method statements, inspection & test plans, and work procedures.*
- *Raise RFI as and when required as per the Inspection Test Plan.*
- *Maintain RFI & MIR Log.*
- *Verify the test equipment's prior to the testing.*
- *Monitor's issue and closeout of corrective and preventive actions.*
- *Monitor the progress and effectiveness of the project quality management system and to recommend and implement improvements when required.*
- *Interface with client's construction supervisors and QC personnel to deal with Specific issues.*
- *Identify the relevant quality-related training needs.*
- *Review and check all documentation subjected to Final Documentation.*
- *Review status reports of drawings, documents, and implementation of design queries.*
- *Verify that directives from End User QA Department are implemented.*
- *Ensures the proper control of delivered material to verify conformance with the Plant Quality requirements.*
- *Maintain records of all non-compliance and recommend preventative actions.*

Skills and Abilities

- *Highly compatible with cross cultural working environments.*
- *Familiarity of Electrical products and practices.*

- *Hand experienced knowledge of electrical circuits and design practices using CAD techniques.*
 - *Ability to work under challengeable environments and willingness to learn new technologies with maximum potential.*
 - *Trained for heart saver and first aid under SAUDI HEART ACCOCIATION NATIONAL CPR COMMITTEE. (eCertificateID:00303210737962)*
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Personnel Interest

- *Social services*
 - *Community services*
 - *Driving*
 - *LANGUAGES KNOWS- English, Hindi, Urdu, Tamil, Basic Arabic*
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Computer Literacy

OPERATING SYSTEM : Windows 95/98, XP, VISTA, win 7
OFFICE PACKAGES : Microsoft Office – V.1998~ 2003, 2007
DESIGN TOOLS : Basic Auto Cad
HIGH LEVEL LANGUAGES: : Java

Qualification:

DIPLOMA: Engineering Diploma in Electrical& Electronics
UNIVERSITY: Krishnasamy Memorial Polytechnic College-Cuddalore
YEAR: 2011 – 2013 GRADE: First Class- Grade A
DEGREE: Bachelor’s Degree in Electrical & Electronics
UNIVERSITY: St joseph’s College of Engineering-Chennai
YEAR: 2013 – 2017
GRADE: Course Complete

Personal Details:

Nationality - Indian
Date of birth - 13-June-1995
Marital Status - Single
Religion - Islam
Driving License - Licensed to drive in Kingdom of Saudi Arabia & India.
Saudi Council of Engineering - Registered
Passport No. - P0676916
Issue & Expiry Date - 10/10/2016 ~ 09/10/2026

Hopefully, my qualifications may suit your Requirements. Looking forward to hearing from you soon with confident.

*Thanking you in anticipation,
Yours Truly,
(Mohammed Shameer)*